

County of Carroll
Commissioner's Meeting
Carroll County Administration Building
February 5, 2020

Meeting convened: 9:00 a.m.
Members Present: Amanda Bevard (Chair), Terry McCarthy (Vice-Chair), David Babson (Clerk)
Others Present: Treasurer Joe Costello,
Public Present: Ed Comeau (governmentoversite.com), Daymond Steer (Conway Daily Sun)
Recording Clerk: Mellisa Seamans

Call to Order
Pledge of Allegiance

Approval of Minutes

Babson asked to pass over this item so he could further review the January 29 minutes.

Media Questions

None.

Public Input

None

Carroll County Leadership Academy

MOTION: "To have the human resource director coordinate the March 2, 2020 academy"
by McCarthy, 2nd Babson. Passed 3-0

Credit Card Policy

The commissioners agreed to bring the credit card policy forward at a department head meeting to share their concerns and ensure everyone is well versed in its application.

Furnishing Acquisition

Babson suggested that the maintenance director should approve all furnishings prior to purchase.

Annual Report

Babson, as clerk, is the point person for the annual report production project. Seamans will assist with this project. Babson will contact the printer who produced the report last year for a quote.

Commissioner's Updates

Babson and McCarthy plan to attend the Feb. 7 NH Association of Counties meeting.

Babson reported there is an upcoming Tamworth Recycling Project meeting at Lakes Region Planning Commission in Meredith.

McCarthy attended a meeting with county staff and Consolidated Communications.

Scott Egan – Plodzik & Sanderson

Began work with gathering policies and procedures. Would like to see workflow allocated before deciding about the future staffing needs. Egan said it is important to know what staff are not allowed to do, have not been trained to do or what is beyond their capabilities. He is working on understanding what the tasks are in each job description versus what job the employee is actually doing.

Line-Item Transfer

MOTION: "To approve a line-item transfer request to move \$267.50 from county attorney travel expense (100.4150.070) to medical examiner lines 100.4150.029, .030 and .032" by

Non-Public Session (10:27 am – 12:54 pm)

MOTION: To enter into non-public session

Non-public Session 1

under RSA 91-A:3, II(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

Non-public Session 2

under RSA 91-A:3, II (b) The hiring of any person as a public employee.

Non-public Session 3

Under RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.

On a unanimous voice vote, the commissioners re-entered public session.

MOTION: "To seal the minutes of sessions 2 and 3" by Bevard, 2nd McCarthy. Passed 3-0

Hales Location

MOTION: "To approve that Treasurer Costello sign the refund check to White Mountain Hotel" by Babson, 2nd Bevard. Passed 3-0

MOTION: "To grant an application for a \$500 veterans tax credit" by Babson, 2nd Bevard. Passed 3-0

The commissioners signed the Whitney Consulting Group contract for statistical analysis that was previously approved.

The meeting was recessed at 1:11pm for the purpose of reviewing invoices and signing checks.

Meeting adjourned.

Minutes approved on Feb 12, 2020

Amanda J Bevard
Amanda Bevard, Chairman

David L Babson
David Babson, Clerk

Terry Mc Carthy
Terry McCarthy, Vice-Chairman