

CARROLL COUNTY SUBCOMMITTEE ATTORNEY AND PUBLIC WORKS

February 13, 2017 Draft Minutes

Members Present: Rep. McConkey, Rep. Avellani, Rep. Cordelli, Rep. Buco and Chandler
excused absences

COMPLETE RECORDING OF THE MEETINGS CAN BE FOUND AT GOVERNMENTOVERSITE.COM,
<https://soundcloud.com/governmentoversite-com/carroll-county-nh-delegation-sub-dpw-att-vw-21317-audio#t=0:01>

Meeting opened at 3 pm at the county delegation room. Updated expenditure sheets were provided by the Administrator

County Attorney was present for questions and adjustments were made to the salary lines and related benefit lines. Motion to approve the County Attorneys budget for \$491,966.00 .
Unanimous vote in favor.

DPW:

Ken DeWitte answered outstanding questions from our past meeting. Diesel use is for loader, wood processor, two farm tractors and the zero-turn lawn mower. The diesel tank is 500 gallons, the gallon gas tank is 1000 gallons and the wood processor purchase price was \$43,950.00 (five payments). Will responded to the work done by DPW in the fourth and first quarters. Activities include water testing and maintenance to the water and sewer systems, supervise pumping sewer tanks replacing the wood bed in the farm delivery truck and other yearly items.

Questions to Will on hours provided for the hay activities. Questioned on hay production using the numbers of hours provided to the commissioner's subcommittee show that only 4 hours of Wills time was contributed to produce 7,700 bales of hay production. A further question revealed that he was one of only two DPW persons involved in the hay production. A member question the accuracy of the time allocation of labor for hay production. Will said that he did not provide the number of hours to the commissioner's farm committee, only that he tracked the activities and that the finance office disseminated those hours provided to the farm committee. When questioned on the Kronos time system, "Do the employees punch in each time they are processing wood, hay or DPW functions as we had been told on 1/30." Will responded that the employees only log into the system when they come to work and when they leave and that he adjusts their time cards for each work allocation. Question on the number of bales processed and the number sold are different. Will responded that 4% loss is typical to this business. Questions on the fall fertilizer application. Will said due to a high

demand for the service delivery was late and because of equipment malfunctions they did not spread the product. Will assured the committee that there will be no degradation to the fertilizer while it remains in the open over the course of the winter. Question on his purchase of hay in December (2016) was it for his personal use and he said it was. Asked if that hay was advertised to other customers he responded why can't he buy hay as he has cows and for 4-H kids and he also added that it was advertised. Questioned whether the sale of hay is advertised. He said it 98% of the customers are from word of mouth or from the county website. Further discussion was this the same method used to sell cord wood. For wood, Will said people called him for wood. Further question, why did we not advertise, why did we only work off a list of previous buyers. Will responds that people call him and he sells to them, no advertising other the listing on our county web site and that he has never taken an ad out to sell any of our products. Asked how people know what the price will be he said the business office is notified that we have product for sale and advises them what the sale price will be and it is then posted. Asked the Administrator if the county posted hay for sale this year, the answer was not known at that time but was answered the following day. Hay has not been posted for sale for the past four years.

Updated expenditure reports were provided.

The Administrator provided a copy of the wood processor lease. The lease specifies that if money is not appropriated each year for the lease than the wood processor must be returned and the county would be responsible for that transportation. The Committee did not have this information at its disposal when we discussed this on 1/30 and considering this new information motion was made to add \$9,800.00 to the vehicle-equipment lease/ purchase line (.072). Unanimous vote in favor. It is the intent of the Subcommittee that the wood processor is to be put out to bid and sold when the existing wood has been processed into cordwood.

Requested from Will a updated listing of hours (HOBBS reading) on the wood processor, backhoe, tractors and current mileage on the trucks and requested that the report to be sent to Ken, for our review.

Water testing expenditure was discussed and it was decided that we should not participate in a voluntary requirement to test for a chemical contaminate that does not appear to be an issue in our area. Motion to reduce (.027) the expenditure by \$1,000.00. Unanimous vote in favor.

Reduce gasoline by (.062) by \$500.00 and diesel by (.065) by \$500.00. Unanimous vote in favor.

Moved to add \$2,500.00 into a new DPW advertising line (.067) for the creation of RFP's for the leasing the hay operation, summer/ winter maintenance. Unanimous vote in favor.

Discussion then centered on if this was the correct place for this. The administrator and finance officer assured us that it was and once again we assured that this money will not be

used for any other purpose. Asked if we can get customized reports where items like this should be noted were once again told that this was not possible. Even though we were assured last year this would take place this it still not the case.

Motion to reduce the telephone expense (.058) by \$500.00. Unanimous vote in favor.

Questions on encumbered money to the Administrator. Encumbrances are adjusted at the yearend per the finance officer.

The original 2017 commissioners budget was \$278,461.00, the budget presented today was \$220, 058.00.

Motion to approve \$227,317.00 for the DPW budget. Motion to approve was unanimous.

Administrator brought the Feasibility study up for discussion once again. The Chairman said that he was in discussion with Rep. Umberger and though that will be addressed in the commissioners budget

Public input by citizen Susan Whiley, questions of the subcommittee. Her questions and ensuing conversation is contained at the above link beginning at 1:49:40

Meeting is adjourned at 5:07

Respectfully submitted
Mark McConkey, Acting Clerk