

2022 Proposed Carroll County Expenditures

	Dec 31 2020	2021 Budget	2021 Revised	Sept 30 2021	Department Proposed	Commissioners Proposed	Final
4100 Commissioners	\$ 676,821.00	\$ 138,764.00	\$ 138,764.00	\$ 95,637.29	\$ 144,124.00	\$ 144,124.00	
4101 Treasurer	\$ 9,028.91	\$ 10,582.00	\$ 10,582.00	\$ 7,297.16	\$ 10,949.00	\$ 10,949.00	
4102 Special Fees	\$ 3,998,504.21	\$ 3,909,447.00	\$ 3,901,447.00	\$ 2,914,296.02	\$ 586,238.00	\$ 1,286,238.00	
4103 Human Resources	\$ 144,227.59	\$ 187,477.00	\$ 187,477.00	\$ 113,645.01	\$ 196,307.00	\$ 196,997.00	
4105 Finance	\$ 27,244.85	\$ 415,901.00	\$ 415,901.00	\$ 234,244.04	\$ 426,920.00	\$ 420,794.00	
4110 County Attorney	\$ 644,867.68	\$ 733,272.00	\$ 741,272.00	\$ 498,667.47	\$ 742,097.10	\$ 742,097.00	
4111 Victim Services	\$ 90,584.24	\$ 93,350.00	\$ 93,350.00	\$ 69,353.31	\$ 110,664.73	\$ 110,665.00	
4112 DV Prosecutor	\$ 70,507.84	\$ 130,628.00	\$ 130,628.00	\$ 66,144.86	\$ 132,357.28	\$ 132,357.00	
NEW Diversion Program	\$ -	\$ -	\$ -	\$ -	\$ 5,700.00	\$ 5,700.00	
4120 Registry of Deeds	\$ 506,589.86	\$ 477,806.00	\$ 477,806.00	\$ 315,173.09	\$ 386,481.00	\$ 386,481.00	
4140 Sheriffs Dept	\$ 1,541,924.63	\$ 1,675,550.00	\$ 1,675,550.00	\$ 1,066,210.43	\$ 1,716,681.00	\$ 1,716,681.00	
4142 Dispatch Center	\$ 757,882.91	\$ 830,492.00	\$ 830,492.00	\$ 513,720.94	\$ 852,361.00	\$ 852,361.00	
4150 Medical Referee	\$ 21,318.71	\$ 24,600.00	\$ 24,600.00	\$ 11,510.72	\$ 28,800.00	\$ 28,800.00	
4170 Administration Bldg	\$ 71,072.65	\$ 52,505.00	\$ 52,505.00	\$ 35,595.79	\$ 55,604.00	\$ 55,640.00	
4190 Human Services	\$ 5,192,032.29	\$ 5,359,689.00	\$ 5,359,689.00	\$ 3,919,684.67	\$ 5,576,386.00	\$ 5,576,386.00	
4193 DPW	\$ 234,293.94	\$ 273,933.00	\$ 273,933.00	\$ 174,873.85	\$ 286,582.00	\$ 286,582.00	
4198 County Facilities	\$ 707,195.96	\$ 955,131.00	\$ 955,131.00	\$ 531,269.56	\$ 937,184.00	\$ 312,732.00	
6100 Jail/HOC	\$ 3,482,944.27	\$ 3,469,828.00	\$ 3,469,828.00	\$ 2,345,802.83	\$ 3,785,736.00	\$ 3,947,088.00	
8000 Information Tech	\$ 341,072.12	\$ 433,445.00	\$ 433,445.00	\$ 268,671.61	\$ 442,035.00	\$ 442,035.00	
8360 UNH Extension	\$ 284,291.00	\$ 288,786.00	\$ 288,786.00	\$ 216,589.48	\$ 292,049.00	\$ 292,049.00	
9100 Interest Expense	\$ 613,367.98	\$ 568,500.00	\$ 568,500.00	\$ 286,559.50	\$ 375,657.00	\$ 375,657.00	
9160 Long Term Debt	\$ 1,377,565.08	\$ 1,377,566.00	\$ 1,377,566.00	\$ 1,276,282.60	\$ 489,566.00	\$ 489,566.00	
9180 Regional Appro	\$ 403,805.00	\$ 444,150.00	\$ 444,150.00	\$ 282,145.82	\$ 494,430.00	\$ 401,150.00	
9285 Capital Reserve	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	
9370 Convention	\$ 10,471.63	\$ 27,007.00	\$ 27,007.00	\$ 4,759.87	\$ 29,450.00	\$ 9,451.00	
9400 Capital Expense	\$ 420,862.81	\$ 131,900.00	\$ 131,900.00	\$ 26,820.61	\$ 356,750.00	\$ 321,250.00	
GENERAL FUND	\$ 21,778,477.16	\$ 22,010,309.00	\$ 22,010,309.00	\$ 15,274,956.53	\$ 18,461,109.11	\$ 18,543,830.00	

2022 Proposed Carroll County Expenditures

	Dec 31 2020	2021 Budget	2021 Revised	Sept 30 2021	Department Proposed	Commissioners Proposed	Final
200 Federal Grants	\$ 2,057,193.34	\$ 781,996.00	\$ 781,996.00	\$ 687,531.82	\$ 190,500.00	\$ 190,500.00	
300 MVC							
Admin	\$ 1,021,204.66	\$ 1,032,225.00	\$ 1,032,225.00	\$ 647,296.90	\$ 1,305,418.00	\$ 3,481,157.00	
Dietary	\$ 1,620,171.61	\$ 1,784,468.00	\$ 1,784,468.00	\$ 1,166,030.79	\$ 2,372,192.00	\$ 1,958,922.00	
Nursing	\$ 6,069,789.91	\$ 6,524,649.00	\$ 6,524,649.00	\$ 4,504,834.57	\$ 9,145,285.00	\$ 6,994,232.00	
Environmen	\$ 850,862.18	\$ 1,006,070.00	\$ 1,006,070.00	\$ 684,668.90	\$ 1,949,230.00	\$ 1,539,018.00	
Phys&Pharm	\$ 89,464.14	\$ 95,500.00	\$ 95,500.00	\$ 62,690.90	\$ 95,500.00	\$ 95,500.00	
PT	\$ 190,632.42	\$ 182,751.00	\$ 182,751.00	\$ 125,574.39	\$ 196,751.00	\$ 196,751.00	
Rec Therapy	\$ 435,668.64	\$ 491,889.00	\$ 491,889.00	\$ 251,148.78	\$ 750,968.00	\$ 534,369.00	
Social Serv	\$ 148,585.63	\$ 170,173.00	\$ 170,173.00	\$ 118,576.07	\$ 206,609.00	\$ 180,429.00	
Special Serv	\$ 291,812.14	\$ 296,050.00	\$ 296,050.00	\$ 170,313.59	\$ 256,524.00	\$ 256,524.00	
Interest	\$ -	\$ -	\$ -	\$ -	\$ 535,883.00	\$ 535,883.00	
LT Debt	\$ -	\$ -	\$ -	\$ -	\$ 885,000.00	\$ 885,000.00	
	\$ 10,718,191.33	\$ 11,583,775.00	\$ 11,583,775.00	\$ 7,731,134.89	\$ 17,699,360.00	\$ 16,657,785.00	
GRAND TOTAL	\$ 34,553,861.83	\$ 34,376,080.00	\$ 34,376,080.00	\$ 23,693,623.24	\$ 36,350,969.11	\$ 35,392,115.00	\$ -

REVENUE - 2022

		2019 Actual	2020 Actual	2021 Budget	September 30 2021	Department Proposed 2022	Commissioners Proposed 2022	Final 2022
.046	Tapestry Online	\$ 14,548.75	\$ 27,741.25	\$ 20,000.00	\$ 36,713.25	\$ -	\$ -	\$ -
	Registry Income	\$ 979,683.81	\$ 1,194,842.05	\$ 1,053,472.00	\$ 1,042,471.92	\$ 1,352,756.00	\$ 1,352,756.00	\$ -
6040	Jail & HOC							
.031	Boarders	\$ 185,322.61	\$ 285,328.80	\$ 140,000.00	\$ 122,817.10	\$ 140,000.00	\$ 140,000.00	\$ -
.033	State Boarders	\$ 20,382.45	\$ -	\$ 10,230.00	\$ 5,839.60	\$ 10,230.00	\$ 10,230.00	\$ -
.039	Work Release/AHC	\$ 5,832.11						
.040	Jail Income	\$ 266.65	\$ -	\$ -	\$ 8,299.00	\$ -	\$ -	\$ -
.041	Telephone Income	\$ 827.50	\$ 8,549.84	\$ -	\$ 417.60	\$ -	\$ -	\$ -
	Jail & HOC	\$ 212,631.32	\$ 293,878.64	\$ 150,230.00	\$ 137,373.30	\$ 150,230.00	\$ 150,230.00	\$ -
7000	DPW Income							
.053	Sale of Produce	\$ -	\$ -	\$ 1.00	\$ -	\$ -	\$ -	\$ -
.054	Sale of Hay	\$ 38,487.50	\$ 37,932.75	\$ 31,748.00	\$ 8,883.00	\$ 30,000.00	\$ 30,000.00	\$ -
.055	Sale of Wood	\$ 6,325.00	\$ 2,480.00	\$ 250.00	\$ 478.00	\$ -	\$ -	\$ -
.099	Other Income	\$ 596.42	\$ 1,740.22	\$ 1.00	\$ 5,313.36	\$ -	\$ -	\$ -
	DPW TOTAL	\$ 45,408.92	\$ 42,152.97	\$ 32,000.00	\$ 14,674.36	\$ 30,000.00	\$ 30,000.00	\$ -
9000	Interest Income							
.061	General Fund Accts	\$ 1,112.32	\$ 762.94	\$ 700.00	\$ 3,438.48	\$ -	\$ 2,000.00	\$ -
	Interest Income	\$ 1,112.32	\$ 762.94	\$ 700.00	\$ 3,438.48	\$ 2,000.00	\$ 2,000.00	\$ -
9500	Other Income							
.007	Surplus-Reduce Tax	\$ 2,208,342.00	\$ 2,400,000.00	\$ 2,489,033.00	\$ -	\$ 2,423,102.00	\$ 2,423,102.00	\$ -
.085	Bond Proceeds	\$ -	\$ -	\$ -	\$ 5,000,000.00	\$ -	\$ -	\$ -
	TOTAL	\$ 2,208,342.00	\$ 2,400,000.00	\$ 2,489,033.00	\$ 5,000,000.00	\$ 2,423,102.00	\$ 2,423,102.00	\$ -
200	Grants							
4000.03	Victim Witness	\$ 38,209.75	\$ 12,585.77	\$ 32,500.00	\$ 15,543.40	\$ 32,500.00	\$ 32,500.00	\$ -
4010.019	Grant Funds -CCSO			\$ 540,000.00	\$ 944,322.03	\$ -	\$ -	\$ -
4010.020	NH Hwy Safety			\$ 34,496.00	\$ -	\$ -	\$ -	\$ -
6040.019	IDN Grant Funds	\$ 3,240.47						

REVENUE - 2022

		2019 Actual	2020 Actual	2021 Budget	September 30 2021	Department Proposed 2022	Commissioners Proposed 2022	Final 2022
6040.020	Second Chance	\$ 77,048.83	\$ 25,816.35					
6102	PREA Grant			\$ 65,000.00	\$ 27,463.33	\$ 33,000.00	\$ 33,000.00	\$ -
6103	JMHCP Grant			\$ 110,000.00	\$ 12,517.28	\$ 125,000.00	\$ 125,000.00	\$ -
200.4002	COVID 19		\$ 898,401.93	\$ -	\$ 5,081,400.31	\$ -	\$ -	\$ -
	Federal Grants	\$ 118,499.05	\$ 936,804.05	\$ 781,996.00	\$ 6,081,246.35	\$ 190,500.00	\$ 190,500.00	\$ -
300	MVC Revenue							
.010	Medicaid Room and Board	\$ 7,065,518.48	\$ 3,657,265.65	\$ 3,657,266.00	\$ 2,834,940.11	\$ 3,718,781.00	\$ 3,718,781.00	
.011	Skilled Room and Board	\$ 671,910.51	\$ 438,947.18	\$ 438,947.00	\$ 506,061.20	\$ 687,871.00	\$ 687,871.00	
.012	Private Room and Board	\$ 2,964,341.06	\$ 2,601,931.84	\$ 2,601,932.00	\$ 2,037,854.51	\$ 3,106,929.00	\$ 3,106,929.00	
.019	Personal Resources	\$ 1,000,117.97	\$ 949,506.09	\$ 949,506.00	\$ 631,419.70	\$ 834,068.00	\$ 834,068.00	
.020	Physical Therapy - Skilled	\$ 111,722.61	\$ 56,244.82	\$ 56,245.00	\$ 67,899.25	\$ 90,862.00	\$ 90,862.00	
.022	Physical Therapy - Part B	\$ 178,444.63	\$ 218,058.54	\$ 218,059.00	\$ 157,661.62	\$ 195,206.00	\$ 195,206.00	
.023	Occupational Therapy - Skilled	\$ 114,574.45	\$ 57,434.05	\$ 57,434.00	\$ 62,973.33	\$ 84,409.00	\$ 84,409.00	
.024	Occupational Therapy - Part B	\$ 299,807.02	\$ 274,741.78	\$ 274,742.00	\$ 137,934.35	\$ 186,385.00	\$ 186,385.00	
.026	Speech Therapy - Skilled	\$ 37,305.95	\$ 17,820.13	\$ 17,820.00	\$ 24,036.12	\$ 34,351.00	\$ 34,351.00	
.027	Speech Therapy - Part B	\$ 94,240.21	\$ 101,469.13	\$ 101,469.00	\$ 78,594.76	\$ 104,263.00	\$ 104,263.00	
.029	Laboratory - Skilled	\$ 4,768.40	\$ 2,198.20	\$ 2,198.00	\$ 587.40	\$ 881.00	\$ 881.00	
.044	Proshare	\$ 2,044,619.00	\$ 2,239,243.00	\$ 2,093,963.00	\$ 1,195,134.00	\$ 1,400,000.00	\$ 1,400,000.00	
.045	"Bed Tax" MQUIP	\$ 1,520,586.84	\$ 1,422,194.26	\$ 1,422,194.00	\$ 1,498,226.97	\$ 1,422,194.00	\$ 1,422,194.00	
.046	Pharmacy - Skilled	\$ 27,723.23	\$ 13,136.72	\$ 13,137.00	\$ 16,428.34	\$ 22,219.00	\$ 22,219.00	
.048	Medical Supplies - Private	\$ 11,952.70	\$ 19,357.64	\$ 19,357.00	\$ 12,982.43	\$ 16,632.00	\$ 16,632.00	
.049	Miscellaneous	\$ 7,825.79	\$ 733,153.73	\$ 1,000.00	\$ 168,038.51	\$ 1,000.00	\$ 1,000.00	
.050	Interest Income	\$ 5,636.91	\$ 2,404.28	\$ 2,404.00	\$ 806.81	\$ 1,138.00	\$ 1,138.00	
.051	Income From Meals	\$ 174,799.55	\$ 181,764.80	\$ 181,764.00	\$ 166,158.45	\$ 226,000.00	\$ 226,000.00	
.053	Café Meals	\$ 92,596.72	\$ 20,763.64	\$ 20,764.00	\$ 18,812.44	\$ 24,931.00	\$ 24,931.00	
.055	Telephone and Cable Income	\$ 15,750.00	\$ 18,346.00	\$ 18,346.00	\$ 14,578.00	\$ 21,867.00	\$ 21,867.00	

REVENUE - 2022

		2019 Actual	2020 Actual	2021 Budget	September 30 2021	Department Proposed 2022	Commissioners Proposed 2022	Final 2022
.097	Contractual Allow - Medicaid	\$ (3,661,091.15)						
.098	Contractual Allow - Skilled	\$ (300,444.89)	\$ (163,795.54)	\$ (163,795.00)	\$ (198,551.41)	\$ (231,922.00)	\$ (231,922.00)	
.099	Contractual Allow - Part B	\$ (95,648.79)	\$ (97,832.21)	\$ (97,832.00)	\$ (62,925.67)	\$ (94,389.00)	\$ (94,389.00)	
	Revenue Total	\$ 12,387,057.20	\$ 12,764,353.73	\$ 11,886,920.00	\$ 9,369,651.22	\$ 11,853,676.00	\$ 11,853,676.00	
	GRAND TOTAL	\$ 33,089,840.92	\$ 35,657,122.44	\$ 34,376,080.00	\$ 22,076,343.42	\$ 35,392,115.00	\$ 35,392,115.00	\$ -

NEW	County Attorney							
.033	91-A Income					\$ 1.00	\$ 1.00	
.034	Diversion Income					\$ 5,700.00	\$ 5,700.00	
.035	Miscellaneous					\$ 1.00	\$ 1.00	
	County Attorney TOTAL					\$ 5,702.00	\$ 5,702.00	

2022 - Commissioners

	Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Department Proposed	Commissioners Proposed	Final
4100 Commissioners							
.005	Overtime	\$ 932.08					
.007	Administrative Salaries	\$ 262,908.30	\$ 65,250.00	\$ 65,250.00	\$ 46,718.76	\$ 68,549.00	\$ -
.009	Commissioners Salaries	\$ 28,500.12	\$ 28,500.00	\$ 28,500.00	\$ 21,375.09	\$ 28,500.00	\$ -
.010	Social Security	\$ 14,690.14	\$ 5,813.00	\$ 5,813.00	\$ 4,231.55	\$ 6,018.00	\$ -
.013	Retirement Expense	\$ 26,389.52	\$ 8,231.00	\$ 8,231.00	\$ 5,748.68	\$ 9,638.00	\$ -
.017	Educ&Conference	\$ -	\$ 3,000.00	\$ 3,000.00	\$ 55.00	\$ 3,000.00	\$ -
.018	Medicare Expense	\$ 3,991.91	\$ 1,359.00	\$ 1,359.00	\$ 989.69	\$ 1,408.00	\$ -
.036	Office Supplies	\$ 3,657.21	\$ 500.00	\$ 500.00	\$ 417.91	\$ 500.00	\$ -
.037	Dues/License/Sub	\$ 8,164.00	\$ 8,900.00	\$ 8,900.00	\$ 8,881.00	\$ 9,000.00	\$ -
.038	Postage	\$ 25.92	\$ 300.00	\$ 300.00	\$ 170.90	\$ 300.00	\$ -
.067	Advertising	\$ 223.28	\$ 300.00	\$ 300.00	\$ -	\$ 300.00	\$ -
.068	Telephone	\$ 1,837.86	\$ 2,160.00	\$ 2,160.00	\$ 1,087.43	\$ 2,160.00	\$ -
.069	Annual Report	\$ 340.22	\$ 700.00	\$ 700.00	\$ -	\$ 1,000.00	\$ -
.070	Travel	\$ 4,424.02	\$ 5,000.00	\$ 5,000.00	\$ 2,957.28	\$ 5,000.00	\$ -
.085	Ossipee Town Taxes	\$ 6,034.00	\$ 8,500.00	\$ 8,500.00	\$ 3,004.00	\$ 8,500.00	\$ -
.088	Photocopier Expense	\$ 4,568.00	\$ 1.00	\$ 1.00	\$ -	\$ 1.00	\$ -
.095	Settlements	\$ 309,535.53					
.097	New Equipment	\$ 598.89	\$ 250.00	\$ 250.00	\$ -	\$ 250.00	\$ -
	Commissioners Total	\$ 676,821.00	\$ 138,764.00	\$ 138,764.00	\$ 95,637.29	\$ 144,124.00	\$ -



CARROLL COUNTY
NEW HAMPSHIRE
Commissioners Office



2022
Commissioners Office (4100) Budget Justification

\$144,124

100.4100.007 – Administrative Salaries – \$68,549

100.4100.009 – Commissioners Salaries - \$28,500

Set by Delegation May 2020 (\$9,500 each)

100.4100.010 – Social Security – \$6,018

Fixed amount of 6.2% of salaries.

100.4100.013 – Retirement – \$9,638

Fixed amount of 14.06% of salaries.

100.4100.017 – Education & Training – \$3,000

NHAC, Primex Conference

100.4100.018 – Medicare Expense – \$1,408

Fixed amount of 1.45% of salaries.

100.4100.036 – Office Supplies – \$500

Regular supplies plus monthly water bubbler rental

100.4100.037 – Dues/Licenses/Subscriptions - \$8,900

NH Association of Counties, National Association of Counties, NH Municipal Association

100.4100.038 – Postage - \$300

New postage meter in use to better track, by department, postage use

100.4100.067 – Advertising – \$300

Public hearing notices

100.4100.068 – Telephone – \$2,160

Cell phones – Commissioners, Coordinator

100.4100.069 – Annual Report - \$1000

100.4100.070 – Travel - \$5,000

Commissioners' roundtrip mileage for meetings and other County-related business

100.4100.085 – Ossipee Town Taxes - \$7,000

100.4100.088 – Photocopier Expense - \$1.00

100.4100.097 – New Equipment - \$250

For use by the Commissioners and Coordinator should the need arise

PERSONNEL SCHEDULE - Commissioners

Dept	Job Code	PT?	Hourly	Annual	Raise 4/1	SS	Medi	NHRS
4100.007	Commissioners	Coordinator	\$ 32.21	\$ 67,000.00	\$ 17,006.88	\$ 1,054.43	\$ 246.60	\$ 2,391.17
			\$ 33.21	\$ 70,350.00	\$ 51,541.92	\$ 3,195.60	\$ 747.36	\$ 7,246.79
					\$ 68,548.80			
4100.009	Commissioners	Commissioner			\$ 9,500.00	\$ 589.00	\$ 137.75	
4100.009	Commissioners	Commissioner			\$ 9,500.00	\$ 589.00	\$ 137.75	
4100.009	Commissioners	Commissioner			\$ 9,500.00	\$ 589.00	\$ 137.75	
					\$ 28,500.00	\$ 6,017.03	\$ 1,407.21	\$ 9,637.96

Treasurer

		Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Department Proposed	Commissioners Proposed	Final 2022
4101 Treasurer								
.001	Deputy Treasurer	\$ -	\$ 250.00	\$ 250.00	\$ 75.00	\$ 500.00	\$ 500.00	\$ -
.009	Treasurer Salary	\$ 6,000.00	\$ 7,005.00	\$ 7,005.00	\$ 5,253.75	\$ 7,005.00	\$ 7,005.00	\$ -
.010	Social Security	\$ 355.23	\$ 450.00	\$ 450.00	\$ 308.99	\$ 475.00	\$ 475.00	\$ -
.013	Retirement Expense				\$ 10.54	\$ 70.00	\$ 70.00	\$ -
.018	Medicare Expense	\$ 83.08	\$ 105.00	\$ 105.00	\$ 72.23	\$ 109.00	\$ 109.00	\$ -
.037	Dues/License/Sub	\$ -	\$ 32.00	\$ 32.00	\$ 29.99	\$ 50.00	\$ 50.00	\$ -
.068	Cell Phone	\$ 516.00	\$ 540.00	\$ 540.00	\$ 344.00	\$ 540.00	\$ 540.00	\$ -
.070	Travel Expense	\$ 2,074.60	\$ 2,200.00	\$ 2,200.00	\$ 1,202.66	\$ 2,200.00	\$ 2,200.00	\$ -
	Treasurer Total	\$ 9,028.91	\$ 10,582.00	\$ 10,582.00	\$ 7,297.16	\$ 10,949.00	\$ 10,949.00	\$ -

Special Fees Services

		Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Department Proposed	Commissioners Proposed	Final 2022
4102 Special Fees & Services								
.001	County Auditors	\$ 31,287.50	\$ 45,050.00	\$ 45,050.00	\$ 45,875.00	\$ 35,000.00	\$ 35,000.00	\$ -
.003	Legal Fees	\$ 29,627.64	\$ 70,000.00	\$ 70,000.00	\$ 39,346.78	\$ 73,500.00	\$ 73,500.00	\$ -
.012	Medical Insurance	\$ 2,994,312.20	\$ 3,051,505.00	\$ 3,051,505.00	\$ 2,154,445.74	\$ 700,000.00	\$ 700,000.00	\$ -
.014	Workers Compensation	\$ 322,826.53	\$ 308,279.00	\$ 308,279.00	\$ 308,279.00	\$ 89,808.00	\$ 89,808.00	\$ -
.015	Unemployment Tax	\$ -	\$ 16,187.00	\$ 16,187.00	\$ 16,187.00	\$ 6,222.00	\$ 6,222.00	\$ -
.016	Dental Insurance	\$ 77,288.50	\$ 80,000.00	\$ 80,000.00	\$ 111,396.50	\$ 90,000.00	\$ 90,000.00	\$ -
.027	Accrued Payouts		\$ 25,000.00	\$ 17,000.00	\$ -	\$ 35,000.00	\$ 35,000.00	\$ -
.029	Life Safety Fees	\$ 3,299.00	\$ 3,300.00	\$ 3,300.00	\$ 3,299.00	\$ 3,500.00	\$ 3,500.00	\$ -
.074	County Funding IDN	\$ 166,000.00	\$ 1.00	\$ 1.00	\$ -	\$ -	\$ -	\$ -
.076	Inmate Medical Fund	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -
.093	Property&Liability Insur	\$ 205,075.00	\$ 215,124.00	\$ 215,124.00	\$ 215,124.00	\$ 203,207.00	\$ 203,207.00	\$ -
.098	Settlements		\$ 1.00	\$ 1.00	\$ -	\$ 1.00	\$ 1.00	\$ -
.096	Deductible Pay Fund	\$ 51,683.08	\$ 50,000.00	\$ 50,000.00	\$ 20,343.00	\$ 50,000.00	\$ 50,000.00	\$ -
.101	Payroll-Checkmate	\$ 69,104.76						
.103	PILOT Hales	\$ 48,000.00						
.104	Water System Study		\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
	Special Fees Total	\$ 3,998,504.21	\$ 3,909,447.00	\$ 3,901,447.00	\$ 2,914,296.02	\$ 1,286,238.00	\$ 1,286,238.00	\$ -



CARROLL COUNTY
NEW HAMPSHIRE



2022

Special Fees & Services (4102) Budget Narrative

\$1,286,238

100.4102.001 – County Auditors – \$35,000

Search in progress for auditing firm to complete the 2021 financial audit.

100.4102.003 – Legal Fees - \$73,500

Covers legal expenses for all departments except Jail (budgeted at \$2,000)

100.4102.012 – Medical Insurance – \$700,000

Employer portion of employee medical insurance plans for all departments except Mountain View Community (budgeted at \$2.1 million)

100.4102.014 – Workers Compensation – \$89,808

Total to Primex \$290,471. MVC budget has \$200,663. Premium holiday of \$112,935.62 will apply in 2022 and will be shown as revenue.

100.4102.015 – Unemployment Tax – \$6,222

Total to Primex \$15,385. MVC budget has \$9,163. Premium holiday of \$13,898.09 will apply in 2022 and will be shown as revenue.

100.4102.016 – Dental Insurance – \$90,000

Employer portion of employee dental plan for all departments except MVC (budgeted at \$62,190)

100.4102.027 – Accrued Payouts – \$35,000

This is a contingency fund to be used to cover the cost of accrued vacation buyout for long-term employees.

100.4102.029 – Life Safety Fees - \$3,500

Program for tagging hazardous materials/cleaning products in the workplace

100.4102.093 – Property & Liability – \$203,207

Total to Primex \$234,485. MVC budget has \$31,278. Premium holiday of \$49,617.11 will apply in 2022 and will be shown as revenue.

100.4102.096 – Deductible Pay Fund – \$50,000

To achieve a lower rate, health insurance program has \$2,000 deductible. If needed, the County pays the second \$1,000 of the deductible using this fund.



CARROLL COUNTY
NEW HAMPSHIRE
Human Resources Department



Administration Building | 95 Water Village Road #1 | Ossipee, New Hampshire 03864 | Ph 603-539-1803 | Fax 603-539-9297

November 9, 2021

Carroll County Board of Commissioners
95 Water Village Road
Ossipee, NH 03864

RE: Health Insurance RFP Recommendation

Dear Commissioners,

A request for proposal for health insurance benefits was posted on July 22, 2021. We received three responses. Two were solicited, and one was unsolicited. After reviewing the responses, I recommend we stay with NH Interlocal Trust for the 2022/23 benefits year as our health insurance provider for the following reasons:

1. Pooled rates through a Trust will be lower than from a private provider
2. Maintaining consistency from year-to-year aids the County and employees
 - a. Carroll County has been an NHIT member for nine years
3. Customer service between County and NHIT is excellent including at no cost:
 - a. Completion of 1095-C forms
 - b. Direct invoicing and NHRS coordination for retirees
 - c. FSA / HRA coordination with Benefits Strategies

This year we are already discussing additional plan options to help lessen the cost of the premiums.

4. Renewal rates have been below a 6% increase four out of the past five years
 - a. Increase of only 3.82% for 2021 renewal
5. County currently has a 3-tiered structure (Single, Two-person/ EE+Spouse, Family)
 - a. NHIT is giving us the option to include a fourth tier for EE+children which will be less expensive than a Family plan
6. I will continue meeting one on one to explore Plan Types that may be more beneficial and cost effective for 2022 including a Virtual Primary possibility.

The not-to-exceed rate for the County for 2022 will be available in December.

Respectfully,

Christopher B. Heroux
Director of Human Resources

Cc: Commissioner Terry McCarthy
Commissioner Matthew Plache
Commissioner Kimberly Tessari

**WORKERS' COMPENSATION PROGRAM
MEMBER CONTRIBUTION SUMMARY
JANUARY 1, 2022 THROUGH DECEMBER 31, 2022 RENEWAL**

MEMBER: Carroll County

MEMBER NUMBER: 600

CY 2021

Member Contribution \$308,279

CY 2022

Contribution Assurance Program (CAP) Yes

PRIME³ Program No

Member Contribution \$290,471

2020 Payroll reduced by reported COVID-19 stipends.

Your 2021 Payroll (CY 2019 Reported)	\$11,556,185
Your 2022 Payroll (CY 2020 Reported)	\$12,550,255
Change in Payroll	8.6%
Your 2021 Loss Ratio Adjustment Factor	1.89
Your 2022 Loss Ratio Adjustment Factor	1.70
Change in Loss Ratio Adjustment Factor	-10.1%
Change from 2021 to 2022:	
Contribution Amount Change	-\$17,808
Contribution Percent Change	-5.8%

**Please contact the Primex³ Member Services Team if you have any questions or comments.
Invoices will be available online around January 1, 2022**

Trust. Excellence. Service.

Bow Brook Place, 46 Donovan Street ■ Concord, NH 03301-2624
(603) 225-2841 ■ (800) 698-2364 ■ nhprimex.org

WORKERS' COMPENSATION CONTRIBUTION BY PAYROLL CLASS

January 1, 2022 through December 31, 2022

Member: **Carroll County**
Member Number **600**

Class	Description	Payroll	Contribution*
37	Farms, Field Crop	140,011	9,359
7720	Police, Sheriffs & Corrections	2,464,153	68,546
8810	Office Employees, Municipal	2,764,772	7,443
8820	District Court, Attorney, Judge	438,408	1,377
8829	Nursing Home	6,675,322	200,663
9015	Buildings - Janitor	67,589	3,083
Totals		12,550,255	290,471

* Amounts are based on a 12 month total

Trust. Excellence. Service.

PROPERTY & LIABILITY PROGRAM
MEMBER CONTRIBUTION SUMMARY
JANUARY 1, 2022 THROUGH DECEMBER 31, 2022 RENEWAL

MEMBER: Carroll County

MEMBER NUMBER: 600

CY 2021

CY 2022

		Contribution Assurance Program (CAP)	Yes
		PRIME ³ Program	No
Member Contribution	\$215,124	Member Contribution	\$234,485

Your 2021 Property Values	\$41,418,014
Your 2022 Property Values (Exposures Valued as of 9/23/2021)	\$43,160,252
Change in Property	4.2%
Your 2021 Payroll (CY 2019 Reported)	\$11,556,185
Your 2022 Payroll (CY 2020 Reported)	\$13,367,905
Change in Payroll	15.7%
Your 2021 Loss Ratio Adjustment Factor	1.09
Your 2022 Loss Ratio Adjustment Factor	1.12
Change in Loss Ratio Adjustment Factor	2.8%
Change from 2021 to 2022:	
Contribution Amount Change	\$19,361
Contribution Percent Change	9.0%

Please contact the Primex³ Member Services Team if you have any questions or comments.
Invoices will be available online around January 1, 2022

Trust. Excellence. Service.

UNEMPLOYMENT COMPENSATION PROGRAM
MEMBER CONTRIBUTION SUMMARY
JANUARY 1, 2022 THROUGH DECEMBER 31, 2022 RENEWAL

MEMBER: Carroll County

MEMBER NUMBER: 600

CY 2021

Member Contribution

\$16,187

CY 2022

Member Contribution

\$15,385

Your 2021 Taxable Wages (CY 2019)	\$4,144,688
Your 2022 Taxable Wages (CY 2020)	\$4,395,594
Change in Taxable Wages	6.05%
Your 2020 Loss Ratio	0.00%
Your 2021 Loss Ratio (through June 2021)	0.00%
Your 2021 Unemployment Rate	0.39%
Your 2022 Unemployment Rate	0.35%
Change from 2021 to 2022:	
Contribution Amount Change	-\$802
Contribution Percent Change	-5.0%

Please contact the Primex³ Member Services Team if you have any questions or comments.
Invoices will be available online around January 1, 2022

Trust. Excellence. Service.

Human Resources

	Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Department Proposed	Commissioners Proposed	Final	
4103 Human Resources Department								
.005	Overtime	\$ 1,631.72	\$ -	\$ 168.76	\$ 188.96	\$ 2,000.00	\$ 1,500.00	\$ -
.009	Salaries	\$ 112,573.46	\$ 132,022.00	\$ 131,853.24	\$ 88,576.02	\$ 139,036.00	\$ 139,138.00	\$ -
.010	Social Security	\$ 6,857.23	\$ 8,185.00	\$ 8,185.00	\$ 5,476.09	\$ 8,745.00	\$ 8,627.00	\$ -
.013	Retirement	\$ 12,362.58	\$ 16,655.00	\$ 16,655.00	\$ 10,980.26	\$ 19,830.00	\$ 19,563.00	\$ -
.017	Education/Conference	\$ 295.18	\$ 3,400.00	\$ 3,400.00	\$ -	\$ 1,800.00	\$ 5,400.00	\$ -
.018	Medicare Expense	\$ 1,590.65	\$ 1,914.00	\$ 1,914.00	\$ 1,280.72	\$ 2,046.00	\$ 2,018.00	\$ -
.027	Recruitment and Retention		\$ 10,000.00	\$ 10,000.00	\$ 881.67	\$ 6,000.00	\$ 6,000.00	\$ -
.029	Criminal Records		\$ 2,500.00	\$ 2,500.00	\$ 1,987.89	\$ 3,000.00	\$ 3,000.00	\$ -
.036	Office Supplies	\$ 605.41	\$ 1,300.00	\$ 1,300.00	\$ 265.67	\$ 1,000.00	\$ 1,000.00	\$ -
.037	Dues, Licenses	\$ -	\$ 300.00	\$ 300.00	\$ -	\$ 300.00	\$ 300.00	\$ -
.038	Postage	\$ 85.05	\$ 200.00	\$ 200.00	\$ 28.00	\$ 200.00	\$ 200.00	\$ -
.067	Advertising	\$ 6,755.51	\$ 7,500.00	\$ 7,500.00	\$ 3,097.92	\$ 7,500.00	\$ 7,500.00	\$ -
.068	Telephone	\$ 779.99	\$ 1,300.00	\$ 1,300.00	\$ 441.43	\$ 650.00	\$ 550.00	\$ -
.070	Travel Expense	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 112.23	\$ 1,000.00	\$ 1,000.00	\$ -
.088	Photocopier Expense	\$ 690.81	\$ 1,200.00	\$ 1,200.00	\$ 328.15	\$ 1,200.00	\$ 1,200.00	\$ -
.097	New Equipment	\$ -	\$ 1.00	\$ 1.00	\$ -	\$ 2,000.00	\$ 1.00	\$ -
	Human Resources Total	\$ 144,227.59	\$ 187,477.00	\$ 187,477.00	\$ 113,645.01	\$ 196,307.00	\$ 196,997.00	\$ -



CARROLL COUNTY
NEW HAMPSHIRE
Human Resources Department



Administration Building | 95 Water Village Road #1 | Ossipee, New Hampshire 03864 | Ph 603-539-1803 | Fax 603-539-9297

November 24, 2021

RE: Human Resources Department Projected 2022 Budget - Revised

Dear members of the County Board of Commissioners,

Attached is an amended, projected 2022 Human Resources Department budget.

These amendments were based upon discussions during the initial presentation to the Board of Commissioners during the October 7, 2021 Commissioner's meeting, the Commissioner's proposed \$1.00 across the board pay increase for non-union employees, and changes proposed during the November 22, 2021 Commissioner budget review.

Justifications for each line are below.

Please feel free to contact me directly with any questions.

Respectfully,

Christopher B. Heroux
Director of Human Resources

Human Resources Budget Line Justifications

HR Department Total – Projected total \$196,997.00.

100.4103.005 – Overtime – Projected total \$1500.00

1. Minimal overtime cost budgeted for the HR Generalist position at Mountain View.

100.4103.009 – Salaries – Projected total \$139,138.00

1. Director of HR; Strategic operations partner responsible for all HR operations throughout the County
 - a. Base Salary \$78,014.40 January 1 – March 31
 - b. Base Salary \$82,700.00 April 1 – December 31
 - i. Commissioner approved \$1.00
 - ii. Remains 8% below state average¹
2. HR Generalist; MVC primary, HR Dir backup
 - a. Base Salary \$56,014.40 January 1 – March 31
 - b. Base Salary \$59,384.00 April 1 – December 31
 - i. Commissioner approved \$1.00

100.4103.010 – Social Security – Projected total \$8,627.00

1. Fixed amount of 6.2% of salaries.

100.4103.013 – Retirement – Projected total \$19,563.00

1. Fixed amount of 14% of salaries.

100.4103.017 – Education / Conference – Projected total \$5,400.00

1. HR certification through the HR Certification Institute for the Director of HR and HR Generalist that will positively impact the County, and community, by promoting thorough, efficient, and up-to-date practices, solutions, and insights in an ever-changing climate (\$1,200.00).
2. 2022 Primex onsite Risk Management Summit conference (\$400).
3. 2022 NHAC Annual Conference (\$900).
4. Ongoing HR CEU throughout the year

100.4103.018 – Medicare Expense – Projected total \$2,018.00

1. Fixed amount of 1.45% of salaries.

¹ NH Occupational Employment & Wages - Statewide survey; June 2021

Human Resources Budget Line Justifications continued

100.4103.027 – Recruitment and Retention – Projected total \$6,000.00

1. Engagement activities, recruitment cards, job fair materials (displays, etc).
2. The average cost to hire an employee is \$4,129, with around 42 days to fill a position.³
3. Replacing someone costs 50 – 60% of that person's salary.⁴

100.4103.029 – Criminal Records – Projected total \$3,000.00

1. Mandatory New Hampshire Criminal background checks.

100.4103.036 – Office Supplies – Projected total \$1,000.00

2. Toner cartridges, file folders, printer paper, business cards, orientation supplies.

100.4103.037 – Dues / Licenses – Projected total \$300.00

1. Society of HR Management annual subscription \$219.00
2. Remaining for any unforeseen dues or licenses.

100.4103.038 – Postage – Projected total \$200.00

1. Stamps, sending FMLA packets FedEx.

100.4103.067 – Advertising – Projected total \$7,500.00

1. Management and listing for all County job openings on Indeed. Occasional print ads in local papers, custom lawn signs.

100.4103.068 – Telephones – Projected total \$550.00

1. One cell phone for department available for County needs 24/7.

100.4103.070 – Travel Expense – Projected total \$1,000.00

1. When county vehicles are unavailable.
2. Job Fairs, conferences, meetings and background check runs in Concord.

100.4103.088 – Photocopier Expense – Projected total \$1,200.00

1. Lease and maintenance.

100.4103.097 – New Equipment – Projected total \$1.00

1. Tablet to consolidate note-taking at meetings.
2. Computer upgrades (moved to IT budget)

HR Department Total – Projected total \$196,997.00.

³ SHRM - <https://www.shrm.org/about-shrm/press-room/press-releases/pages/human-capital-benchmarking-report.aspx>; May 2017

⁴ M. Z. - The True Cost of Hiring an Employee in 2020. Retrieved from <https://toggl.com/blog/cost-of-hiring-an-employee>; August 2020

PERSONNEL SCHEDULE - HR

Line	Dept	File Job Code	PT?	Hourly	Annual	Raise 4/1	SS	Medi	NHRS
4103.005		Overtime		\$ 41.61	\$ 2,000.00	\$ 2,000.00	\$ 124.00	\$ 29.00	\$ 281.20
4103.009	Human Resources	C Hr 1103 Director Human Resources		\$ 37.51	\$ 78,014.00	\$ 19,803.55	\$ 1,227.82	\$ 287.15	\$ 2,784.38
				\$ 38.51	\$ 82,700.00	\$ 59,767.52	\$ 3,705.59	\$ 866.63	\$ 8,403.31
4103.009	Human Resources	MRc 1130 HR Generalist		\$ 26.93	\$ 56,014.00	\$ 14,218.94	\$ 881.57	\$ 206.17	\$ 1,999.18
				\$ 27.93	\$ 59,384.00	\$ 43,347.36	\$ 2,687.54	\$ 628.54	\$ 6,094.64
				\$ 139,137.37	\$ 8,626.52	\$ 2,017.49	\$ 19,562.71		



Batchelder Associates, PC

September 23, 2021

Board of Commissioners
County of Carroll, New Hampshire
95 Water Village Road, Box 1
Ossipee, NH 03864

RE: Contract CFO Services

Dear Commissioners,

As you are aware, Batchelder Associates, P.C. performed the audit as of December 31, 2020, which has been concluded, signed and delivered as of the above date. Batchelder Associates, P.C. has been offered the opportunity by the Board of Commissioners to become the CFO of the County, working with existing staff, enhancing the finance department and bringing together a strong, dependable financial atmosphere to the County residents, Board of Commissioners and Delegation.

This contract will begin immediately and be valid for three years with a 3% increase each year. The contract has an option of renewal for an additional three-year period, at which time, the proposed fee will be re-evaluated. The proposed fee and contract with Batchelder Associates, P.C. will be guaranteed for one year (12 months), with an option to terminate by either party with a 90 day notice at the end of the twelve month period.

Our goals for this position are as follows:

- Assess the current staffing, reorganize as necessary, change staffing responsibilities as necessary and reorganize the layout of the finance department.
- Assess the current accounting software, the capabilities it offers and have the flexibility to change software systems if found to be prudent. We will review the capabilities of the existing software compared to current generation software and how it compares to the capabilities that are required in existing strong environments. We are requesting that you put \$100,000 into the budget for upgraded finance software should we see the need for a change or upgrade. Inefficiencies can be completely eliminated with strong controls and software. We deem the financial accounting and systems in place in any organization to be "critical infrastructure".
- Create job positions, with specific responsibilities, reporting requirements and deadlines to meet the needs established by the Board of Commissioners and the County in general.
- Create a list of tasks, of which we will have input from each department and Board of Commissioners to ensure all needs are being addressed.

- Consolidate as many of the department bank accounts and procedures that exist currently outside of the finance department.
- Enhance Board of Commissioner and Delegation reporting.
- Enhance Grant Management
- Streamline all financial systems
- Enhance the County's procedures and policies
- Participate in annual budget process

Keeping in mind that we have performed the audit, we still feel there is much to be investigated as far as day-to-day operations, staffing, qualifications and efficiencies. This is going to be a large project, but we are extremely excited to be offering these services to the County. We do feel strongly that there be no changes to current staffing or positions until we have a chance to speak with the finance staff, however, have the authority to make changes as we deem necessary. The current staff has key knowledge that is important to the County and Batchelder Associates would not be able to offer a strong presence without the knowledge of the current staff.

One of the first tasks will be the review and organization of all documents within the Finance Director's office, accounts payable office and payroll. We will move to an electronic system of secure filing of data. We will need to work with your IT staff to establish a cloud based system for financial information so that it can be used from our sites in Keene, NH, Barre, Vermont and of course on-site. Training and protocols of all staff will be necessary to ensure that the finance department will be following the same policies.

We are proposing a monthly fee of \$11,000 for the above services. We will be utilizing BA staff in addition to myself at various times and for various projects. Should we decide to upgrade the accounting software and additional staff is needed to get data entered into the new system, we will establish an hourly rate that will be invoiced above the monthly services proposed above. Travel and lodging expenses will be billed monthly as incurred. We will work diligently to follow federal per diem rates for lodging and travel. Travel and lodging will not exceed \$13,150 annually. This covers one night's stay per week at the Federal Per Diem rate and mileage.

We look forward to our continued work with the County, growing a strong and stable relationship. Thank you for your consideration and continued confidence in our partnership. If there are additional items you would specifically like to see detailed in this agreement, please feel free to let me know.

Sincerely,

Bonnie Batchelder

Bonnie K. Batchelder, CPA

Agreed:

James McCarley
Scott Dack
[Signature]

Board of Commissioners

10/21/21

Date

Finance Department

		Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Department Proposed	Commissioners Proposed	Final
4105 Finance								
.005	Overtime		\$ 500.00	\$ 500.00	\$ 163.35	\$ 500.00	\$ 500.00	\$ -
.007	CFO Salary	\$ 23,015.38	\$ 94,100.00	\$ 94,100.00	\$ 13,328.00	\$ 132,990.00	\$ 132,990.00	\$ -
.009	Salaries - All Other		\$ 242,070.00	\$ 242,070.00	\$ 177,359.42	\$ 215,000.00	\$ 212,636.00	\$ -
.010	Social Security	\$ 1,344.26	\$ 20,874.00	\$ 20,874.00	\$ 10,959.39	\$ 13,330.00	\$ 13,184.00	\$ -
.013	Retirement Expenses	\$ 2,570.80	\$ 42,471.00	\$ 42,471.00	\$ 23,349.58	\$ 30,229.00	\$ 26,651.00	\$ -
.017	Education&Conference		\$ 2,500.00	\$ 2,500.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
.018	Medicare Expense	\$ 314.41	\$ 4,882.00	\$ 4,882.00	\$ 2,570.41	\$ 3,120.00	\$ 3,081.00	\$ -
.036	Office Supplies		\$ 2,500.00	\$ 2,500.00	\$ 1,754.39	\$ 3,000.00	\$ 3,000.00	\$ -
.038	Postage		\$ 1,500.00	\$ 1,500.00	\$ 1,194.14	\$ 1,800.00	\$ 1,800.00	\$ -
.067	Advertising		\$ 1.00	\$ 1.00	\$ -	\$ 1.00	\$ 1.00	\$ -
.068	Telephone		\$ 1.00	\$ 1.00	\$ 129.00	\$ 500.00	\$ 500.00	\$ -
.070	Travel Expense		\$ 1.00	\$ 1.00	\$ -	\$ 13,150.00	\$ 13,150.00	\$ -
.088	Photocopier Expense		\$ 4,500.00	\$ 4,500.00	\$ 3,436.36	\$ 4,800.00	\$ 4,800.00	\$ -
.097	New Equipment		\$ 1.00	\$ 1.00	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -
.098	Contracted Services					\$ 1.00	\$ 1.00	
NEW	Software					\$ 6,000.00	\$ 6,000.00	
	Finance Total	\$ 27,244.85	\$ 415,901.00	\$ 415,901.00	\$ 234,244.04	\$ 426,921.00	\$ 420,794.00	\$ -



CARROLL COUNTY

NEW HAMPSHIRE
Finance Department



Finance Department 2022 Budget Line Justifications

Overview:

Overall increase in 2022 Budget over 2021 is 1.1%. Of this, \$6,000 represent final costs for the upgrade of the accounting system for the County. Taking this out as a one-time expense, reduces the increase in standard, recurring budget line items to (.27%) decrease of 2021 approved budget.

Excluding implementation costs for the new accounting software, annual costs are currently scheduled to decrease by approximately \$10,000 per year from the current software. Changes in staffing allows for promotion of staff within the County, while reducing payroll and benefit costs.

100.4105.005 – Overtime – \$500

1. No change from prior year

100.4105.007 – CFO Salary - \$132,990

1. CFO Contract Charges with 3% increase effective October, 2022

100.4105.009 – Salaries – \$212,636

1. Varied raises, considering employee status, HR recommendations and past employment history.
2. Projected a part-time administrative position at 24 hours per week, based on \$18.50 per hour.

100.4105.010 – Social Security – \$13,184

1. Fixed amount of 6.2% of salaries.

100.4105.013 – Retirement – \$26,651

1. Fixed amount of 14.06% of salaries.

100.4150.017 – Education & Training – \$1,000

1. Potential for municipal training for Finance Director

100.4105.018 – Medicare Expense – \$3,081

1. Fixed amount of 1.45% of salaries.

100.4105.036 – Office Supplies – \$3,000

1. Planning on needed Adobe software license in addition to prior year budget

100.4105.038 – Postage – \$1,800

1. Small increase in usage

100.4193.068 – Telephone - \$500

1. Potential Cell Phone Stipends

100.4105.070 – Travel Expense – \$13,150

1. CFO Contract Travel charges

100.4105.088 – Photocopier Expense - \$4,800

1. Small increase from 2021 based on usage

100.4105.097– New Equipment - \$1,500

1. Printer for Payroll
2. Miscellaneous equipment

100.4105.??? – Accounting Software Upgrade - \$6,000

1. Final funding for accounting upgrade

PERSONNEL SCHEDULE - Finance Department

4193.005	Dept	NN	Job Code	PT?	Hourly	Annual	SS	Medi	NHRS	
	Finance		Overtime			\$ 500.00	\$ 31.00	\$ 7.25	\$ 70.30	
4193.009	Finance	K:A	Finance Director		\$ 40.55	\$ 84,344.00	\$ 21,410.40	\$ 1,327.44	\$ 310.45	\$ 3,010.30
4193.009	Finance				\$ 41.55	\$ 86,424.00	\$ 64,485.60	\$ 3,998.11	\$ 935.04	\$ 9,066.68
	Finance		TBI Administrative Assistant	yes	\$ 18.50	\$ 19,240.00	\$ 5,772.00	\$ 357.86	\$ 83.69	\$ -
4193.009	Finance				\$ 18.50	\$ 19,240.00	\$ 17,316.00	\$ 1,073.59	\$ 251.08	\$ -
	Finance	R N	Payroll Coordinator		\$ 24.60	\$ 51,168.00	\$ 12,988.80	\$ 805.31	\$ 188.34	\$ 1,826.23
4193.009	Finance				\$ 25.60	\$ 53,248.00	\$ 39,731.20	\$ 2,463.33	\$ 576.10	\$ 5,586.21
	Finance	L:IV	Accounts Payable/Admin		\$ 23.50	\$ 48,880.00	\$ 12,408.00	\$ 769.30	\$ 179.92	\$ 1,744.56
4193.009					\$ 24.50	\$ 50,960.00	\$ 38,024.00	\$ 2,357.49	\$ 551.35	\$ 5,346.17
	SUBTOTAL					\$ 212,636.00	\$ 13,183.43	\$ 3,083.22	\$ 26,650.45	

County Attorney

		Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Department Proposed	Commissioners Proposed	Final 2022
4110 County Attorney								
.005	Overtime		\$ 1.00	\$ 1.00	\$ -	\$ 1.00	\$ 1.00	\$ -
.007	Salaries -Admin/Invest	\$ 448,722.71	\$ 474,220.00	\$ 482,220.00	\$ 342,020.36	\$ 481,091.00	\$ 481,091.00	\$ -
.009	Attorney-Salary	\$ 77,931.96	\$ 85,050.00	\$ 85,050.00	\$ 63,787.50	\$ 86,751.00	\$ 86,751.00	\$ -
.010	Social Security	\$ 30,573.70	\$ 34,793.00	\$ 34,793.00	\$ 22,782.52	\$ 35,522.16	\$ 35,522.16	\$ -
.013	Retirement Expense	\$ 54,885.50	\$ 70,793.00	\$ 70,793.00	\$ 42,860.82	\$ 71,635.34	\$ 71,635.34	\$ -
.017	Education&Conference	\$ 148.00	\$ 8,500.00	\$ 8,500.00	\$ 1,816.70	\$ 8,500.00	\$ 8,500.00	\$ -
.018	Medicare Expense	\$ 7,150.35	\$ 8,137.00	\$ 8,137.00	\$ 5,713.07	\$ 8,307.60	\$ 8,307.50	\$ -
.028	Criminal Case Exp	\$ 4,200.00	\$ 6,000.00	\$ 6,000.00	\$ 1,574.64	\$ 6,000.00	\$ 6,000.00	\$ -
.029	Other Fees & Service	\$ 1,550.89	\$ 3,000.00	\$ 3,000.00	\$ 1,355.40	\$ 3,000.00	\$ 3,000.00	\$ -
.030	Civil Commitment	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -
.036	Office Supplies	\$ 2,099.60	\$ 2,500.00	\$ 2,500.00	\$ 652.87	\$ 3,500.00	\$ 3,500.00	\$ -
.037	Dues/Licenses/Subs	\$ 3,610.27	\$ 4,500.00	\$ 4,500.00	\$ 3,479.92	\$ 4,500.00	\$ 4,500.00	\$ -
.038	Postage	\$ 471.47	\$ 750.00	\$ 750.00	\$ 176.98	\$ 750.00	\$ 750.00	\$ -
.051	County Atty Clothing	\$ 259.47	\$ 500.00	\$ 500.00	\$ 167.89	\$ 500.00	\$ 500.00	\$ -
.052	Staff Clothing Allowance	\$ 1,694.05	\$ 2,500.00	\$ 2,500.00	\$ 106.80	\$ 2,500.00	\$ 2,500.00	\$ -
.068	Telephone	\$ 3,741.57	\$ 4,332.00	\$ 4,332.00	\$ 1,920.81	\$ 3,738.00	\$ 3,738.00	\$ -
.070	Travel Expense	\$ 1,528.07	\$ 2,500.00	\$ 2,500.00	\$ 2,287.54	\$ 3,000.00	\$ 3,000.00	\$ -
.073	County Atty Veh Exp	\$ 750.00	\$ 1,200.00	\$ 1,200.00	\$ 800.00	\$ 4,800.00	\$ 4,800.00	\$ -
.088	Photocopier Expense	\$ 1,550.07	\$ 2,500.00	\$ 2,500.00	\$ 1,075.17	\$ 2,500.00	\$ 2,500.00	\$ -
.096	Office Improvements	\$ -	\$ 1.00	\$ 1.00	\$ -	\$ 1.00	\$ 1.00	\$ -
.097	New Equipment	\$ -	\$ 7,495.00	\$ 7,495.00	\$ 6,088.48	\$ 1,500.00	\$ 1,500.00	\$ -
.099	Extraditions	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 4,000.00	\$ -
	County Attorney Total	\$ 644,867.68	\$ 733,272.00	\$ 741,272.00	\$ 498,667.47	\$ 742,097.10	\$ 742,097.00	\$ -

Diversion Program

NEW	Diversion Program	Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Department Proposed	Commissioners Proposed	Final
.007	Salaries					\$ 1.00	\$ -	\$ -
.010	Social Security					\$ 1.00	\$ -	\$ -
.013	Retirement Expense					\$ 1.00	\$ -	\$ -
.017	Education&Conference					\$ 500.00	\$ -	\$ -
.018	Medicare Expense					\$ 1.00	\$ -	\$ -
.028	Case Expense					\$ 1,500.00	\$ -	\$ -
.029	Other Fees & Services					\$ 1,472.00	\$ -	\$ -
.036	Office Supplies					\$ 700.00	\$ -	\$ -
.037	Dues/Licenses/Subscr					\$ 1.00	\$ -	\$ -
.038	Postage					\$ 500.00	\$ -	\$ -
.068	Telephone					\$ 520.00	\$ -	\$ -
.070	Travel Expense					\$ 500.00	\$ -	\$ -
.088	Photo Copier Expense					\$ 1.00	\$ -	\$ -
.096	Office Improvements					\$ 1.00	\$ -	\$ -
.097	New Equipment					\$ 1.00	\$ -	\$ -
	Diversion Total					\$ 5,700.00	\$ -	\$ -



OFFICE OF THE CARROLL COUNTY ATTORNEY
MICHAELA D. ANDRUZZI



November 24, 2021

Deputy County Attorney

Keith Blair

Drug Court/Senior Assistant

County Attorney

Matthew Conley

Assistant County Attorneys

John Nehrings

Christopher Mignanelli

J. Garrett Tynes

Special Investigator

Christopher Warn

Victim/Witness Office

Heather Morgan, Director

Marjorie Owen, Associate

Paralegals

Meghan McLaughlin

Amanda Esmay

Executive Legal Assistant

Bryce Couture

Commissioners,

Thank you for the opportunity to present my budget proposals to you for your review and acceptance. The County Attorney is an elected position whose responsibility is to oversee the prosecution of criminal matters which occur within the jurisdictional boundaries of Carroll County. The County Attorney serves as the Chief Law Enforcement Official in the county, and provides guidance to law enforcement in addition to direct oversight of prosecutions.

For the 2022 year, I have the pleasure of presenting several budgets:

100-4110	County Attorney General Office Expenditure Budget
100-4111	Victim Witness Services Expenditure Budget, County Funded
100-4112	Domestic Violence Prosecution Expenditure Budget
100-4150	Medical Examiner Expenditure Budget
100-41__	Diversion Expenditure Budget
200-4111	Victim Witness Services Expenditure Budget, Federal Grant Funded (Fiscal Year)
100-4000-034	Diversion Revenue Account
200-4000-033	VICTIM WITNESS GRANT FUNDS

I am proposing the consolidation of the Domestic Violence Prosecutor Budget (100-4112) into the County Attorney General Office Expenditure Budget (100-4110) for 2022 and moving forward. The line items mirror one another and there is no longer a need to differentiate between the budgets. This enables the office to move personnel more freely between positions without the need for additional paperwork.

As evidenced by my proposals, the overall increase to the County Attorney General Expenditure Budget (100-4110) is 1.4%. Because this is mirrored in the Domestic Violence Prosecution Budget (100-4112), the overall financial increase to the consolidated budgets will be 1.4%, and the summary of each line item is presented below.

95 Water Village Road
Box 2
Ossipee, NH 03864
(603) 530-7760

The Victim Witness Services Budget, county funded, proposes an overall increase of 18%. I recognize that this is a considerable increase, it is important to note that the total budget proposal of \$110,664.73 is still less than the overall budget for this department was in 2015 (\$115,650.00), while we have doubled the size of the department. Furthermore, we recently had one of the employees leave for another County Attorney's Office due to the significantly higher wages being paid statewide. We therefore propose a market adjustment to be in line with other agencies. This is done to promote retention and reward the employees for their hard work and dedication to the victims of Carroll County.

Our office is also proposing the addition of a revenue account and corresponding expenditure account for Diversion, an alternative sentencing program designed to allow offenders to engage in rehabilitation in order to correct their behaviors. This is offender funded, and the funds generated will be used to offset the cost of the program.

Respectfully Submitted,

Michaela D. Andruzzi
Carroll County Attorney

2022 Justifications and Explanations

	County Attorney	
.005	Overtime	1.00 placeholder
.007	Salaries	All staff except CA, VSA & DV unit
.009	Attorney-Salary	County Attorney salary
.010	Social Security	
.013	Retirement Expense	
.017	Education & Conference	For mandatory continuing education & education reimbursement
.018	Medicare Expense	
.028	Criminal Case Expense	For transcripts, trial exhibits, expert witness fees, out of state service
.029	Other Fees & Service	
.030	Civil Commitment	10,000 to begin expert evaluation
.036	Office Supplies	Toners, pens, folders, highlighters, tabs, etc.
.037	Dues/Licenses/Subscrip	Bar Dues
.038	Postage	
.051	County Atty Clothing	For court appropriate clothing/cleaning
.052	Staff Clothing Allowance	For court appropriate clothing/cleaning
.068	Telephone	reimbursements
.070	Travel Expense	For attorneys mandated travel, witness transportation
.073	County Atty Vehicle Ex	Reimbursement
.088	Photocopier Expense	contractual
.096	Office Improvements	1.00 placeholder
.097	New Equipment	For 1 new computer
.099	Extraditions	To extradite defendants back to the state

4112	DV Prosecutor	See explanations above (4110 budget)
.007	Salaries	
.010	Social Security	
.013	Retirement Expense	
.017	Education&Conference	
.018	Medicare Expense	
.028	Case Expense	
.029	Other Fees & Services	
.036	Office Supplies	
.037	Dues/Licenses/Subscr	
.038	Postage	
.051	Attorney Clothing	
.068	Telephone	
.070	Travel Expense	
.088	Photo Copier Expense	
.096	Office Improvements	
.097	New Equipment	

4111	Victim/Witness	
.001	Overtime/Sick Buyout	1.00 placeholder
.007	Salary-Director	Market adjustment
.009	Salary-Associate	Market adjustment
.010	Social Security	
.013	Retirement Expense	
.017	Education&Conference	1.00 placeholder
.018	Medicare Expense	
.029	Other Fees&Services	Any item not covered by grant
.036	Office Supplies	Any item not covered by grant
.039	Office Equipment	1.00 placeholder
.068	Telephone	Any item not covered by grant

4150	Medical Referee	
.029	Physician Services	Autopsies and forensics
.030	Phone Consults	Consultation with County Attorney related to death investigations
.031	Pronouncements	When required by rule, statute or other
.032	Transports	For transportation of bodies
.070	Travel Expense	Reimbursement for Medical Examiner staff and physicians to travel to and from scene of untimely death

41__	Diversion Expenditures	
.007	Salaries	Placeholder for future
.010	Social Security	Placeholder for future
.013	Retirement Expense	Placeholder for future
.017	Education&Conference	For attending best practices trainings and related conferences
.018	Medicare Expense	Placeholder for future
.028	Case Expense	For any offender related expenses necessary, such as assistance with transport or referrals
.029	Other Fees & Services	For assistance with any software or other related expenses linked to the program
.036	Office Supplies	File folders, pens, etc
.037	Dues/Licenses/Subscr	Placeholder for future
.038	Postage	For mailing notices or correspondence
.051		
.068	Telephone	For Alternative Sentencing Manager to communicate with participants
.070	Travel Expense	For travel related to out of immediate area
.088	Photo Copier Expense	
.096	Office Improvements	
.097	New Equipment	

County Attorney's Office Salary Breakdown by Individual
 Incorporates a 5% market adjustment for all except County Attorney

dept	job title	p/t	hourly	annual	raise 4//4	explanation
100-4110-007	Deputy CA		41.87	87,089.60	21772.4	
				91,444.08	68583.06	
100-4110-007	ACA			77,080.12	19270.03	
				80,934.12	60700.59	
100-4110-007	ACA			68,079.96	17019.99	
				71,483.95	53612.96	
100-4110-007	ACA			66,560	16640	
				69,888.00	52416	
100-4110-007	Para 1		23	47,840	11960	
				50,232	37674	
100-4110-007	Para 2		21	43,680	10920	
				45,864	34398	
100-4110-007	Inv	yes		37,440	37,440.00	(20@\$36)
100-4110-007	Front Desk	yes	18		18,720.00	(20@\$16)
100-4110-007	Intern 1	yes	16	9982	9982	
100-4110-007	Intern 2	yes	16	9982	9982	
Total 100-4110-007					481091	424,931
100-4110-009	County Attorney			86,751.00		
Total for 100-4110-009					86,751.00	511,681
100-4112-007	DV Prosecutor			66,560.00	16640	
				69,888.00	52416	
100-4112-007	DV Legal Asst.			36,374	9093.505	
				38,193	27280.52	
Total 100-4112-007					105430	
100-4111-007	Dir. Victim Services			38,940.00	9735	64240 25300grant
				39,837.59	31614	67,452
100-4111-009	VSA			41600	10400	
				46,448.75	34836.56	
Total V/W 100-4111					86585.56	

Domestic Violence Prosecutor

		Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Department Proposed	Commissioners Proposed	Final 2022
4112 Domestic Violence Prosecutor								
.007	Salaries	\$ 19,293.00	\$ 99,736.00	\$ 99,736.00	\$ 56,081.38	\$ 104,722.80	\$ 104,722.80	\$ -
.008	Salary-Prosecutor	\$ 36,651.70						
.010	Social Security	\$ 3,294.16	\$ 6,313.00	\$ 6,313.00	\$ 3,293.48	\$ 6,492.81	\$ 6,492.81	\$ -
.013	Retirement Expense	\$ 6,293.86	\$ 12,844.00	\$ 12,844.00	\$ 5,516.64	\$ 14,661.19	\$ 14,661.19	\$ -
.017	Education&Conference	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -
.018	Medicare Expense	\$ 770.39	\$ 1,476.00	\$ 1,476.00	\$ 770.21	\$ 1,518.48	\$ 1,518.20	\$ -
.028	Case Expense	\$ 473.80	\$ 500.00	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ -
.029	Other Fees & Services	\$ -	\$ 1.00	\$ 1.00	\$ -	\$ 1.00	\$ 1.00	\$ -
.036	Office Supplies	\$ 98.94	\$ 100.00	\$ 100.00	\$ -	\$ 1.00	\$ 1.00	\$ -
.037	Dues/Licenses/Subs	\$ 515.00	\$ 700.00	\$ 700.00	\$ -	\$ 700.00	\$ 700.00	\$ -
.038	Postage	\$ 50.00	\$ 200.00	\$ 200.00	\$ -	\$ 1.00	\$ 1.00	\$ -
.051	Attorney Clothing	\$ 489.99	\$ 500.00	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ -
.068	Telephone	\$ 301.00	\$ 756.00	\$ 756.00	\$ 344.00	\$ 756.00	\$ 756.00	\$ -
.070	Travel Expense	\$ 225.95	\$ 500.00	\$ 500.00	\$ 139.15	\$ 500.00	\$ 500.00	\$ -
.088	Photo Copier Expense	\$ 100.00	\$ 1.00	\$ 1.00	\$ -	\$ 1.00	\$ 1.00	\$ -
.096	Office Improvements	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 1.00	\$ 1.00	\$ -
.097	New Equipment	\$ 1,950.05	\$ 1.00	\$ 1.00	\$ -	\$ 1.00	\$ 1.00	\$ -
	DV Prosecutor Total	\$ 70,507.84	\$ 130,628.00	\$ 130,628.00	\$ 66,144.86	\$ 132,357.28	\$ 132,357.00	\$ -

Registry of Deeds

	Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Department Proposed	Commissioners Proposed	Final 2022	
4120 Registry of Deeds								
.005	Overtime	\$ 17.13	\$ 500.00	\$ 500.00	\$ 34.25	\$ 500.00	\$ 500.00	\$ -
.008	Registrar Salary	\$ 54,999.96	\$ 60,000.00	\$ 60,000.00	\$ 45,000.00	\$ 61,200.00	\$ 61,200.00	\$ -
.009	Salaries	\$ 198,299.90	\$ 201,781.00	\$ 201,781.00	\$ 145,032.46	\$ 222,441.00	\$ 222,441.00	\$ -
.010	Social Security	\$ 14,152.52	\$ 16,261.00	\$ 16,261.00	\$ 10,836.81	\$ 17,617.00	\$ 17,617.00	\$ -
.013	Retirement Expense	\$ 28,156.50	\$ 33,087.00	\$ 33,087.00	\$ 23,285.36	\$ 39,950.00	\$ 39,950.00	\$ -
.017	Education&Conference	\$ 961.67	\$ 3,020.00	\$ 3,020.00	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -
.018	Medicare Expense	\$ 3,310.01	\$ 3,803.00	\$ 3,803.00	\$ 2,534.52	\$ 4,121.00	\$ 4,121.00	\$ -
.024	Contract Equip/Serv	\$ 94,539.31	\$ 132,555.00	\$ 132,555.00	\$ 73,197.43	\$ 12,900.00	\$ 12,900.00	\$ -
.029	Other Fees & Services	\$ -	\$ 1.00	\$ 1.00	\$ -	\$ 1.00	\$ 1.00	\$ -
.035	Archival Paper&Covers	\$ 2,216.85	\$ 12,500.00	\$ 12,500.00	\$ 10,830.00	\$ 2,500.00	\$ 2,500.00	\$ -
.036	Office Supplies	\$ 652.83	\$ 1,620.00	\$ 1,620.00	\$ 361.77	\$ 1,620.00	\$ 1,620.00	\$ -
.037	Dues/Licenses/Subs	\$ 1,162.84	\$ 1,195.00	\$ 1,195.00	\$ 1,104.66	\$ 1,195.00	\$ 1,195.00	\$ -
.038	Postage	\$ 2,483.00	\$ 2,000.00	\$ 2,000.00	\$ 60.05	\$ 2,000.00	\$ 2,000.00	\$ -
.039	Archival Records Maint	\$ 100,000.00				\$ 1.00	\$ 1.00	\$ -
.068	Telephone	\$ 602.00	\$ 1,548.00	\$ 1,548.00	\$ 516.00	\$ 1,620.00	\$ 1,620.00	\$ -
.070	Travel Expense	\$ -	\$ 750.00	\$ 750.00	\$ 115.92	\$ 750.00	\$ 750.00	\$ -
.088	Document Copier Exp	\$ 1,207.19	\$ 2,500.00	\$ 2,500.00	\$ 36.59	\$ 2,500.00	\$ 2,500.00	\$ -
.097	New Equipment	\$ 3,828.15	\$ 4,685.00	\$ 4,685.00	\$ 2,227.27	\$ 12,565.00	\$ 12,565.00	\$ -
	Registry of Deeds Total	\$ 506,589.86	\$ 477,806.00	\$ 477,806.00	\$ 315,173.09	\$ 386,481.00	\$ 386,481.00	\$ -

Carroll County Registry Deeds
2022 Budget Expenditure Details
November 4, 2021

	AIT LRMS * Deeds Proposed 2022 budget	FIDLAR LRMS For comparison purposes	
4120.005	<u>Overtime:</u> Occasions when the 7-minute rule is exceeded, as recommended by NH Dept. of Labor.	\$500.00	\$500.00
4120.008	<u>Register of Deeds Salary</u> per Delegation vote 5/8/2020	\$61,200.00	\$61,200.00
4120.009	<u>Salaries:</u> Compensation and wages for four staff members. Includes 5% COLA and merit raises \$1.75/hr for 9 months)	\$222,441.00	\$222,441.00
4120.010	<u>Social Security</u>	\$17,617.00	\$17,617.00
4120.013	<u>Retirement Expense:</u> 14.06%	\$39,950.00	\$39,950.00
4120.017	<u>Education & Conferences:</u> NH Association of Counties, NH Register of Deeds, DRA and Legislative meetings.	\$3,000.00	\$3,000.00
4120.018	<u>Medicare</u>	\$4,121.00	\$4,121.00
4120.024	<u>Contracted Equipment & Services:</u> * AIT Column assumes purchase of Land Records Management System, Network Hosting and first year of support, rental and repair outside budget per contract; Microfilm \$5,000; Supplies \$3,500; Internet \$3,000; Zoom \$200; Fidlar link to new vendor \$1,200.	\$12,900.00	\$155,160.00
4120.029	<u>Other Fees & Services:</u>	\$1.00	\$1.00
4120.035	<u>Archival Paper & Covers:</u> Archival Paper for Deed Books	\$2,500.00	\$2,500.00
4120.036	<u>Office Expense and Supplies:</u> General Supplies: envelopes, forms, seal inkers, pens, pencils, binders, etc.	\$1,620.00	\$1,620.00
4120.037	<u>Dues, Licenses & Subscriptions:</u> RSA's, PRIA, NH Registry of Deeds Assoc.	\$1,195.00	\$1,195.00
4120.038	<u>Postage:</u> Postage expense offset by postage revenue, plus office expense.	\$2,000.00	\$2,000.00
4120.039	<u>Archival Records Maintenance:</u>	\$1.00	\$1.00
4120.068	<u>Cell Phone:</u> Three staff @ \$45/month	\$1,620.00	\$1,620.00
4120.070	<u>Travel Expense Mileage and tolls</u> NH Association of Counties conference, Technology conventions, NHROD meetings, State House meetings, DRA meetings.	\$750.00	\$750.00
4120.088	<u>Document Copier Expense:</u> Maintenance Contract for primary copier Toshiba (unlimited all-inclusive charge) \$520, Secondary copier (per sheet charge) & paper, toner, plan hanger strips \$1,606.	\$2,500.00	\$2,500.00
4120.097	<u>New Equipment:</u> Roller Shelving (Last purchased 2019), reupholster 13 chairs, shredder, hole punch for index books	\$12,565.00	\$12,565.00
TOTAL DEEDS OPERATING BUDGET EXPENDITURES		\$386,481.00	\$528,741.00

Please feel free to contact me with questions. Thank you, Lisa Scott, Register of Deeds

PERSONNEL SCHEDULE - Registry

Line	Dept	Fi La Job Code	Hourly	Annual	Raise 4/1	SS	Medi	NHRS
4120.005	Deeds	OVERTIME		\$ 500.00		\$ 31.00	\$ 7.25	\$ 70.30
4120.008	Deeds	Register		\$ 61,200.00		\$ 3,794.40	\$ 887.40	\$ 8,604.72
4120.009	Deeds	Pz Be Deputy Register	\$ 27.82	\$ 57,865.60	\$ 14,466.40	\$ 896.92	\$ 209.76	\$ 2,033.98
4120.009	Deeds		\$ 30.96	\$ 64,396.80	\$ 48,297.60	\$ 2,994.45	\$ 700.32	\$ 6,790.64
4120.009	Deeds	Lc Le Supervisor Recording Indexing Security	\$ 25.95	\$ 53,976.00	\$ 13,494.00	\$ 836.63	\$ 195.66	\$ 1,897.26
4120.009	Deeds		\$ 29.00	\$ 60,320.00	\$ 45,240.00	\$ 2,804.88	\$ 655.98	\$ 6,360.74
4120.009	Deeds	Je An Sr Admin Assistant	\$ 22.12	\$ 46,009.60	\$ 11,502.40	\$ 713.15	\$ 166.78	\$ 1,617.24
4120.009	Deeds		\$ 24.98	\$ 51,958.40	\$ 38,968.80	\$ 2,416.07	\$ 565.05	\$ 5,479.01
4120.009	Deeds	Gi Rc Assistant Deputy Register	\$ 22.12	\$ 46,009.60	\$ 11,502.40	\$ 713.15	\$ 166.78	\$ 1,617.24
4120.009	Deeds		\$ 24.98	\$ 51,958.40	\$ 38,968.80	\$ 2,416.07	\$ 565.05	\$ 5,479.01
				\$ 222,440.40	\$ 17,616.70	\$ 4,120.04	\$ 39,950.14	

Registry of Deeds 2022 budget presentation
to Carroll County Board of Commissioners
10.28.2021

Attached view the Carroll County Registry of Deeds 2022 Projected Deeds Revenue and the Expenditure Details. Please note the following assumptions were made when preparing the Deeds budget for 2022:

- The budget does not include any funding of employee earned liabilities.
- The budget assumes the purchase of Land Records Management System, Network Hosting and first year of support, rental and repair is paid for outside of the budget with ARPA funding.

The Revenue Budget is based on the standard formula for most line items, being: add the first nine months of income, divide the sum by nine, then multiply by 12. Using this formula, the Revenue for Carroll County from the deeds office for the year 2022 is projected to be \$1,352,753.40.

The Expenditure Budget is very different from past years due to our upcoming move to a different vendor for the Land Records Management Program and the availability of ARPA funds.

Carroll County is investing in its future with the move to a new Lands Record Management Program and the purchase of all the deeds office equipment. At the same time, it is important to preserve our investment in our staff. Retaining exceptional employees is critical to managing the increased office workload. Carroll County is well served by four worthy individuals working daily to serve the County.

Salary: Salary line compensates four staff and includes an increase in pay of \$1.75 per hour plus a 5% COLA. Salary studies have established Carroll County Registry of Deeds employee salaries lag behind other Registries. Over the past few years, the County has given moderate raises, slowly raising the salaries, aiming to reach an equitable level. With this 2022 raise, Deeds staff will be compensated at equal to or close to the mean level of comparable jobs.

Contracted Equipment & Services: For comparison purposes, the 2022 budget shows two columns, AIT (new vendor) and Fidlar (current vendor). The Contracted Equipment & Services line for these two vendors is very different. The current contract for the Land Records Management System concludes 12/31/2021. The office is working with AIT, creating a program for recording, searching, cashing, billing and reporting for all land transactions. Carroll County is in the midst of purchasing all the office equipment which runs in the office. We will purchase the AIT program, a web hosting site to provide cybersecurity, data backups and office continuity, have a contract for repair and maintenance of the AIT land use management system and utilize the assistance of Carroll County IT department for office IT needs.

The AIT column assumes, as stated above, the purchase of the Land Records Management System, Network Hosting and the first year of support, rental and repair is paid for with ARPA funding. Thereafter, a contract will provide annual repair and maintenance for the system at \$27,500.

The Fidlar pricing structure is an annual expenditure for leasing machinery, using Fidlar software, paying a per unit fee for recording; support, other software services and replication.

For other line items, please see the attached 2022 Budget Expenditure Details and 2022 Projected Deeds Revenue.

Lisa Scott,
Register of Deeds

Sheriff's Department

		Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Department Proposed	Commissioners Proposed	Final 2022
4140 Sheriff's Department								
.002	Details	\$ 9,877.50	\$ 15,000.00	\$ 15,000.00	\$ 18,517.50	\$ 15,000.00	\$ 15,000.00	\$ -
.003	Town Agreements	\$ 25,726.00	\$ 30,000.00	\$ 30,000.00	\$ 18,702.00	\$ 26,280.00	\$ 26,280.00	\$ -
.005	Overtime	\$ 31,752.20	\$ 35,000.00	\$ 35,000.00	\$ 31,380.34	\$ 35,000.00	\$ 35,000.00	\$ -
.007	Salary-Deputies	\$ 925,318.80	\$ 980,511.00	\$ 980,511.00	\$ 621,535.11	\$ 1,001,000.00	\$ 1,001,000.00	\$ -
.009	Salary-Sheriff	\$ 65,018.04	\$ 70,200.00	\$ 70,200.00	\$ 52,650.00	\$ 71,600.00	\$ 71,600.00	\$ -
.010	Social Security	\$ 14,782.44	\$ 8,914.00	\$ 8,914.00	\$ 10,628.25	\$ 17,700.00	\$ 17,700.00	\$ -
.011	Court Bailiffs	\$ 68,540.40	\$ 100,000.00	\$ 100,000.00	\$ 56,873.25	\$ 100,000.00	\$ 100,000.00	\$ -
.013	Retirement Expense	\$ 245,748.16	\$ 284,682.00	\$ 284,682.00	\$ 185,561.71	\$ 305,000.00	\$ 305,000.00	\$ -
.017	Education & Confer	\$ -	\$ 3,500.00	\$ 3,500.00	\$ 153.08	\$ 3,500.00	\$ 3,500.00	\$ -
.018	Medicare	\$ 16,053.11	\$ 15,743.00	\$ 15,743.00	\$ 11,589.33	\$ 17,800.00	\$ 17,800.00	\$ -
.019	US Forestry Salaries	\$ 11,495.25	\$ 9,500.00	\$ 9,500.00	\$ 9,000.00	\$ 9,500.00	\$ 9,500.00	\$ -
.029	Other Fees and Serv	\$ 1,574.42	\$ 1,500.00	\$ 1,500.00	\$ 729.32	\$ 1,500.00	\$ 1,500.00	\$ -
.036	Office Supplies	\$ 2,208.08	\$ 2,500.00	\$ 2,500.00	\$ 982.61	\$ 2,500.00	\$ 2,500.00	\$ -
.037	Dues/Licenses/Subs	\$ 2,186.80	\$ 2,200.00	\$ 2,200.00	\$ 1,910.00	\$ 2,200.00	\$ 2,200.00	\$ -
.044	K-9 Expense	\$ 1,437.04	\$ 1,500.00	\$ 1,500.00	\$ 650.85	\$ 1,500.00	\$ 1,500.00	\$ -
.045	Deputy Expenses	\$ 695.23	\$ 1,000.00	\$ 1,000.00	\$ 423.72	\$ 1,000.00	\$ 1,000.00	\$ -
.046	Investigative Supplies	\$ 718.15	\$ 1,500.00	\$ 1,500.00	\$ 195.00	\$ 1,500.00	\$ 1,500.00	\$ -
.052	Uniform Expenses	\$ 9,029.40	\$ 11,000.00	\$ 11,000.00	\$ 1,260.90	\$ 11,000.00	\$ 11,000.00	\$ -
.068	Telephone	\$ 10,400.00	\$ 10,400.00	\$ 10,400.00	\$ 6,635.63	\$ 10,400.00	\$ 10,400.00	\$ -
.069	Radio/Communication	\$ 3,327.35	\$ 3,500.00	\$ 3,500.00	\$ -	\$ 3,500.00	\$ 3,500.00	\$ -
.072	Vehicle Lease/Purchase	\$ 25,719.97	\$ 8,100.00	\$ 8,100.00	\$ -	\$ 1.00	\$ 1.00	\$ -
.073	Vehicle Expense	\$ 51,124.35	\$ 60,000.00	\$ 60,000.00	\$ 35,270.86	\$ 60,000.00	\$ 60,000.00	\$ -
.088	Photo Copier Expense	\$ 707.41	\$ 1,000.00	\$ 1,000.00	\$ 345.56	\$ 900.00	\$ 900.00	\$ -
.091	Extradition	\$ 300.00	\$ 300.00	\$ 300.00	\$ 28.32	\$ 300.00	\$ 300.00	\$ -
.095	Firearm Train/Equip	\$ 10,426.28	\$ 10,000.00	\$ 10,000.00	\$ 153.84	\$ 10,000.00	\$ 10,000.00	\$ -
.097	New Equipment	\$ 7,758.25	\$ 8,000.00	\$ 8,000.00	\$ 1,033.25	\$ 8,000.00	\$ 8,000.00	\$ -

Sheriff's Department

	Sheriff Total	\$ 1,541,924.63	\$ 1,675,550.00	\$ 1,675,550.00	\$ 1,066,210.43	\$ 1,716,681.00	\$ 1,716,681.00	\$ -
--	----------------------	------------------------	------------------------	------------------------	------------------------	------------------------	------------------------	-------------

PERSONNEL SCHEDULE - Sheriff

	Dept	NN	Job Code	PT?	Hourly	Annual	Raise 4/1	SS	Medi	NHRS
4140.005			Overtime				35,000		508	11,858
4140.009	Sheriff	D4R	Sheriff		34.42		71,600		1,038	0
4140.007	Sheriff	M5S	1613 LT. nonunion		37.79	78,603.20	19,651		285	6,658
4140.007	Sheriff	M	Santuccio		39.30	81,747.33	61,310		889	20,772
4140.007	Sheriff	R4Y	1603 Deputy Sheriff		28.21	58,676.80	14,669		213	4,970
4140.007	Sheriff	R4	Young		29.62	61,610.64	46,208		670	15,655
4140.007	Sheriff	U4P	1603 Deputy Sheriff		28.59	59,467.20	14,867		216	5,037
4140.007	Sheriff	U4	Pinardi		30.02	62,440.56	46,830		679	15,866
4140.007	Sheriff	B4A	1603 Deputy Sheriff		29.69	61,755.20	15,439		224	5,231
4140.007	Sheriff	B4	Argue		31.17	64,842.96	48,632		705	16,477
4140.007	Sheriff	N4T	1603 Deputy Sheriff		24.50	50,960.00	12,740		185	4,316
4140.007	Sheriff	N4	Tamulonis		25.73	53,508.00	40,131		582	13,596
4140.007	Sheriff	G4S	1603 Deputy Sheriff		29.75	61,880.00	15,470		224	5,241
4140.007	Sheriff	G4	Stevens		31.24	64,974.00	48,731		707	16,510
4140.007	Sheriff	V4P	1603 Deputy Sheriff		24.00	49,920.00	12,480		181	4,228
4140.007	Sheriff	V4	Position		25.20	52,416.00	39,312		570	13,319
4140.007	Sheriff	C4L	1607 Corporal		31.68	65,894.40	16,474		239	5,581
4140.007	Sheriff	C4	Lamb		33.26	69,189.12	51,892		752	17,581
4140.007	Sheriff	B4P	1607 Corporal		32.85	68,328.00	17,082		248	5,787
4140.007	Sheriff	B4	Perley	20 yr longevity	34.99	72,784.40	54,588		792	18,495
4140.007	Sheriff	M4B	1609 Sergeant		36.10	75,088.00	18,772		272	6,360
4140.007	Sheriff	M4	Bedley		37.91	78,842.40	59,132		857	20,034
4140.007	Sheriff	V4P	1609 Detective		26.00	54,080.00	13,520		196	4,581
4140.007	Sheriff	V4	Position		27.30	56,784.00	42,588		618	14,429
4140.007	Sheriff	S4R	1619 Deputy Sheriff-K9	10 yr longevity	29.11	60,548.80	15,137		219	5,128
4140.007	Sheriff	S4	Rowe		30.57	63,576.24	47,682		691	16,155
4140.007	Sheriff	TeS	1608 Civil Secretary Grp1 nonunion		29.67	61,714	15,428	957	224	2,169
4140.007	Sheriff	Te	Shepard	25 yr longevity	31.06	64,605	48,454	3,004	703	6,813
4140.007	Sheriff	O4S	1604 Special Duty	Not NHRS	24.00	19,200.00	70,000	4,340	1,015	0
4140.007	Sheriff	R4L	1604 Special Duty	Not NHRS	22.00	352.00	0	0	0	0
4140.007	Sheriff	P4B	1604 Special Duty	Not NHRS	23.00	18,400.00	0	0	0	0
4140.007	Sheriff	S4K	1604 Special Duty	Not NHRS	23.00	368.00	0	0	0	0
4140.007	Sheriff	S4C	1604 Special Duty	Not NHRS	24.00	19,200.00	0	0	0	0
4140.007	Sheriff	T4T	1604 Special Duty	Not NHRS	24.00	19,200.00	0	0	0	0
4140.007	Sheriff	B4K	1604 Special Duty	Not NHRS	24.00	384.00	0	0	0	0
4140.007	Sheriff	M4L	1608 Civil Secretary		21.00	43,680.00	7,508	465	109	0
4140.007	Sheriff	M4	Langley		21.53	43,680.00	23,086	1,431	335	0
4140.011	Sheriff	C4B	xxxx Court Bailiffs	Not NHRS	per diem		100,000	6,200	1,450	0
	Dept	NN	Job Code	PT?	Hourly	Annual	Raise 4/1	SS	Medi	NHRS
4140.007	Sheriff		K9 Handler Fee				5,579.00		80.90	1,890.17
4140.007	Sheriff		Sick time buy outs				27,900.00		404.55	9,452.52
4140.007	Sheriff		Holiday buy outs				29,655.00		430.00	10,047.11
	Totals:						1,000,946	16,397.46	17,509.42	304,236.25

Dispatch Center

		Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Department Proposed	Commissioners Proposed	Final
4142 Dispatch Center								
.005	Overtime	\$ 31,368.29	\$ 25,000.00	\$ 25,000.00	\$ 21,273.43	\$ 30,000.00	\$ 30,000.00	\$ -
.009	Salaries	\$ 585,355.03	\$ 626,810.00	\$ 626,810.00	\$ 383,152.20	\$ 634,600.00	\$ 634,600.00	\$ -
.010	Social Security	\$ 35,008.09	\$ 40,722.00	\$ 40,722.00	\$ 23,956.59	\$ 41,200.00	\$ 41,200.00	\$ -
.013	Retirement Expense	\$ 59,096.29	\$ 86,585.00	\$ 86,585.00	\$ 46,183.17	\$ 87,827.00	\$ 87,827.00	\$ -
.017	Education&Conference	\$ -	\$ 2,500.00	\$ 2,500.00	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00	\$ -
.018	Medicare	\$ 8,673.14	\$ 9,524.00	\$ 9,524.00	\$ 5,678.93	\$ 9,633.00	\$ 9,633.00	\$ -
.029	Other Fees and Services	\$ 200.00	\$ 200.00	\$ 200.00	\$ -	\$ 200.00	\$ 200.00	\$ -
.036	Office Supplies	\$ 1,571.97	\$ 1,800.00	\$ 1,800.00	\$ 780.79	\$ 1,800.00	\$ 1,800.00	\$ -
.067	NCIC Terminal Exp	\$ -	\$ 1.00	\$ 1.00	\$ -	\$ 1.00	\$ 1.00	\$ -
.068	Telephone	\$ 5,073.55	\$ 5,000.00	\$ 5,000.00	\$ 3,359.83	\$ 5,000.00	\$ 5,000.00	\$ -
.069	Radio/Communication	\$ 29,714.42	\$ 30,000.00	\$ 30,000.00	\$ 27,114.11	\$ 37,000.00	\$ 37,000.00	\$ -
.070	Travel Expense	\$ 75.00	\$ 200.00	\$ 200.00	\$ -	\$ 100.00	\$ 100.00	\$ -
.088	Photo Copier Expense	\$ 247.13	\$ 650.00	\$ 650.00	\$ 221.89	\$ 500.00	\$ 500.00	\$ -
.097	New Equipment	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -
	Dispatch Center Total	\$ 757,882.91	\$ 830,492.00	\$ 830,492.00	\$ 513,720.94	\$ 852,361.00	\$ 852,361.00	\$ -

PERSONNEL SCHEDULE - Dispatch

	Dept	N N	Job Code	PT?	Hourly	Annual	Raise 4/1	SS	Medi	NHRS
4142.005	Dispatch		Overtime				\$ 30,000.00	\$ 1,860.00	\$ 435.00	\$ 4,218.00
										\$ -
4142.009	Dispatch	L P	1605 Supervisor, Dispatch		\$ 29.85	\$ 62,088.00	\$ 15,522.00	\$ 962.36	\$ 225.07	\$ 2,182.39
4142.009	Dispatch				\$ 31.34	\$ 65,192.40	\$ 48,894.30	\$ 3,031.45	\$ 708.97	\$ 6,874.54
4142.009	Dispatch	M Ca	1618 Shift Leader		\$ 28.29	\$ 58,843.20	\$ 14,710.80	\$ 912.07	\$ 213.31	\$ 2,068.34
4142.009	Dispatch				\$ 29.70	\$ 61,785.36	\$ 46,339.02	\$ 2,873.02	\$ 671.92	\$ 6,515.27
4142.009	Dispatch	S Me	1606 Dispatcher	*5 year	\$ 24.42	\$ 50,793.60	\$ 12,698.40	\$ 787.30	\$ 184.13	\$ 1,785.40
4142.009	Dispatch				\$ 26.14	\$ 54,373.28	\$ 40,779.96	\$ 2,528.36	\$ 591.31	\$ 5,733.66
4142.009	Dispatch	J Gu	1606 Dispatcher		\$ 22.76	\$ 47,340.80	\$ 11,835.20	\$ 733.78	\$ 171.61	\$ 1,664.03
4142.009	Dispatch				\$ 23.90	\$ 49,707.84	\$ 37,280.88	\$ 2,311.41	\$ 540.57	\$ 5,241.69
4142.009	Dispatch	M Ma	1606 Dispatcher		\$ 21.73	\$ 45,198.40	\$ 11,299.60	\$ 700.58	\$ 163.84	\$ 1,588.72
4142.009	Dispatch				\$ 22.82	\$ 47,458.32	\$ 35,593.74	\$ 2,206.81	\$ 516.11	\$ 5,004.48
4142.009	Dispatch	D W	1606 Dispatcher		\$ 21.06	\$ 43,804.80	\$ 10,951.20	\$ 678.97	\$ 158.79	\$ 1,539.74
4142.009	Dispatch				\$ 22.11	\$ 45,995.04	\$ 34,496.28	\$ 2,138.77	\$ 500.20	\$ 4,850.18
4142.009	Dispatch	L Pc	1606 Dispatcher		\$ 18.81	\$ 39,124.80	\$ 9,781.20	\$ 606.43	\$ 141.83	\$ 1,375.24
4142.009	Dispatch				\$ 19.75	\$ 41,081.04	\$ 30,810.78	\$ 1,910.27	\$ 446.76	\$ 4,332.00
4142.009	Dispatch	A St	1606 Dispatcher		\$ 17.75	\$ 36,920.00	\$ 9,230.00	\$ 572.26	\$ 133.84	\$ 1,297.74
4142.009	Dispatch				\$ 18.64	\$ 38,766.00	\$ 29,074.50	\$ 1,802.62	\$ 421.58	\$ 4,087.87
4142.009	Dispatch	J Ha	1606 Dispatcher		\$ 17.75	\$ 36,920.00	\$ 9,230.00	\$ 572.26	\$ 133.84	\$ 1,297.74
4142.009	Dispatch				\$ 18.64	\$ 38,766.00	\$ 29,074.50	\$ 1,802.62	\$ 421.58	\$ 4,087.87
4142.009	Dispatch	D Ra	1606 Dispatcher		\$ 17.00	\$ 35,360.00	\$ 8,840.00	\$ 548.08	\$ 128.18	\$ 1,242.90
4142.009	Dispatch				\$ 17.85	\$ 37,128.00	\$ 27,846.00	\$ 1,726.45	\$ 403.77	\$ 3,915.15
4142.009	Dispatch	C Er	1606 Dispatcher		\$ 17.00	\$ 35,360.00	\$ 8,840.00	\$ 548.08	\$ 128.18	\$ 1,242.90
4142.009	Dispatch				\$ 17.85	\$ 37,128.00	\$ 27,846.00	\$ 1,726.45	\$ 403.77	\$ 3,915.15
4142.009	Dispatch	Vaca	1606 Dispatcher		\$ 17.00	\$ 35,360.00	\$ 8,840.00	\$ 548.08	\$ 128.18	\$ 1,242.90
4142.009	Dispatch				\$ 17.85	\$ 37,128.00	\$ 27,846.00	\$ 1,726.45	\$ 403.77	\$ 3,915.15
4142.009	Dispatch	M Dc	1612 Dispatcher- PT No Benefi	Not NHRS	\$ 19.00	\$ 40,000.00	\$ 40,000.00	\$ 2,480.00	\$ 580.00	
4142.009	Dispatch	S Hi	1612 Dispatcher- PT No Benefi	Not NHRS	\$ 21.00	\$ -	\$ -	\$ -	\$ -	
4142.009	Dispatch	J R	1612 Dispatcher- PT No Benefi	Not NHRS	\$ 21.00	\$ -	\$ -	\$ -	\$ -	
4142.009	Dispatch	M W	1612 Dispatcher- PT No Benefi	Not NHRS	\$ 21.00	\$ -	\$ -	\$ -	\$ -	
4142.009	Dispatch	Z Ma	1612 Dispatcher- PT No Benefi	Not NHRS	\$ 19.00	\$ -	\$ -	\$ -	\$ -	
4142.009	Dispatch	J Ba	1612 Dispatcher- PT No Benefi	Not NHRS	\$ 19.00	\$ -	\$ -	\$ -	\$ -	
4142.009	Dispatch		Sick time buy outs				\$ 24,000.00	\$ 1,488.00	\$ 348.00	\$ 3,374.40
4142.009	Dispatch		Holiday buy outs				\$ 23,000.00	\$ 1,426.00	\$ 333.50	\$ 3,233.80
							\$ 634,660.36	\$ 41,208.94	\$ 9,637.58	\$ 87,827.25

Medical Referee

		Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Department Proposed	Commissioners Proposed	Final 2022
4150	Medical Referee							
.029	Physician Services	\$ 12,880.00	\$ 14,000.00	\$ 14,000.00	\$ 6,580.00	\$ 16,000.00	\$ 16,000.00	\$ -
.030	Phone Consults	\$ 2,875.00	\$ 2,750.00	\$ 2,750.00	\$ 1,950.00	\$ 3,500.00	\$ 3,500.00	\$ -
.031	Pronouncements	\$ -	\$ 1,650.00	\$ 1,650.00	\$ 100.00	\$ 1,800.00	\$ 1,800.00	\$ -
.032	Transports	\$ 2,749.75	\$ 3,000.00	\$ 3,000.00	\$ 1,292.00	\$ 3,000.00	\$ 3,000.00	\$ -
.070	Travel Expense	\$ 2,813.96	\$ 3,200.00	\$ 3,200.00	\$ 1,588.72	\$ 4,500.00	\$ 4,500.00	\$ -
	Medical Referee Total	\$ 21,318.71	\$ 24,600.00	\$ 24,600.00	\$ 11,510.72	\$ 28,800.00	\$ 28,800.00	\$ -

Administration Building

		Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Department Proposed	Commissioners Proposed	Final 2022
4170 Administration Building								
.005	Overtime	\$ -	\$ 500.00	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ -
.009	Salary	\$ 57,269.28	\$ 40,248.00	\$ 40,248.00	\$ 27,756.47	\$ 42,089.00	\$ 42,120.00	\$ -
.010	Social Security	\$ 3,664.92	\$ 2,526.00	\$ 2,526.00	\$ 1,728.35	\$ 2,641.00	\$ 2,642.00	\$ -
.013	Retirement Expense	\$ 6,206.08	\$ 5,140.00	\$ 5,140.00	\$ 3,410.89	\$ 5,956.00	\$ 5,960.00	\$ -
.018	Medicare	\$ 857.12	\$ 591.00	\$ 591.00	\$ 404.18	\$ 618.00	\$ 618.00	\$ -
.039	Maintenance Supplies	\$ 2,562.74	\$ 3,000.00	\$ 3,000.00	\$ 1,985.67	\$ 3,300.00	\$ 3,300.00	\$ -
.097	New Equipment	\$ 512.51	\$ 500.00	\$ 500.00	\$ 310.23	\$ 500.00	\$ 500.00	\$ -
	Admin Bldg Total	\$ 71,072.65	\$ 52,505.00	\$ 52,505.00	\$ 35,595.79	\$ 55,604.00	\$ 55,640.00	\$ -

PERSONNEL SCHEDULE - Admin Bldg

Dept	Job Code	PT?	Hourly	Annual	Raise 4/4	SS	Medi	NHRS
4170.005	Overtime			500		31	7	63
4170.009 Admin Bldg	B Hr 1303 Custodian Admin. Bldg.		19.50	40560	10140	629	147	1420
4171.009 Admin Bldg			20.50	42640	31980	1983	464	4477
				42120	2642	618	5960	

Human Services

		Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Department Proposed	Commissioners Proposed	Final 2022
4190 Human Services								
.056	BEAS	\$ 5,192,032.29	\$ 5,359,689.00	\$ 5,359,689.00	\$ 3,919,684.67	\$ 5,576,386.00	\$ 5,576,386.00	\$ -
	Human Services Total	\$ 5,192,032.29	\$ 5,359,689.00	\$ 5,359,689.00	\$ 3,919,684.67	\$ 5,576,386.00	\$ 5,576,386.00	\$ -

SFY 2022 County Invoice Distribution

County	SFY 19, 20 & 21 Net Claims % Average	SFY 2022 Gross County Obligation (\$129,362,411)	Adjusted Targeted Credit (\$5,000,000)	Adjusted SFY 2022 County Obligation Col C - E	Counties % Share of Net Obligation	Adjusted SFY 2021 County Obligation	Difference in County Obligation SFY22-21
Belknap	5.740%	\$7,425,402	\$298,504	\$7,126,898	5.731%	\$6,947,656	\$179,242
Carroll	4.500%	\$5,821,308	\$244,922	\$5,576,386	4.484%	\$5,359,689	\$216,697
Cheshire	6.050%	\$7,826,426	\$276,500	\$7,549,926	6.071%	\$7,612,788	(\$62,862)
Coos	5.478%	\$7,086,473	\$542,303	\$6,544,170	5.262%	\$6,506,823	\$37,347
Grafton	6.078%	\$7,862,647	\$276,124	\$7,586,523	6.100%	\$7,247,018	\$339,505
Hillsborough	31.297%	\$40,486,554	\$1,638,834	\$38,847,720	31.237%	\$37,936,703	\$911,017
Merrimack	12.281%	\$15,886,998	\$648,013	\$15,238,985	12.254%	\$14,953,208	\$285,777
Rockingham	15.540%	\$20,102,919	\$394,397	\$19,708,522	15.848%	\$19,623,861	\$84,661
Strafford	8.548%	\$11,057,899	\$391,478	\$10,666,421	8.577%	\$10,332,883	\$333,538
Sullivan	4.488%	\$5,805,785	\$288,925	\$5,516,860	4.436%	\$5,403,304	\$113,556
Total	100.000%	\$129,362,411	\$5,000,000	\$124,362,411	100.000%	\$121,923,933	\$2,438,478
		\$129,362,411					

Note 1

Note 2

RSA Reference Notes:

Note 1 RSA 167:18-a II (a)(1)

Note 2 RSA 167:18-a III (a)(3)

Column B Rolling 3 Year Average for SFY 2019, 2020 & 2021 from Column H on "3 Year Average" Tab by facility

Column C Allocates the SFY 2022 Gross County Obligation among the Counties Based on 3 Year Average

Column D Allocates \$5,000,000 Targeted Credit among the Counties based on the weighted percentage of elderly poor in each county from Column G from "Weighted Credit \$ Calculation" Tab by facility.

Column E SFY 2022 Net County Obligation

Column F Counties Proportionate Percentage Share of SFY 2022 Net County Obligation

Column H From Prior Years Column E on SFY2021 County Cap Summary Tab.

Accounting Unit:

SFY22: 05 95 48 482010 20520000 revenue account - 005 403011

Department of Public Works

	Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Department Proposed	Commissioners Proposed	Final	
4193 Department of Public Works								
.001	Overtime	\$ 1,987.85	\$ 5,000.00	\$ 5,000.00	\$ 628.33	\$ 5,000.00	\$ 5,000.00	\$ -
.009	Salaries	\$ 138,023.38	\$ 154,169.00	\$ 154,169.00	\$ 112,284.32	\$ 162,274.00	\$ 162,274.00	\$ -
.010	Social Security	\$ 8,212.25	\$ 9,868.00	\$ 9,868.00	\$ 6,850.31	\$ 10,371.00	\$ 10,371.00	\$ -
.013	Retirement	\$ 12,421.36	\$ 17,212.00	\$ 17,212.00	\$ 11,105.48	\$ 19,185.00	\$ 19,185.00	\$ -
.017	Education & Training	\$ 244.00	\$ 500.00	\$ 500.00	\$ 280.00	\$ 500.00	\$ 500.00	\$ -
.018	Medicare	\$ 1,920.55	\$ 2,308.00	\$ 2,308.00	\$ 1,602.13	\$ 2,425.00	\$ 2,425.00	\$ -
.027	Water Testing	\$ 10,865.05	\$ 10,000.00	\$ 10,000.00	\$ 7,026.80	\$ 10,000.00	\$ 10,000.00	\$ -
.029	Supplies	\$ 4,491.00	\$ 6,250.00	\$ 6,250.00	\$ 4,264.21	\$ 7,000.00	\$ 7,000.00	\$ -
.036	Office Supplies	\$ -	\$ 250.00	\$ 250.00	\$ -	\$ 250.00	\$ 250.00	\$ -
.037	Dues/Licenses/Subs	\$ 78.00	\$ 900.00	\$ 900.00	\$ 203.00	\$ 400.00	\$ 400.00	\$ -
.038	Postage	\$ -	\$ 175.00	\$ 175.00	\$ -	\$ 175.00	\$ 175.00	\$ -
.052	Uniforms	\$ 580.20	\$ 600.00	\$ 600.00	\$ 39.99	\$ 600.00	\$ 600.00	\$ -
.062	Gasoline	\$ 2,598.78	\$ 3,500.00	\$ 3,500.00	\$ 1,747.82	\$ 4,500.00	\$ 4,500.00	\$ -
.064	Septic Removal	\$ 17,200.00	\$ 17,500.00	\$ 17,500.00	\$ 8,600.00	\$ 17,500.00	\$ 17,500.00	\$ -
.065	Diesel Fuel	\$ 2,894.47	\$ 3,000.00	\$ 3,000.00	\$ 1,483.50	\$ 4,000.00	\$ 4,000.00	\$ -
.067	Advertising	\$ -	\$ 200.00	\$ 200.00	\$ 58.50	\$ 200.00	\$ 200.00	\$ -
.068	Telephone	\$ 1,341.28	\$ 1,750.00	\$ 1,750.00	\$ 912.78	\$ 1,750.00	\$ 1,750.00	\$ -
.070	Travel Expense	\$ -	\$ 1.00	\$ 1.00	\$ -	\$ 1.00	\$ 1.00	\$ -
.072	Vehicle-Equip Lease	\$ -	\$ -	\$ -	\$ 514.06	\$ 1.00	\$ 1.00	\$ -
.073	Vehicle Expenses	\$ 401.50	\$ 7,000.00	\$ 7,000.00	\$ 8,659.65	\$ 4,000.00	\$ 4,000.00	\$ -
.075	Sand/Salt/Ash	\$ 14,610.84	\$ 15,000.00	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 15,000.00	\$ -
.076	Chemicals	\$ 961.86	\$ 1,000.00	\$ 1,000.00	\$ 3,851.59	\$ 1,000.00	\$ 1,000.00	\$ -
.081	Maintenance Repairs	\$ 5,862.06	\$ 7,750.00	\$ 7,750.00	\$ 3,996.42	\$ 8,000.00	\$ 8,000.00	\$ -
.082	Equipment Repairs	\$ 6,459.14	\$ 7,750.00	\$ 7,750.00	\$ 764.96	\$ 7,750.00	\$ 7,750.00	\$ -
.097	New Equipment	\$ 2,532.37	\$ 750.00	\$ 750.00	\$ -	\$ 3,200.00	\$ 3,200.00	\$ -
.099	Purchase/Resale	\$ 608.00	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -
	DPW Total	\$ 234,293.94	\$ 273,933.00	\$ 273,933.00	\$ 174,873.85	\$ 286,582.00	\$ 286,582.00	\$ -



CARROLL COUNTY
NEW HAMPSHIRE
Department of Public Works



DPW 2022 Budget Line Justifications

100.4193.005 – Overtime – \$5000.00

100.4193.009 – Salaries – \$162,274

1. 5% raise based off of HR recommendation

100.4193.010 – Social Security – \$10,371.00

1. Fixed amount of 6.2% of salaries.

100.4193.013 – Retirement – \$19,185.00

1. Fixed amount of 14% of salaries.

100.4193.017 – Education & Training – \$500.00

1. Wastewater/Water classes for renewal of license

100.4193.018 – Medicare Expense – \$2,425.00

1. Fixed amount of 1.45% of salaries.

100.4193.027 – Water Testing – \$10,000.00

1. Testing costs of wastewater and drinking water

100.4193.029 – Supplies – \$7,000.00

1. Shop supplies, Misc.
2. Grass seed
3. Bailing twine, wrap, net wrap
4. Gravel

100.4193.036 – Office Supplies – \$250.00

100.4193.037 – Dues / Licenses – \$400.00

1. Renewal of Wastewater/Water license

100.4193.038 – Postage – \$175.00

100.4193.052 – Uniforms - \$600.00

100.4193.062 – Gasoline - \$4,500.00

100.4193.064 – Septic Removal - \$17,500.00

1. Two pumpings of our 40,000-gallon tank

100.4193.065 – Diesel Fuel - \$4,000.00

100.4193.067 – Advertising - \$200.00

100.4193.068 – Telephone - \$1,750.00

1. Two cell phones
2. Scada system for water department

100.4193.070 – Travel Expense – \$1.00

100.4193.072 – Vehicle-Equipment Lease - \$1.00

100.4193.073 – Vehicle Expenses - \$4,000.00

1. Four vehicles to maintain
2. Inspection cost

100.4193.075 – Sand/Salt/Ash - \$15,000.00

1. Salt
2. Ice melt
3. Fertilizer

100.4193.076 – Chemicals - \$1,000.00

100.4193.081 – Maintenance Repairs - \$8,000.00

1. Mostly all for water/sewer maintenance
2. Building repairs if needed

100.4193.082 – Equipment Repairs - \$7,750.00

1. Repairs for all equipment used in the department

100.4193.097 – New Equipment - \$3,200.00

1. \$1500 for new tools (mostly landscape type)
2. \$1800 for boy scouts building in blueberry field

100.4193.099 – Purchase/Resale - \$1,500.00

1. If used farm equipment is needed/parts machine cheaper than new parts

PERSONNEL SCHEDULE - DPW

4193.005	Dept	N N	Job Code	PT?	Hourly	Annual	SS	Medi	NHRS	
	DPW		Overtime			\$ 5,000.00	\$ 310.00	\$ 72.50	\$ 703.00	
4193.009	DPW	WD 0	1302 DPW Director		\$ 36.60	\$ 76,128.00	\$ 19,324.80	\$ 1,198.14	\$ 280.21	\$ 2,717.07
4193.009	DPW				\$ 38.10	\$ 79,248.00	\$ 59,131.20	\$ 3,666.13	\$ 857.40	\$ 8,313.85
	DPW	MA	1305 DPW Maint		\$ 24.33	\$ 50,606.40	\$ 12,846.24	\$ 796.47	\$ 186.27	\$ 1,806.18
4193.009	DPW				\$ 25.33	\$ 52,686.40	\$ 39,312.16	\$ 2,437.35	\$ 570.03	\$ 5,527.29
	DPW	KI TI	1305 DPW Maint	Y	\$ 17.00	\$ 35,360.00	\$ 2,856.00	\$ 177.07	\$ 41.41	\$ -
4193.009	DPW				\$ 18.00	\$ 37,440.00	\$ 16,848.00	\$ 1,044.58	\$ 244.30	\$ -
	DPW	Hay	1305 DPW Maint	Y	\$ 14.60	\$ 30,368.00	\$ -	\$ -	\$ -	\$ -
4193.009	DPW				\$ 15.60	\$ 32,448.00	\$ 7,488.00	\$ 464.26	\$ 108.58	\$ -
	DPW	Oth	1305 DPW Maint	Y	\$ 13.00	\$ 27,040.00	\$ 3,900.00	\$ 241.80	\$ 56.55	\$ -
	SUBTOTAL					\$ 161,706.40	\$ 10,335.80	\$ 2,417.24	\$ 19,067.38	

County Facilities

		Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Department Proposed	Commissioners Proposed	Final 2022
4198 County Facilities		<i>(electric also budgeted in 6100.061/300.5150.061; propane 6100.065/5150.065; vehicle expense 5150.073; care of grounds 5150.080; maintenance 5150.081,6100.081)</i>						
.029	Contracted Services	\$ 127,953.08	\$ 159,405.00	\$ 159,405.00	\$ 76,309.85	\$ 163,560.00	\$ 162,610.00	\$ -
.055	Satellite TV Services	\$ 12,563.12	\$ 16,386.00	\$ 16,386.00	\$ 12,255.34	\$ 18,024.00	<i>Moved to MVC 300.5150.055</i>	
.061	Electric	\$ 297,396.65	\$ 370,000.00	\$ 370,000.00	\$ 270,349.86	\$ 345,960.00	\$ 65,730.00	\$ -
.065	Propane	\$ 175,459.33	\$ 244,800.00	\$ 244,800.00	\$ 113,485.27	\$ 287,100.00	\$ 34,452.00	\$ -
.066	Pellets	\$ 6,636.00	\$ 10,000.00	\$ 10,000.00	\$ 312.84	\$ 10,000.00	\$ 10,000.00	\$ -
.073	Vehicle Expense	\$ 5,992.56	\$ 6,000.00	\$ 6,000.00	\$ 2,050.97	\$ 6,000.00	\$ 2,000.00	\$ -
.080	Care of Grounds	\$ 7,746.48	\$ 11,000.00	\$ 11,000.00	\$ 1,273.91	\$ 11,000.00	\$ 6,000.00	\$ -
.081	Maintenance	\$ 73,448.74	\$ 137,540.00	\$ 137,540.00	\$ 55,231.52	\$ 95,540.00	\$ 31,940.00	\$ -
County Facilities Total		\$ 707,195.96	\$ 955,131.00	\$ 955,131.00	\$ 531,269.56	\$ 937,184.00	\$ 312,732.00	\$ -



CARROLL COUNTY
NEW HAMPSHIRE
County Facilities



County Facilities (4198) Budget Detail

100.4198.029 – Contracted Services – \$163,560

\$10,455	Pest control (JP Pest) +2%
\$ 4,620	Sprinkler & fire pump – Superior +5%
\$ 4,830	Extinguisher – Hampshire +5%
\$ 1,260	Halon system inspections +5%
\$30,660	HVAC – ENEof NH - +5%
\$33,575	Trash – Waste Management – MVC and Jail trash and recycling pick up +3% CPI
\$ 9,110	Septic Pumping – DJs - +5%
\$47,500	General Linen – 5150 – N/C
\$ 800	BFP Testing – N/C
\$ 4,100	Elevator inspections – Pine State – MVC and Admin – N/C
\$ 200	Elevator certificate fees – State of NH – N/C
\$ 4,570	Generator inspection/service – Generator Connection – N/C
	Admin (\$550) Annex (\$550) Water (\$530)
	CCSO (\$1,040) MVC (\$950) CCHOC (\$950)
\$ 800	Legionella testing N/C
\$ 2,500	Grease trap cleaning N/C
\$ 3,750	Laundry Equip/Maintenance N/C

100.4198.061 – Electric Expense – \$162,600 (+183,360 allocated to MVC)

Adjusted based on 8/2020-9/2021 usage, plus 10% buffer. No electricity cost change

100.4198.065 – Propane Expense – \$140,679 (+146,421 allocated to MVC)

Adjusted based on 8/2020-9/2021 usage, plus 10% buffer. Includes price increase from \$1.079 to \$1.449/gallon

100.4198.066 – Pellets - \$10,000

One 30-ton load

100.4198.073 – Vehicle Expense - \$2,000 (+\$4,000 allocated to MVC)

MVC vehicles and Admin County cars only. \$2,000 x 3 vehicles

100.4198.080 – Care of Grounds - \$6,000 (+\$5,000 allocated to the nursing home)

Mulch, plants, etc., annual asphalt/sidewalk repair

100.4198.081 – Maintenance/Building Repair - \$31,940 (+ \$63,600 allocated to MVC)

Building, generator, etc. repairs

Jail/House of Corrections

		Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Department Proposed	Commissioners Proposed	Final 2022	
6100 Jail/House of Corrections									
.005	Overtime	\$ 36,383.31	\$ 34,000.00	\$ 34,000.00	\$ 22,965.48	\$ 34,000.00	\$ 33,000.00	\$ -	
.007	Admin Salaries	\$ 505,713.39	\$ 456,577.00	\$ 456,577.00	\$ 320,466.11	\$ 539,410.00	\$ 526,542.00	\$ -	
.008	Nursing Salaries	\$ 213,211.21	\$ 258,143.00	\$ 258,143.00	\$ 102,282.06	\$ 1.00	\$ 1.00	\$ -	
.009	Salaries	\$ 1,284,729.22	\$ 1,371,566.00	\$ 1,371,566.00	\$ 878,787.23	\$ 1,459,069.00	\$ 1,435,268.00	\$ -	
.010	Social Security	\$ 21,856.62	\$ 26,085.00	\$ 26,085.00	\$ 13,022.14	\$ 18,126.00	\$ 15,115.00	\$ -	
.013	Retirement	\$ 508,570.86	\$ 582,575.00	\$ 582,575.00	\$ 350,780.10	\$ 639,367.00	\$ 625,278.00	\$ -	
.017	Education/Training	\$ 1,865.52	\$ 10,000.00	\$ 10,000.00	\$ 1,870.00	\$ 12,000.00	\$ 11,000.00	\$ -	
.018	Medicare	\$ 29,267.04	\$ 30,745.00	\$ 30,745.00	\$ 18,189.56	\$ 31,659.00	\$ 29,433.00	\$ -	
.023	Agency Services	\$ 30,835.03	\$ 15,000.00	\$ 15,000.00	\$ 9,927.15	\$ 1.00	\$ 1.00	\$ -	
.024	Legal Fees	\$ 877.50	\$ 3,000.00	\$ 3,000.00	\$ 822.50	\$ 2,000.00	\$ 2,000.00	\$ -	
.025	Medical Service/Supply	\$ 195,127.12	\$ 170,000.00	\$ 170,000.00	\$ 335,445.16	\$ 650,000.00	\$ 650,000.00	\$ -	
.026	Medical Doctor	\$ 111,494.00	\$ 123,000.00	\$ 123,000.00	\$ 43,546.00	\$ 1.00	\$ 1.00	\$ -	
.027	Mental Health	\$ 16,562.50	\$ 25,000.00	\$ 25,000.00	\$ 11,250.00	\$ 20,000.00	\$ 20,000.00	\$ -	
.028	Inmate Programs	\$ 10,001.49	\$ 14,000.00	\$ 14,000.00	\$ 306.17	\$ 16,000.00	\$ 15,000.00	\$ -	
.029	Fees & Services	\$ 12,728.52	\$ 13,600.00	\$ 13,600.00	\$ 9,615.96	\$ 13,600.00	\$ 13,600.00	\$ -	
.030	Academy	\$ 1,348.00	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -	
.036	Office Supplies	\$ 2,349.43	\$ 3,000.00	\$ 3,000.00	\$ 1,510.86	\$ 3,500.00	\$ 3,500.00	\$ -	
.037	Dues/Licenses/Subscr	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ -	
.038	Postage	\$ 560.37	\$ 650.00	\$ 650.00	\$ 426.98	\$ 700.00	\$ 700.00	\$ -	
.039	Supplies	\$ 38,699.57	\$ 48,000.00	\$ 48,000.00	\$ 18,032.88	\$ 48,000.00	\$ 48,000.00	\$ -	
.041	Chaplain	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00	\$ 2,400.00	\$ 4,800.00	\$ 4,800.00	\$ -	
.051	Meals	\$ 197,283.95	\$ 220,000.00	\$ 220,000.00	\$ 175,915.92	\$ 230,000.00	\$ 230,000.00	\$ -	
.052	Uniform Expenses	\$ 6,917.52	\$ 9,500.00	\$ 9,500.00	\$ 7,068.27	\$ 12,000.00	\$ 10,000.00	\$ -	
.053	Clothing-Inmates	\$ 2,994.32	\$ 3,000.00	\$ 3,000.00	\$ 2,043.60	\$ 3,500.00	\$ 3,500.00	\$ -	
.054	Inmate Bedding/Matt	\$ 2,405.29	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -	
.055	Offender Comp	\$ 500.00	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -	
.058	Electronic Monitor	\$ 2,171.75	\$ 3,000.00	\$ 3,000.00	\$ 1,759.50	\$ 3,000.00	\$ 3,000.00	\$ -	
.061	Electric	<i>Previously budgeted in 100.4198.061</i>					\$	96,870.00	\$ -

Jail/House of Corrections

		Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Department Proposed	Commissioners Proposed	Final	
.065	Propane	<i>Previously budgeted in 100.4198.065</i>						\$ 106,227.00	\$ -
.067	Advertising	\$ 62.20	\$ 1,000.00	\$ 1,000.00	\$ 39.00	\$ 1,000.00	\$ 750.00	\$ -	
.068	Telephone	\$ 4,503.84	\$ 4,500.00	\$ 4,500.00	\$ 2,542.20	\$ 5,000.00	\$ 5,000.00	\$ -	
.069	Laundry Expense	\$ 778.03	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	
.070	Travel Expense	\$ -	\$ 3,500.00	\$ 3,500.00	\$ 1,850.88	\$ 3,500.00	\$ 3,000.00	\$ -	
.072	Veh Lease/Purchase	\$ 15,066.54	\$ 1.00	\$ 1.00	\$ -	\$ 1.00	\$ 1.00	\$ -	
.073	Vehicle Expense	\$ 13,250.93	\$ 8,000.00	\$ 8,000.00	\$ 2,584.42	\$ 8,000.00	\$ 8,000.00	\$ -	
.076	Special Inmate Medical	\$ 191,586.07	\$ 1.00	\$ 1.00	\$ -	\$ 1.00	\$ 1.00	\$ -	
.081	Maint/Building Repair	<i>Previously budgeted in 100.4198.081</i>						\$ 20,000.00	
.088	Photo Copier	\$ 5,641.52	\$ 6,000.00	\$ 6,000.00	\$ 5,048.14	\$ 6,000.00	\$ 6,000.00	\$ -	
.095	Firearms Train/Equip	\$ 5,520.33	\$ 2,740.00	\$ 2,740.00	\$ 2,030.00	\$ 3,000.00	\$ 3,000.00	\$ -	
.096	Less Lethal Equip	\$ 1,318.55	\$ 3,345.00	\$ 3,345.00	\$ -	\$ 3,500.00	\$ 3,500.00	\$ -	
.097	New Equipment	\$ 2,962.73	\$ 3,500.00	\$ 3,500.00	\$ 274.56	\$ 3,500.00	\$ 3,500.00	\$ -	
Jail/HOC Total		\$ 3,482,944.27	\$ 3,469,828.00	\$ 3,469,828.00	\$ 2,345,802.83	\$ 3,785,736.00	\$ 3,947,088.00	\$ -	

2022 Budget Justification

100.6100

005.

Overtime: Covers vacations, sick leave, staff training days, staffing when officers are at the correctional, active military duty, academy, callbacks, emergencies medical emergencies, to include staffing at the hospital with an inmate and supoenas. Overtime costs also go up with increased rates in the CBA

007.

Administrative Salaries: Non-Union wage schedule includes: Superintendent, Deputy Superintendent, Captain, Lieutenant, Administrative Assistant, Programs/Mental Health Director, Case Manager, and Maintenance Director. This line also includes some overtime for the Maintenance Director if needed, sick buyback, and payouts if staff leave or retire. (Payouts for retirement are only added if we know before budget)

.008

Nursing Salaries: Salaries for one nursing director (RN) three nurses (LPN) and one part time staff. Included is a sick buyout, overtime, payouts if staff leaves or retire. (Payouts for retirement are only added if we know before budget) This line is currently covered under the Prime Care contract. Line to be kept open in case of future need.

.009

Salaries: (All other staff not covered under Administrative Salaries)
Covers all the salaries reflected the CBA contract and paid approved by the county. Also covers shift differentials, weekend pay, holiday pay and part-time hours. Covers part-time hours as needed and calculated relief hours for staff using annual time.

.010

Social Security: Social security for all of the employees not in group two retirement.

.013

Retirement Expense: Counties portion of the NH retirement system for Group 1 and 2 employees.

.017

Education and Training: This includes training and certifications for 33 full-time correctional staff, part-time officers, programs department, full-time staff and maintenance. This includes but not limited to CPR and First Aid certification, 40 hours of mandatory training for each correctional officer to keep their corrections certification, and mental health training to keep their certifications, annual conferences such as PRIMEX, Association of Counties, American Jail Association and others as deemed needed by the Superintendent. The collective bargaining agreement requires that we budget for \$2,500 for staff reimbursement for staff taking college classes deemed appropriate by the Superintendent.

.023

Agency Services: Outside nursing agency to cover staffing in medical when we cannot fill from the department's own staff. This is currently covered under the Prime Care contract. Line to be kept open in case of future need.

.024

Legal Fees: To cover costs associated with outside investigations, court litigation, union grievances, and legal opinions on matters concerning jail operations.

.025
Medical Services and Supplies: Covers Prime Care Medical contract to include but not limited to; hospital visits, emergency room visits, dental visits, medications, Medical Assisted Treatment (MAT), labs, x-rays, physical therapy, Nurses, Doctor visits, P.A. and Psych care along with equipment, and supplies and any other services not covered under the Prime Care contract.

.026
Medical Doctor Expense: This expense currently covered under the Prime Care contract. Line to be kept open in case of future need.

.027
Mental Health: This line is budgeted to cover costs associated with outside agencies when our in-house staff needs to refer an inmate. We are currently contracted for a part-time Mental Health/LADAC from Northern Services. This service is being paid for with the use of a grant until December 31st 2023. Once this grant has expired, this line will need to be fully funded at the sum of (\$47,000.00).

.028
Inmate Programs: Covers the HI-Set program coordinator, materials, and the cost of testing. Curriculum and supplies for other inmate programs and TRUST program.

.029
Other Fees and Services: Covers all contracted services to include: but not limited to Pest control, Fire control systems, Trane (maintenance contract for heating and H-Vac systems), Sprinkler inspections, Legal update materials, Kitchen inspection, cable, RFP's, post office box, periodicals, drug testing kits, meal reimbursements, staff appreciation ,etc.

.030
Academy: Cost per cadet associated with sending them to the Association of Counties Corrections Academy. Currently, it costs \$500.00 person.

.036 Office Supplies:
Processing folders, officer chairs, staples, paper, ink, clocks, folders, pens, markers, logbooks, envelopes, markers, and all other office supplies as needed throughout the year for the entire department.

.037
Dues/Licenses/Subscriptions: Association of counties dues.

.038
Postage: Annual PO Box Rental, UPS mailings, regular mailings, stamps, postage for shipping indigent inmate personal and legal mail.

.039
Other Supplies: Covers supplies for Jail but limited to Non-food supplies, face barriers, cleaning supplies, razors, kitchen supplies, paper supplies, garbage bags, gloves, disposable aprons, intoxicimeters, paper suits, inmate recreation equipment, ink, reference guides, and bags for vacuums.

.041

Chaplain: The jails Religious Coordinator who works with faith leaders, confirms the religious needs of the inmates to include special religious items and meals. The coordinator does grief counseling and general nondenominational counseling and programs for both female and male inmates.

.051

Meals: All meals and associated costs from the nursing home for the inmate meals. This includes not only the meal costs that are revenue for the nursing home but other items for meals and the kitchen that is needed. (This cost can go up or down depending on inmate population per year)

.052

Uniform Expenses: All uniforms and equipment for officers as outlined in the collective bargaining agreement. Pants, shirts, winter jackets, Class A uniforms, badges, pins, sweatshirts, and boots. This also includes academy uniforms.

.053

Clothing Expense-Inmates: Inmate shirts, pants, winter jackets, sweatshirts, socks, long johns, towels, washcloths, safety smocks, bras, underwear, etc.

.054

Inmate Bedding/Mattress: This covers sheets and mattresses.

.055

Offender Compensation: Covers the cost associated with the daily wage of State Prison female inmates of \$1.15 five days a week. This line is offset with revenue.

.058

Electronic Monitoring: Covers the cost of the electronic monitors and is offset with revenue.

.067

Advertising: Cost of advertising for RFP's and RFQ's.

.068

Telephone: Includes Cell phones for Superintendent, Assistant Superintendent, Captain, Mental Health Director, Nursing Director, Maintenance Director, cell phones for control room and cruisers.

.069

Laundry Expense: Covers laundry detergent, carts, laundry bags, and all other supplies used with the laundry process.

.070 Travel Expense:

Covers costs associated with traveling, plane tickets, luggage, transportation, and parking.

.072

Vehicle Lease/Purchase: We currently have paid off all leased vehicles. This line kept open for future purchases.

.073

Vehicle Expense: General maintenance of vehicles, inspections, fuel for inmate transports, fuel for academy travel and trainings, vehicle radios, and cleaning of the vehicles during winter months.

.082

Equipment Repairs: The line is kept open if we need to budget major one time repairs.

.088

Photo Copier Expense: Upkeep of copier machines, lease payment, and all copies for processing paperwork, intakes and releases, inmate files, faxes, headcount sheets, medical records, financial records, inmate legal copies, training material, and all other copies associated with running the facility. We currently have three machines under lease to own.

.095

Firearms Training and Equipment: Ammo for handguns, shotguns, and targets to maintain the jails security force.

.096 Less Lethal Equipment

This includes OC (pepper spray), batons, Taser, Taser cartridges, Taser batteries, and Taser insurance, radio replacement batteries, spit nets, etc.

.097 New Equipment: Hand restraints, Bell Belts, Shackles leg irons, duty belts, duty pistols, officer radios, radio microphones, and ballistic vests.

PERSONNEL SCHEDULE - Jail

Dept : N N	Job Code	Hourly	Annual	Raise 4/1	SS	Medi	NHRS
.005	Overtime			\$ 34,000.00		\$ 493.00	\$ 11,519.20
.007	DOC S El a 2201 Superintendent, Jail/HOC Grp2 nonunion	\$ 41.35	\$ 80,000.00	\$ 21,502.00		\$ 311.78	\$ 7,284.88
		\$ 42.35	\$ 88,000.00	\$ 66,066.00		\$ 957.96	\$ 22,383.16
.007	DOC P B: 2208 Deputy Superintendent Grp2 nonunion	\$ 36.66	\$ 76,252.80	\$ 19,063.20		\$ 276.42	\$ 6,458.61
		\$ 37.66	\$ 78,332.80	\$ 58,749.60		\$ 851.87	\$ 19,904.36
.007	DOC M B: Captain Jail/HOC Grp2 nonunion	\$ 31.67	\$ 65,873.60	\$ 16,468.40		\$ 238.79	\$ 5,579.49
		\$ 32.67	\$ 67,953.60	\$ 50,965.20		\$ 739.00	\$ 17,267.01
.007	DOC B Ki 2219 Jail Lieutenant Grp2 nonunion	\$ 29.81	\$ 62,004.80	\$ 15,501.20		\$ 224.77	\$ 5,251.81
		\$ 30.81	\$ 64,084.80	\$ 48,063.60		\$ 696.92	\$ 16,283.95
.007	DOC J: St Grp1 2218 Mental Health Counselor nonunion	\$ 31.25	\$ 65,000.00	\$ 16,250.00	\$ 1,007.50	\$ 235.63	\$ 2,284.75
		\$ 32.25	\$ 67,080.00	\$ 50,310.00	\$ 3,119.22	\$ 729.50	\$ 7,073.59
.007	DOC C la Grp1 131 Administrative Clerk NH nonunion	\$ 26.07	\$ 54,225.60	\$ 13,556.40	\$ 840.50	\$ 196.57	\$ 1,906.03
		\$ 27.07	\$ 56,305.60	\$ 42,229.20	\$ 2,618.21	\$ 612.32	\$ 5,937.43
.007	DOC K S: 2217 Correction Case Manager Grp1 nonunion	\$ 21.15	\$ 43,992.00	\$ 10,998.00	\$ 681.88	\$ 159.47	\$ 1,546.32
		\$ 22.15	\$ 46,072.00	\$ 34,554.00	\$ 2,142.35	\$ 501.03	\$ 4,858.29
.007	DOC S Ri Grp1 2209 Jail Maintenance nonunion	\$ 24.64	\$ 51,251.20	\$ 12,812.80	\$ 794.39	\$ 185.79	\$ 1,801.48
		\$ 24.64	\$ 51,251.20	\$ 38,438.40	\$ 2,383.18	\$ 557.36	\$ 5,404.44
				\$ 11,014.00	\$ 682.87	\$ 159.70	\$ 1,548.57
.007	SUBTOTAL			\$ 526,542.00	\$ 14,270.09	\$ 8,127.86	\$ 132,774.16
.009	DOC D B: 2203 Sargeant	\$ 25.98	\$ 54,038.40	\$ 13,509.60	\$ -	\$ 195.89	\$ 4,577.05
		\$ 27.23	\$ 56,638.40	\$ 42,478.80	\$ -	\$ 615.94	\$ 14,391.82
.009	DOC A B: 2205 Correctional Officer	\$ 18.98	\$ 39,478.40	\$ 9,869.60	\$ -	\$ 143.11	\$ 3,343.82
		\$ 19.89	\$ 41,371.20	\$ 31,028.40	\$ -	\$ 449.91	\$ 10,512.42
.009	DOC B, B: 2205 Correctional Officer	\$ 17.06	\$ 35,484.80	\$ 8,871.20	\$ -	\$ 128.63	\$ 3,005.56
		\$ 17.88	\$ 37,190.40	\$ 27,892.80	\$ -	\$ 404.45	\$ 9,450.08

	Dept	N	N	Job Code	Hourly	Annual	Raise 4/1	SS	Medi	NHRS
.009	DOC	D	C	2203 Sergeant	\$ 24.60	\$ 51,168.00	\$ 12,792.00	\$ -	\$ 185.48	\$ 4,333.93
					\$ 25.78	\$ 53,622.40	\$ 40,216.80	\$ -	\$ 583.14	\$ 13,625.45
.009	DOC	D	D	2203 Sergeant	\$ 24.14	\$ 50,211.20	\$ 12,552.80	\$ -	\$ 182.02	\$ 4,252.89
					\$ 25.30	\$ 52,624.00	\$ 39,468.00	\$ -	\$ 572.29	\$ 13,371.76
.009	DOC	R	D	2205 Corporal	\$ 21.61	\$ 44,948.80	\$ 11,237.20	\$ -	\$ 162.94	\$ 3,807.16
					\$ 22.65	\$ 47,112.00	\$ 35,334.00	\$ -	\$ 512.34	\$ 11,971.16
.009	DOC	L	D	2205 Corporal	\$ 24.04	\$ 50,003.20	\$ 12,500.80	\$ -	\$ 181.26	\$ 4,235.27
					\$ 25.19	\$ 52,395.20	\$ 39,296.40	\$ -	\$ 569.80	\$ 13,313.62
.009	DOC	J	D	2203 Sergeant	\$ 27.91	\$ 58,052.80	\$ 14,513.20	\$ -	\$ 210.44	\$ 4,917.07
					\$ 29.25	\$ 60,840.00	\$ 45,630.00	\$ -	\$ 661.64	\$ 15,459.44
.009	DOC	C	Fi	2203 Sergeant	\$ 25.52	\$ 53,081.60	\$ 13,270.40	\$ -	\$ 192.42	\$ 4,496.01
					\$ 26.74	\$ 55,619.20	\$ 41,714.40	\$ -	\$ 604.86	\$ 14,132.84
.009	DOC	D	Fr	2205 Correctional Officer	\$ 18.02	\$ 37,481.60	\$ 9,370.40	\$ -	\$ 135.87	\$ 3,174.69
					\$ 18.88	\$ 39,270.40	\$ 29,452.80	\$ -	\$ 427.07	\$ 9,978.61
.009	DOC	A	M	2205 Corporal	\$ 22.00	\$ 45,760.00	\$ 11,440.00	\$ -	\$ 165.88	\$ 3,875.87
					\$ 23.06	\$ 47,964.80	\$ 35,973.60	\$ -	\$ 521.62	\$ 12,187.86
.009	DOC	T	M	2205 Correctional Officer	\$ 17.54	\$ 36,483.20	\$ 9,120.80	\$ -	\$ 132.25	\$ 3,090.13
					\$ 18.38	\$ 38,230.40	\$ 28,672.80	\$ -	\$ 415.76	\$ 9,714.34
.009	DOC	OPE		2203 Sergeant	\$ 26.50	\$ 55,120.00	\$ 13,780.00	\$ -	\$ 199.81	\$ 4,668.66
					\$ 27.77	\$ 57,761.60	\$ 43,321.20	\$ -	\$ 628.16	\$ 14,677.22
.009	DOC	D	O	2205 Correctional Officer	\$ 17.06	\$ 35,484.80	\$ 8,871.20	\$ -	\$ 128.63	\$ 3,005.56
					\$ 17.88	\$ 37,190.40	\$ 27,892.80	\$ -	\$ 404.45	\$ 9,450.08
.009	DOC	E	O	2205 Correctional Officer	\$ 17.54	\$ 36,483.20	\$ 9,120.80	\$ -	\$ 132.25	\$ 3,090.13
					\$ 18.38	\$ 38,230.40	\$ 28,672.80	\$ -	\$ 415.76	\$ 9,714.34
.009	DOC	K	Pi	2205 Correctional Officer	\$ 18.50	\$ 38,480.00	\$ 9,620.00	\$ -	\$ 139.49	\$ 3,259.26
					\$ 19.39	\$ 40,331.20	\$ 30,248.40	\$ -	\$ 438.60	\$ 10,248.16
.009	DOC	M	Pi	2204 Corporal	\$ 22.40	\$ 46,592.00	\$ 11,648.00	\$ -	\$ 168.90	\$ 3,946.34
					\$ 23.48	\$ 48,838.40	\$ 36,628.80	\$ -	\$ 531.12	\$ 12,409.84
.009	DOC	S	Ri	2205 Correctional Officer	\$ 17.54	\$ 36,483.20	\$ 9,120.80	\$ -	\$ 132.25	\$ 3,090.13

			\$ 18.38	\$ 38,230.40	\$ 28,672.80	\$ -	\$ 415.76	\$ 9,714.34
Dept : N N	Job Code		Hourly	Annual	Raise 4/1	SS	Medi	NHRS
.009	DOC	Jr Si 2205 Correctional Officer	\$ 18.02	\$ 37,481.60	\$ 9,370.40	\$ -	\$ 135.87	\$ 3,174.69
			\$ 18.88	\$ 39,270.40	\$ 29,452.80	\$ -	\$ 427.07	\$ 9,978.61
.009	DOC	R SI 2205 Correctional Officer	\$ 18.98	\$ 39,478.40	\$ 9,869.60	\$ -	\$ 143.11	\$ 3,343.82
			\$ 19.89	\$ 41,371.20	\$ 31,028.40	\$ -	\$ 449.91	\$ 10,512.42
.009	DOC	Jr Si 2205 Correctional Officer	\$ 22.00	\$ 45,760.00	\$ 11,440.00	\$ -	\$ 165.88	\$ 3,875.87
			\$ 23.06	\$ 47,964.80	\$ 35,973.60	\$ -	\$ 521.62	\$ 12,187.86
.009	DOC	D W 2205 Correctional Officer	\$ 16.68	\$ 34,694.40	\$ 8,673.60	\$ -	\$ 125.77	\$ 2,938.62
			\$ 17.48	\$ 36,358.40	\$ 27,268.80	\$ -	\$ 395.40	\$ 9,238.67
.009	DOC	K W 2205 Correctional Officer	\$ 17.06	\$ 35,484.80	\$ 8,871.20	\$ -	\$ 128.63	\$ 3,005.56
			\$ 17.88	\$ 37,190.40	\$ 27,892.80	\$ -	\$ 404.45	\$ 9,450.08
.009	DOC	E Y 2205 Correctional Officer	\$ 17.06	\$ 35,484.80	\$ 8,871.20	\$ -	\$ 128.63	\$ 3,005.56
			\$ 17.88	\$ 37,190.40	\$ 27,892.80	\$ -	\$ 404.45	\$ 9,450.08
.009	DOC	OPE Corporal - OPEN	\$ 20.80	\$ 43,264.00	\$ 10,816.00	\$ -	\$ 156.83	\$ 3,664.46
			\$ 21.79	\$ 45,323.20	\$ 33,992.40	\$ -	\$ 492.89	\$ 11,516.63
.009	DOC	OPE Correctional Officer - OPEN	\$ 17.06	\$ 35,484.80	\$ 8,871.20	\$ -	\$ 128.63	\$ 3,005.56
			\$ 17.88	\$ 37,190.40	\$ 27,892.80	\$ -	\$ 404.45	\$ 9,450.08
.009	DOC	OPE Correctional Officer - OPEN	\$ 17.06	\$ 35,484.80	\$ 8,871.20	\$ -	\$ 128.63	\$ 3,005.56
			\$ 17.88	\$ 37,190.40	\$ 27,892.80	\$ -	\$ 404.45	\$ 9,450.08
.009	DOC	OPE Correctional Officer - OPEN	\$ 17.06	\$ 35,484.80	\$ 8,871.20	\$ -	\$ 128.63	\$ 3,005.56
			\$ 17.88	\$ 37,190.40	\$ 27,892.80	\$ -	\$ 404.45	\$ 9,450.08
.009	DOC	OPE Correctional Officer - OPEN	\$ 17.06	\$ 35,484.80	\$ 8,871.20	\$ -	\$ 128.63	\$ 3,005.56
			\$ 17.88	\$ 37,190.40	\$ 27,892.80	\$ -	\$ 404.45	\$ 9,450.08
.009	DOC	OPE Correctional Officer (New)	\$ 17.06	\$ 35,484.80	\$ 8,871.20	\$ -	\$ 128.63	\$ 3,005.56
			\$ 17.88	\$ 37,190.40	\$ 27,892.80	\$ -	\$ 404.45	\$ 9,450.08
.009	DOC	OPE Correctional Officer (New)	\$ 17.06	\$ 35,484.80	\$ 8,871.20	\$ -	\$ 128.63	\$ 3,005.56
			\$ 17.88	\$ 37,190.40	\$ 27,892.80	\$ -	\$ 404.45	\$ 9,450.08
.009	DOC	OPE Part-Time Correctional Officer - OPEN	\$ 17.06	\$ 17,742.40	\$ 4,435.60	\$ 275.01	\$ 64.32	\$ -
			\$ 17.88	\$ 18,595.20	\$ 13,946.40	\$ 864.68	\$ 202.22	\$ -

			SUBTOTAL		\$ 1,354,184.00	\$ 1,139.68	\$ 19,635.67	\$ 452,569.72	
Dept : N N	Job Code	Hourly	Annual	Raise 4/1	SS	Medi	NHRS		
.009	DOC	Vacations		\$ 50,400.00	\$ -	\$ 730.80	\$ 17,075.52		
.009	DOC	Officer in Charge Differential		\$ 1,500.00	\$ -	\$ 21.75	\$ 508.20		
.009	DOC	Weekday Shift Differential		\$ 13,572.00	\$ -	\$ 196.79	\$ 4,598.19		
.009	DOC	Weekend Differential		\$ 8,112.00	\$ -	\$ 117.62	\$ 2,748.35		
.009	DOC	Sick Time Buy Out		\$ 7,500.00	\$ -	\$ 108.75	\$ 2,541.00		
				SUBTOTAL		\$ 81,084.00	\$ -	\$ 1,175.72	\$ 27,471.26

TOTAL 6100.007				\$ 526,542.00			
TOTAL 6100.009				\$ 1,435,268.00			
TOTAL 6100.010					\$ 15,409.77		
TOTAL 6100.018						\$ 29,432.25	
TOTAL 6100.013							\$ 624,334.34

Information Technology

		Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Department Proposed	Commissioners Proposed	Final
8000 Information Technology								
.017	Training-County Wide	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -	\$3,000.00	\$3,000.00	\$ -
.029	Licensing	\$ 20,027.35	\$ 23,330.00	\$ 23,330.00	\$ 17,003.53	\$35,450.00	\$35,450.00	\$ -
.036	Supplies & Repairs	\$ 11,653.88	\$ 11,200.00	\$ 11,200.00	\$ 5,274.38	\$11,200.00	\$11,200.00	\$ -
.066	Computer Contracts	\$ 125,700.64	\$ 128,140.00	\$ 128,140.00	\$ 81,024.04	\$130,520.00	\$130,520.00	\$ -
.068	Telephone&Internet	\$ 38,922.02	\$ 40,610.00	\$ 40,610.00	\$ 28,168.43	\$41,500.00	\$41,500.00	\$ -
.097	New Equipment	\$ 19,229.77	\$ 3,800.00	\$ 3,800.00	\$ 429.19	\$30,000.00	\$30,000.00	\$ -
.098	County Wide Contracts	\$ 125,538.46	\$ 223,365.00	\$ 223,365.00	\$ 136,772.04	\$190,365.00	\$190,365.00	\$ -
Information Technology Total		\$ 341,072.12	\$ 433,445.00	\$ 433,445.00	\$ 268,671.61	\$ 442,035.00	\$ 442,035.00	\$ -

2022 IT Budget

		2022	2021	
		\$ 442,035.00	\$ 435,215.00	
017	TRAINING	\$ 3,000.00	\$ 3,000.00	Same as Last Year
029	LICENSING			
	Anti Virus	\$ 6,000.00	\$ 1,800.00	New software includes enhanced AV, malware & phishing protections
	Spam Filter	\$ 4,650.00	\$ 4,255.00	Anticipated Price Increase
	Backup Cloud Storage & Updates	\$ 15,000.00	\$ 9,000.00	Additional Capacity
	Archiver Cloud Storage & Updates	\$ 4,500.00	\$ 3,600.00	Additional Capacity
	Internet Filter	\$ 3,500.00	\$ 3,275.00	Anticipated Price Increase
	Email Encryption service	\$ 1,800.00	\$ 1,400.00	Anticipated Price Increase
		\$ 35,450.00	\$ 23,330.00	
036	SUPPLIES AND REPAIRS			
	Misc Software	\$ 6,100.00	\$ 6,100.00	Same as Last Year
	Misc Hardware	\$ 5,100.00	\$ 5,100.00	Same as Last Year
		\$ 11,200.00	\$ 11,200.00	
066	COMPUTER EXPENSE CONTRACTS			
	Annual Software Contracts	\$ 130,520.00	\$ 130,520.00	
068	Communications	\$ 41,500.00	\$ 40,000.00	Increase for 2022 based on 2021 price increases and long distance usage
097	New Equipment			
	Workstations	\$ 25,000.00	\$ 3,800.00	2021 included \$20000 in Cap-Ex for server
		\$ 5,000.00		last minute requests for Commissioners, HR
			\$ -	
		\$ 30,000.00	\$ 3,800.00	
098	County Wide Contracts			
	Cybertron Contract	\$ 107,500.00	\$ 107,500.00	added in 9 months @ \$500 for Deeds support beginning April
	ACS	\$ 20,240.00	\$ 20,240.00	
	Kronos	\$ -	\$ -	
	Virtual Town Hall	\$ 2,625.00	\$ 2,625.00	
	Checkmate	\$ 60,000.00	\$ 93,000.00	NOT doing HR module
		\$ 190,365.00	\$ 223,365.00	

Interest Expense/Long Term Debt

		Dec 31 2020	2021 Budget	2021 Revised	Sept 30 2021	Department Proposed	Commissioners Proposed	Final
9100 Interest Expense								
.098	Registry Project					\$ 212,761.00	\$ 212,761.00	
.099	MVNH Bond 2030	\$ 483,218.78	\$ 437,000.00	\$ 437,000.00	\$ 243,078.15	Moved to MVC Budget		
.100	TAN Notes	\$ 38,059.12	\$ 45,000.00	\$ 45,000.00	\$ -	\$ 82,120.00	\$ 82,120.00	\$ -
.157	Energy Upgrade	\$ 92,090.08	\$ 86,500.00	\$ 86,500.00	\$ 43,481.35	\$ 80,776.00	\$ 80,776.00	\$ -
Interest Expense Total		\$ 613,367.98	\$ 568,500.00	\$ 568,500.00	\$ 286,559.50	\$ 375,657.00	\$ 375,657.00	\$ -
9160 Long-Term Debt								
.098	Registry Project					\$ 287,000.00	\$ 287,000.00	\$ -
.099	MVNH Bond 2030	\$ 1,175,000.00	\$ 1,175,000.00	\$ 1,175,000.00	\$ 1,175,000.00	Moved to MVC Budget		
.157	Energy Upgrade	\$ 202,565.08	\$ 202,566.00	\$ 202,566.00	\$ 101,282.60	\$ 202,566.00	\$ 202,566.00	\$ -
Long-Term Debt Total		\$ 1,377,565.08	\$ 1,377,566.00	\$ 1,377,566.00	\$ 1,276,282.60	\$ 489,566.00	\$ 489,566.00	\$ -

NHMBB New Hampshire Municipal Bond Bank

2021 SERIES B NON GUARANTEED

9 YEAR DEBT SCHEDULE FOR

CARROLL COUNTY - PROJECT #1- Refinance

DATE PREPARED:	05/07/21	Total Proceeds	\$10,768,140.63
BONDS DATED: 5/6/21	02/15/21	Premium to Reduce Loan	\$1,768,140.63
INTEREST START DATE:	05/27/21	Amount of Loan to be Paid	\$9,000,000.00
TRUE INTEREST COST:	0.8891%		

DEBT YEAR	PERIOD ENDING	PRINCIPAL OUTSTANDING	PRINCIPAL	RATE	INTEREST	TOTAL PAYMENT*	FISCAL YEAR TOTAL PAYMENT	CALENDAR YEAR TOTAL PAYMENT	OUTSTANDING INTEREST
1	02/15/22	\$9,000,000.00	\$885,000.00	5.100%	328,950.00	1,213,950.00	\$1,213,950.00		1,882,920.00
	08/15/22				208,932.50	208,932.50		1,420,882.50	1,675,987.50
2	02/15/23	8,115,000.00	980,000.00	5.100%	208,932.50	1,188,932.50	1,393,885.00		1,469,055.00
	08/15/23				181,942.50	181,942.50		1,368,875.00	1,287,112.50
3	02/15/24	7,135,000.00	990,000.00	5.100%	181,942.50	1,171,942.50	1,353,885.00		1,105,170.00
	08/15/24				156,697.50	156,697.50		1,328,640.00	948,472.50
4	02/15/25	6,145,000.00	1,000,000.00	5.100%	156,697.50	1,168,697.50	1,313,395.00		791,775.00
	08/15/25				131,197.50	131,197.50		1,287,895.00	660,577.50
5	02/15/26	5,145,000.00	1,010,000.00	5.100%	131,197.50	1,141,197.50	1,272,395.00		529,380.00
	08/15/26				105,442.50	105,442.50		1,248,640.00	423,937.50
6	02/15/27	4,135,000.00	1,020,000.00	5.100%	105,442.50	1,125,442.50	1,230,885.00		318,495.00
	08/15/27				79,432.50	79,432.50		1,204,875.00	239,062.50
7	02/15/28	3,115,000.00	1,030,000.00	5.100%	79,432.50	1,109,432.50	1,188,865.00		159,630.00
	08/15/28				53,167.50	53,167.50		1,162,600.00	106,462.50
8	02/15/29	2,085,000.00	1,040,000.00	5.100%	53,167.50	1,093,167.50	1,146,335.00		53,295.00
	08/15/29				26,647.50	26,647.50		1,119,815.00	26,647.50
9	02/15/30	1,045,000.00	1,045,000.00	5.100%	26,647.50	1,071,647.50	1,098,295.00	1,071,647.00	0.00
TOTALS			\$9,000,000.00		\$2,211,870.00	\$11,211,870.00	\$11,211,870.00	\$11,211,869.50	

***Debt service payments are due 30 days prior to the payment date per sections four and five of the loan agreement**

2021 SERIES B NON GUARANTEED

15 YEAR DEBT SCHEDULE FOR

CARROLL COUNTY - PROJECT #2 - Registry of Deeds

DATE PREPARED:	05/07/21	Total Proceeds	\$5,000,000.00
BONDS DATED: 5/8/21	02/15/21	Premium to Reduce Loan	\$663,000.00
INTEREST START DATE:	05/27/21	Amount of Loan to be Paid	\$4,337,000.00
TRUE INTEREST COST:	1.4796%		

DEBT YEAR	PERIOD ENDING	PRINCIPAL OUTSTANDING	PRINCIPAL	RATE	INTEREST	TOTAL PAYMENT*	FISCAL YEAR TOTAL PAYMENT	CALENDAR YEAR TOTAL PAYMENT	OUTSTANDING INTEREST
1	02/15/22	\$4,337,000.00	\$287,000.00	5.100%	129,635.68	416,635.68	\$416,635.68		1,071,615.00
	08/15/22				83,125.00	83,125.00		499,760.68	988,490.00
2	02/15/23	4,050,000.00	290,000.00	5.100%	83,125.00	373,125.00	456,250.00		905,365.00
	08/15/23				75,730.00	75,730.00		448,855.00	829,635.00
3	02/15/24	3,760,000.00	290,000.00	5.100%	75,730.00	365,730.00	441,480.00		753,905.00
	08/15/24				88,335.00	88,335.00		434,065.00	685,570.00
4	02/15/25	3,470,000.00	290,000.00	5.100%	88,335.00	358,335.00	426,670.00		617,235.00
	08/15/25				80,940.00	80,940.00		419,275.00	556,295.00
5	02/15/26	3,180,000.00	290,000.00	5.100%	80,940.00	350,940.00	411,880.00		495,355.00
	08/15/26				53,545.00	53,545.00		404,485.00	441,810.00
6	02/15/27	2,890,000.00	290,000.00	5.100%	53,545.00	343,545.00	397,090.00		388,265.00
	08/15/27				46,150.00	46,150.00		389,695.00	342,115.00
7	02/15/28	2,600,000.00	290,000.00	5.100%	46,150.00	336,150.00	382,300.00		295,965.00
	08/15/28				38,755.00	38,755.00		374,905.00	257,210.00
8	02/15/29	2,310,000.00	290,000.00	5.100%	38,755.00	328,755.00	367,510.00		218,455.00
	08/15/29				31,360.00	31,360.00		360,115.00	187,095.00
9	02/15/30	2,020,000.00	290,000.00	5.100%	31,360.00	321,360.00	352,720.00		155,735.00
	08/15/30				23,965.00	23,965.00		345,325.00	131,770.00
10	02/15/31	1,730,000.00	290,000.00	3.100%	31,360.00	313,965.00	337,930.00		107,805.00
	08/15/31				19,470.00	19,470.00		333,435.00	88,335.00
11	02/15/32	1,440,000.00	290,000.00	3.100%	19,470.00	309,470.00	328,940.00		68,865.00
	08/15/32				14,975.00	14,975.00		324,445.00	53,890.00
12	02/15/33	1,150,000.00	290,000.00	3.100%	14,975.00	304,975.00	319,950.00		38,915.00
	08/15/33				10,480.00	10,480.00		315,455.00	28,435.00
13	02/15/34	860,000.00	290,000.00	3.100%	10,480.00	300,480.00	310,960.00		17,955.00
	08/15/34				5,985.00	5,985.00		306,465.00	11,970.00
14	02/15/35	570,000.00	285,000.00	2.100%	5,985.00	290,985.00	296,970.00		5,985.00
	08/15/35				2,992.50	2,992.50		293,977.50	2,992.50
15	02/15/36	285,000.00	285,000.00	2.100%	2,992.50	287,992.50	290,985.00	287,992.50	0.00
TOTALS			\$4,337,000.00		\$1,201,250.68	\$5,538,250.68	\$5,538,250.68	\$5,538,250.68	

*Debt service payments are due 30 days prior to the payment date per sections four and five of the loan agreement

NHMBB New Hampshire Municipal Bond Bank

2021 SERIES B NON GUARANTEED

15 YEAR DEBT SCHEDULE FOR

CARROLL COUNTY - TOTAL

DATE PREPARED:	05/07/21	Total Proceeds	\$15,768,140.63
BONDS DATED: 5/6/21	02/15/21	Premium to Reduce Loan	\$2,431,140.63
INTEREST START DATE:	05/27/21	Amount of Loan to be Paid	\$13,337,000.00
TRUE INTEREST COST:	1.1425%		

DEBT YEAR	PERIOD ENDING	PRINCIPAL OUTSTANDING	PRINCIPAL	RATE	INTEREST	TOTAL PAYMENT*	FISCAL YEAR TOTAL PAYMENT	CALENDAR YEAR TOTAL PAYMENT	OUTSTANDING INTEREST
1	02/15/22	\$13,337,000.00	\$1,172,000.00	6.100%	458,585.68	1,630,585.68	\$1,630,585.68		2,954,535.00
	08/15/22				290,057.50	290,057.50		1,920,643.18	2,664,477.50
2	02/15/23	12,165,000.00	\$1,270,000.00	5.100%	290,057.50	1,560,057.50	1,850,115.00		2,374,420.00
	08/15/23				257,672.50	257,672.50		1,817,730.00	2,116,747.50
3	02/15/24	10,895,000.00	\$1,280,000.00	5.100%	257,672.50	1,537,672.50	1,795,345.00		1,859,075.00
	08/15/24				225,032.50	225,032.50		1,762,705.00	1,634,042.50
4	02/15/25	9,616,000.00	\$1,290,000.00	5.100%	225,032.50	1,515,032.50	1,740,065.00		1,409,010.00
	08/15/25				192,137.50	192,137.50		1,707,170.00	1,216,872.50
5	02/15/26	8,325,000.00	\$1,300,000.00	5.100%	192,137.50	1,492,137.50	1,664,275.00		1,024,735.00
	08/15/26				158,987.50	158,987.50		1,651,125.00	865,747.50
6	02/15/27	7,025,000.00	\$1,310,000.00	5.100%	158,987.50	1,468,987.50	1,627,975.00		706,760.00
	08/15/27				125,582.50	125,582.50		1,594,570.00	581,177.50
7	02/15/28	5,715,000.00	\$1,320,000.00	5.100%	125,582.50	1,445,582.50	1,571,165.00		465,695.00
	08/15/28				91,922.50	91,922.50		1,537,605.00	383,672.50
8	02/15/29	4,395,000.00	\$1,330,000.00	5.100%	91,922.50	1,421,922.50	1,513,845.00		271,750.00
	08/15/29				68,007.50	68,007.50		1,479,830.00	213,742.50
9	02/15/30	3,065,000.00	\$1,335,000.00	5.100%	68,007.50	1,393,007.50	1,451,015.00		155,735.00
	08/15/30				23,965.00	23,965.00		1,416,972.50	131,770.00
10	02/15/31	1,730,000.00	\$290,000.00	3.100%	23,965.00	313,965.00	337,930.00		107,805.00
	08/15/31				19,470.00	19,470.00		333,435.00	88,335.00
11	02/15/32	1,440,000.00	\$290,000.00	3.100%	19,470.00	309,470.00	328,940.00		68,865.00
	08/15/32				14,975.00	14,975.00		324,445.00	53,890.00
12	02/15/33	1,150,000.00	\$290,000.00	3.100%	14,975.00	304,975.00	319,950.00		38,915.00
	08/15/33				10,480.00	10,480.00		315,455.00	28,435.00
13	02/15/34	860,000.00	\$290,000.00	3.100%	10,480.00	300,480.00	310,960.00		17,955.00
	08/15/34				5,985.00	5,985.00		306,465.00	11,970.00
14	02/15/35	570,000.00	\$285,000.00	2.100%	5,985.00	290,985.00	296,970.00		5,985.00
	08/15/35				2,992.50	2,992.50		293,977.50	2,992.50
15	02/15/36	285,000.00	\$285,000.00	2.100%	2,992.50	287,992.50	290,985.00	287,992.50	(0.00)
TOTALS			\$13,337,000.00		\$3,413,120.68	\$16,750,120.88	\$16,750,120.88	\$16,750,120.88	

*Debt service payments are due 30 days prior to the payment date per sections four and five of the loan agreement

Regional Appropriations

	Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Agency Request	Commissioners Proposed	Final	
9180 Regional Appropriations								
.089	White Horse Addiction	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 100,000.00	\$ 150,000.00	\$ 140,000.00	\$ -
.091	Starting Point		\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -
.099	Child Advocacy Ctr	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	\$ 41,250.00	\$ 60,000.00	\$ 55,000.00	\$ -
.151	VNA & Hospice	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 39,950.00	\$ 75,000.00	\$ 75,000.00	\$ -
.153	RSVP	\$ 70,000.00	\$ 80,000.00	\$ 80,000.00	\$ 53,333.32	\$ 80,000.00	\$ 80,000.00	\$ -
.155	Conservation District	\$ 44,805.00	\$ 46,150.00	\$ 46,150.00	\$ 34,612.50	\$ 46,150.00	\$ 46,150.00	\$ -
.157	MWV Recovery	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 12,000.00	\$ 5,000.00	\$ -
.158	End 68 Hours Hunger	\$ 4,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ -	\$ -	\$ -
	Carroll County Adult Ed				\$ 71,280.00	\$ -	\$ -	\$ -
Regional Appropriations Total		\$ 403,805.00	\$ 444,150.00	\$ 444,150.00	\$ 282,145.82	\$ 494,430.00	\$ 401,150.00	\$ -

Full application packets received from each non-profit agency on file at County Business Office

County Convention

		Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Department Proposed	Commissioners Proposed	Final
9370 Convention								
.003	Legal Fees	\$ -	\$ 1.00	\$ 1.00	\$ -	\$ 1.00	\$ 1.00	\$ -
.009	Coordinator Salary	\$ 2,400.00	\$ 1.00	\$ 1.00	\$ -	\$ 1.00	\$ 1.00	\$ -
.010	Social Security	\$ 148.80	\$ 1.00	\$ 1.00	\$ -	\$ 1.00	\$ 1.00	\$ -
.018	Medicare	\$ 34.80	\$ 1.00	\$ 1.00	\$ -	\$ 1.00	\$ 1.00	\$ -
.036	Office Supplies	\$ 365.97	\$ 1.00	\$ 1.00	\$ 49.95	\$ 200.00	\$ 200.00	\$ -
.038	Postage	\$ 39.00	\$ 301.00	\$ 301.00	\$ 212.50	\$ 300.00	\$ 300.00	\$ -
.067	Advertising	\$ 306.18	\$ 500.00	\$ 500.00	\$ 259.20	\$ 500.00	\$ 500.00	\$ -
.070	Travel	\$ 2,476.88	\$ 2,200.00	\$ 1,675.00	\$ 563.22	\$ 4,070.00	\$ 4,070.00	\$ -
.074	Meeting Expense	\$ 4,700.00	\$ 4,000.00	\$ 4,525.00	\$ 3,675.00	\$ 4,375.00	\$ 4,375.00	\$ -
.097	New Equipment	\$ -	\$ 1.00	\$ 1.00	\$ -	\$ 1.00	\$ 1.00	\$ -
.100	Perf Audit Contingency	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 1.00	\$ -
Convention Total		\$ 10,471.63	\$ 27,007.00	\$ 27,007.00	\$ 4,759.87	\$ 29,450.00	\$ 9,451.00	\$ -

Capital Expenditures

	Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Department Proposed	Commissioners Proposed	Final
9400 Capital Expenditures							
.089 Administration Bldg	\$ 12,625.00				\$ 55,500.00	\$ -	\$ -
.093 MVC Dietary	\$ 29,406.32				\$ -	\$ 20,000.00	\$ -
.094 DPW	\$ 94,973.52				\$ 12,350.00	\$ 12,350.00	\$ -
.095 Sheriff/Dispatch	\$ 56,416.00	\$ 57,000.00	\$ 57,000.00	\$ -	\$ 215,000.00	\$ 215,000.00	\$ -
.096 Information Technology	\$ 12,587.56	\$ 20,000.00	\$ 20,000.00	\$ 14,782.61	\$ -	\$ -	\$ -
.097 Jail	\$ 25,342.95	\$ 12,000.00	\$ 12,000.00	\$ 12,038.00	\$ -	\$ -	\$ -
.098 Annex	\$ 9,192.00	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -
.099 MVC	\$ 180,319.46	\$ 17,900.00	\$ 17,900.00	\$ -	\$ 68,900.00	\$ 68,900.00	\$ -
Capital Expenditures Total	\$ 420,862.81	\$ 131,900.00	\$ 131,900.00	\$ 26,820.61	\$ 356,750.00	\$ 321,250.00	\$ -

Requested 2022

- .089 Replace conference room chairs (30x\$350 each)
- .089 Carpet replacement - Administration Building (\$45,000)
- .094 X590 John Deere Commercial Lawn Tractor (\$7,350)
- .094 Bale grabber with universal head for backhoe (\$5,000)
- .095 Two police cruisers; Renovation of dispatch center
- .098 Annex - Boiler Room Door
- .099 MVC - (floor machines \$18,000; Steam Cleaner \$3,000; O2 Concentrators \$3,900; lighting control upgrades \$44,000)

300 Fund - Mountain View Community Nursing Home

		Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Department Proposed	Commissioners Proposed	Final 2022
5100 Administration								
.005	Overtime	\$ 752.60	\$ 800.00	\$ 800.00	\$ 440.54	\$ 800.00	\$ 800.00	\$ -
.009	Salary-Administration	\$ 349,511.70	\$ 338,950.00	\$ 338,950.00	\$ 179,865.45	\$ 350,290.00	\$ 350,290.00	\$ -
.010	Social Security	\$ 20,493.40	\$ 21,437.00	\$ 21,437.00	\$ 10,790.32	\$ 21,768.00	\$ 21,768.00	\$ -
.012	Medical Insurance	<i>Previously budgeted in 100.4102.012</i>				\$ 106,408.00	\$ 2,128,000.00	\$ -
.013	Retirement	\$ 38,556.94	\$ 42,185.00	\$ 42,185.00	\$ 20,447.37	\$ 47,076.00	\$ 47,076.00	\$ -
.014	Workers Compensation	<i>Previously budgeted in 100.4102.014</i>				\$ 122,642.00	\$ 200,663.00	\$ -
.015	Unemployment	<i>Previously budgeted in 100.4102.015</i>				\$ 294.00	\$ 9,163.00	\$ -
.016	Dental Insurance	<i>Previously budgeted in 100.4102.016</i>				\$ 1,550.00	\$ 62,190.00	\$ -
.017	Education&Conferences	\$ 671.38	\$ 7,000.00	\$ 7,000.00	\$ 895.00	\$ 7,000.00	\$ 7,000.00	\$ -
.018	Medicare Expense	\$ 4,990.50	\$ 5,015.00	\$ 5,015.00	\$ 2,523.42	\$ 5,091.00	\$ 5,091.00	\$ -
.021	Auditing	\$ 22,577.75	\$ 7,000.00	\$ 7,000.00	\$ 1,470.00	\$ 7,000.00	\$ 7,000.00	\$ -
.029	Other Fees & Services	\$ 78.12	\$ 6,030.00	\$ 6,030.00	\$ 6,015.00	\$ 6,030.00	\$ 6,030.00	\$ -
.036	Office Supplies	\$ 7,458.00	\$ 7,500.00	\$ 7,500.00	\$ 6,822.12	\$ 8,500.00	\$ 8,500.00	\$ -
.037	Dues/Licenses/Subscr	\$ 5,962.79	\$ 6,000.00	\$ 6,000.00	\$ 5,881.88	\$ 6,000.00	\$ 6,000.00	\$ -
.038	Postage	\$ 2,440.89	\$ 2,500.00	\$ 2,500.00	\$ 505.38	\$ 2,500.00	\$ 2,500.00	\$ -
.045	MQUIP-Bed Tax	\$ 547,010.00	\$ 564,807.00	\$ 564,807.00	\$ 397,095.00	\$ 564,807.00	\$ 564,807.00	\$ -
.067	Advertising	\$ 279.57	\$ 500.00	\$ 500.00	\$ 302.78	\$ 500.00	\$ 500.00	\$ -
.068	Telephone	\$ 4,570.77	\$ 4,500.00	\$ 4,500.00	\$ 2,285.70	\$ 4,500.00	\$ 4,500.00	\$ -
.088	Photocopier Expense	\$ 15,850.25	\$ 18,000.00	\$ 18,000.00	\$ 11,956.94	\$ 18,000.00	\$ 18,000.00	\$ -
.093	Property/Liability Insur	<i>Previously budgeted in 100.4102.093</i>				\$ 24,661.00	\$ 31,278.00	\$ -
.097	New Equipment	\$ -	\$ 1.00	\$ 1.00	\$ -	\$ 1.00	\$ 1.00	\$ -
	Administration Total	\$ 1,021,204.66	\$ 1,032,225.00	\$ 1,032,225.00	\$ 647,296.90	\$ 1,305,418.00	\$ 3,481,157.00	\$ -
5130 Dietary								
.005	Overtime	\$ 2,996.50	\$ 7,000.00	\$ 7,000.00	\$ 5,555.03	\$ 7,000.00	\$ 7,000.00	\$ -
.009	Salary	\$ 832,748.16	\$ 918,405.00	\$ 918,405.00	\$ 607,974.54	\$ 976,508.00	\$ 975,544.00	\$ -
.010	Social Security	\$ 54,061.04	\$ 57,376.00	\$ 57,376.00	\$ 39,115.05	\$ 60,978.00	\$ 60,913.00	\$ -

300 Fund - Mountain View Community Nursing Home

		Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Department Proposed	Commissioners Proposed	Final 2022
.012	Medical Insurance	<i>Previously budgeted in 100.4102.012</i>				\$ 401,459.00	<i>Budgeted in 300.5100.012</i>	
.013	Retirement	\$ 59,850.04	\$ 80,490.00	\$ 80,490.00	\$ 51,428.74	\$ 101,292.00	\$ 101,292.00	\$ -
.015	Unemployment	<i>Previously budgeted in 100.4102.015</i>				\$ 1,470.00	<i>Budgeted in 300.5100.015</i>	
.016	Dental Insurance	<i>Previously budgeted in 100.4102.015</i>				\$ 9,297.00	<i>Budgeted in 300.5100.016</i>	
.017	Education&Conferences	\$ 429.00	\$ 3,500.00	\$ 3,500.00	\$ 1,124.00	\$ 3,500.00	\$ 3,500.00	\$ -
.018	Medicare Expense	\$ 12,777.25	\$ 13,420.00	\$ 13,420.00	\$ 9,149.78	\$ 14,261.00	\$ 14,246.00	\$ -
.023	Consultant	\$ 14,214.00	\$ 20,586.00	\$ 20,586.00	\$ 10,080.25	\$ 20,586.00	\$ 20,586.00	\$ -
.037	Dues/Licenses/Subscr	\$ 2,079.00	\$ 2,490.00	\$ 2,490.00	\$ 2,286.90	\$ 2,490.00	\$ 2,490.00	\$ -
.039	General Supplies	\$ 73,521.14	\$ 80,000.00	\$ 80,000.00	\$ 57,716.11	\$ 80,000.00	\$ 80,000.00	\$ -
.050	Food	\$ 546,654.97	\$ 581,000.00	\$ 581,000.00	\$ 365,054.98	\$ 668,150.00	\$ 668,150.00	\$ -
.052	Uniform Expenses	\$ 5,478.75	\$ 5,000.00	\$ 5,000.00	\$ 4,263.27	\$ 5,000.00	\$ 5,000.00	\$ -
.082	Equip Maint/Repair	\$ 15,361.76	\$ 15,200.00	\$ 15,200.00	\$ 12,282.14	\$ 20,200.00	\$ 20,200.00	\$ -
.097	New Equipment	\$ -	\$ 1.00	\$ 1.00	\$ -	\$ 1.00	\$ 1.00	\$ -
Dietary Total		\$ 1,620,171.61	\$ 1,784,468.00	\$ 1,784,468.00	\$ 1,166,030.79	\$ 2,372,192.00	\$ 1,958,922.00	\$ -
5140 Nursing								
.005	Overtime	\$ 314,082.66	\$ 315,000.00	\$ 315,000.00	\$ 214,625.78	\$ 315,000.00	\$ 315,000.00	\$ -
.006	Salary-Nursing Secretary	\$ 146,751.69	\$ 145,766.00	\$ 145,766.00	\$ 109,104.49	\$ 157,659.00	\$ 157,659.00	\$ -
.007	Salary-LNAs & MNAs	\$ 2,830,086.09	\$ 2,956,468.00	\$ 2,956,468.00	\$ 2,027,706.10	\$ 3,201,748.00	\$ 3,201,748.00	\$ -
.008	Salary-Charge+Superv	\$ 1,649,052.24	\$ 1,797,927.00	\$ 1,797,927.00	\$ 1,335,558.32	\$ 1,870,237.00	\$ 1,870,237.00	\$ -
.010	Social Security	\$ 291,971.44	\$ 316,250.00	\$ 316,250.00	\$ 227,225.05	\$ 336,677.00	\$ 336,677.00	\$ -
.012	Medical Insurance	<i>Previously budgeted in 100.4102.012</i>				\$ 2,105,550.00	<i>Budgeted in 300.5100.012</i>	
.013	Retirement	\$ 395,857.01	\$ 503,875.00	\$ 503,875.00	\$ 315,710.63	\$ 592,770.00	\$ 592,770.00	\$ -
.015	Unemployment	<i>Previously budgeted in 100.4102.015</i>				\$ 5,782.00	<i>Budgeted in 300.5100.015</i>	
.016	Dental Insurance	<i>Previously budgeted in 100.4102.016</i>				\$ 39,721.00	<i>Budgeted in 300.5100.016</i>	
.017	Education&Conferences	\$ 1,508.56	\$ 20,000.00	\$ 20,000.00	\$ 662.05	\$ 20,000.00	\$ 20,000.00	\$ -
.018	Medicare Expense	\$ 71,083.83	\$ 73,962.00	\$ 73,962.00	\$ 53,254.02	\$ 78,740.00	\$ 78,740.00	\$ -
.023	Agency Staff	\$ 14,295.25	\$ 15,000.00	\$ 15,000.00	\$ 12,262.50	\$ 15,000.00	\$ 15,000.00	\$ -
.029	Fees & Services	\$ 681.00	\$ 3,600.00	\$ 3,600.00	\$ 1,249.00	\$ 3,600.00	\$ 3,600.00	\$ -

300 Fund - Mountain View Community Nursing Home

		Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Department Proposed	Commissioners Proposed	Final	
.036	Office Supplies	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 3,571.24	\$ 6,000.00	\$ 6,000.00	\$ -	
.038	Postage	\$ 300.00	\$ 300.00	\$ 300.00	\$ -	\$ 300.00	\$ 300.00	\$ -	
.039	Supplies	\$ 285,427.29	\$ 300,000.00	\$ 300,000.00	\$ 150,372.39	\$ 300,000.00	\$ 300,000.00	\$ -	
.040	Pharmacy-Skilled	\$ 15,534.34	\$ 16,000.00	\$ 16,000.00	\$ 6,815.83	\$ 21,000.00	\$ 21,000.00	\$ -	
.041	Pharmacy	\$ 32,867.83	\$ 40,000.00	\$ 40,000.00	\$ 34,590.73	\$ 60,000.00	\$ 60,000.00	\$ -	
.052	Uniform Expenses	\$ 6,968.85	\$ 7,000.00	\$ 7,000.00	\$ 3,780.27	\$ 7,000.00	\$ 7,000.00	\$ -	
.082	Equip Maint/Repair	\$ 8,321.83	\$ 8,500.00	\$ 8,500.00	\$ 8,346.17	\$ 8,500.00	\$ 8,500.00	\$ -	
.097	New Equipment	\$ -	\$ 1.00	\$ 1.00	\$ -	\$ 1.00	\$ 1.00	\$ -	
Nursing Total		\$ 6,069,789.91	\$ 6,524,649.00	\$ 6,524,649.00	\$ 4,504,834.57	\$ 9,145,285.00	\$ 6,994,232.00	\$ -	
5150 Environmental									
.005	Overtime	\$ 7,652.45	\$ 8,000.00	\$ 8,000.00	\$ 3,545.33	\$ 5,000.00	\$ 5,000.00	\$ -	
.009	Salary	\$ 658,215.83	\$ 776,129.00	\$ 776,129.00	\$ 526,254.21	\$ 860,038.00	\$ 860,038.00	\$ -	
.010	Social Security	\$ 39,527.01	\$ 48,306.00	\$ 48,306.00	\$ 32,929.60	\$ 53,509.00	\$ 53,509.00	\$ -	
.012	Medical Insurance	<i>Previously budgeted in 100.4102.012</i>				\$ 401,048.00	<i>Budgeted in 300.5100.012</i>		
.013	Retirement	\$ 63,236.43	\$ 87,112.00	\$ 87,112.00	\$ 57,514.81	\$ 112,324.00	\$ 112,324.00	\$ -	
.015	Unemployment	<i>Previously budgeted in 100.4102.015</i>				\$ 1,029.00	<i>Budgeted in 300.5100.015</i>		
.016	Dental Insurance	<i>Previously budgeted in 100.4102.016</i>				\$ 8,135.00	<i>Budgeted in 300.5100.016</i>		
.017	Education&Conferences	\$ 450.00	\$ 1,500.00	\$ 1,500.00	\$ 127.95	\$ 1,500.00	\$ 1,500.00	\$ -	
.018	Medicare Expense	\$ 9,996.23	\$ 11,298.00	\$ 11,298.00	\$ 7,736.90	\$ 12,515.00	\$ 12,515.00	\$ -	
.039	Operating Supplies	\$ 69,374.84	\$ 69,525.00	\$ 69,525.00	\$ 55,021.56	\$ 76,525.00	\$ 76,525.00	\$ -	
.052	Uniform Expenses	\$ 1,454.33	\$ 3,000.00	\$ 3,000.00	\$ 771.99	\$ 3,000.00	\$ 3,000.00	\$ -	
.055	Satellite TV	<i>Previously budgeted in 100.4198.055</i>				\$ 18,026.00	\$ 18,026.00	\$ -	
.061	Electric Expense	<i>Previously budgeted in 100.4198.061</i>				\$ 183,360.00	\$ 183,360.00	\$ -	
.065	Heating Expense	<i>Previously budgeted in 100.4198.065</i>				\$ 146,421.00	\$ 146,421.00	\$ -	
.068	Septic Removal	<i>Previously budgeted in 100.4198.068</i>				\$ 8,000.00	\$ 8,000.00	\$ -	
.070	Travel	\$ -	\$ 200.00	\$ 200.00	\$ 39.20	\$ 100.00	\$ 100.00	\$ -	
.073	Vehicle Expense	<i>Previously budgeted in 100.4198.073</i>				\$ 4,000.00	\$ 4,000.00	\$ -	
.078	Generator Expense	<i>Previously budgeted in 100.4198.078</i>				\$ 8,800.00	\$ 8,800.00	\$ -	

300 Fund - Mountain View Community Nursing Home

		Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Department Proposed	Commissioners Proposed	Final 2022	
.080	Care of Grounds	<i>Previously budgeted in 100.4198.080</i>				\$ 5,000.00	\$ 5,000.00		
.081	Building Repair/Maint	<i>Previously budgeted in 100.4198.081</i>				\$ 39,900.00	\$ 39,900.00		
.097	New Equipment	\$ 955.06	\$ 1,000.00	\$ 1,000.00	\$ 727.35	\$ 1,000.00	\$ 1,000.00	\$ -	
Environmental Services Total		\$ 850,862.18	\$ 1,006,070.00	\$ 1,006,070.00	\$ 684,668.90	\$ 1,949,230.00	\$ 1,539,018.00	\$ -	
5180 Physicians & Pharmacy									
.020	Employee Physicals	\$ 1,245.50	\$ 2,000.00	\$ 2,000.00	\$ 868.44	\$ 2,000.00	\$ 2,000.00	\$ -	
.023	Consultants	\$ 46,736.35	\$ 50,000.00	\$ 50,000.00	\$ 38,050.31	\$ 50,000.00	\$ 50,000.00	\$ -	
.024	Physician Services	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 9,000.00	\$ 18,000.00	\$ 18,000.00	\$ -	
.034	Oxygen	\$ 23,482.29	\$ 25,500.00	\$ 25,500.00	\$ 14,772.15	\$ 25,500.00	\$ 25,500.00	\$ -	
Physicians & Pharmacy Total		\$ 89,464.14	\$ 95,500.00	\$ 95,500.00	\$ 62,690.90	\$ 95,500.00	\$ 95,500.00	\$ -	
5190 Physical Therapy									
.039	Supplies	\$ 9,027.05	\$ 12,000.00	\$ 12,000.00	\$ 6,473.15	\$ 12,000.00	\$ 12,000.00	\$ -	
.040	PT-Skilled	\$ 29,200.32	\$ 30,000.00	\$ 30,000.00	\$ 31,831.34	\$ 48,000.00	\$ 48,000.00	\$ -	
.041	PT-Part B	\$ 152,114.91	\$ 140,000.00	\$ 140,000.00	\$ 86,619.90	\$ 136,000.00	\$ 136,000.00	\$ -	
.082	Equip Maint/Repair	\$ 290.14	\$ 750.00	\$ 750.00	\$ 650.00	\$ 750.00	\$ 750.00	\$ -	
.097	New Equipment	\$ -	\$ 1.00	\$ 1.00	\$ -	\$ 1.00	\$ 1.00	\$ -	
Physical Therapy Total		\$ 190,632.42	\$ 182,751.00	\$ 182,751.00	\$ 125,574.39	\$ 196,751.00	\$ 196,751.00	\$ -	
5191 Recreational Therapy									
.005	Overtime	\$ 958.39	\$ 1,500.00	\$ 1,500.00	\$ 6,473.15	\$ 1,500.00	\$ 1,500.00	\$ -	
.009	Salary	\$ 355,214.31	\$ 397,638.00	\$ 397,638.00	\$ 31,831.34	\$ 429,903.00	\$ 429,903.00	\$ -	
.010	Social Security	\$ 22,905.00	\$ 24,747.00	\$ 24,747.00	\$ 86,619.90	\$ 26,747.00	\$ 26,747.00	\$ -	
.012	Medical Insurance	<i>Previously budgeted in 100.4102.012</i>				\$ 213,397.00	<i>Budgeted in 300.5100.012</i>		
.013	Retirement	\$ 40,531.81	\$ 46,965.00	\$ 46,965.00	\$ 650.00	\$ 54,712.00	\$ 54,712.00	\$ -	
.015	Unemployment	<i>Previously budgeted in 100.4102.015</i>				\$ 490.00	<i>Budgeted in 300.5100.015</i>		
.016	Dental Insurance	<i>Previously budgeted in 100.4102.016</i>				\$ 2,712.00	<i>Budgeted in 300.5100.016</i>		
.017	Education&Conferences	\$ 775.70	\$ 3,500.00	\$ 3,500.00	\$ -	\$ 3,500.00	\$ 3,500.00	\$ -	
.018	Medicare Expense	\$ 5,422.93	\$ 5,788.00	\$ 5,788.00	\$ 6,473.15	\$ 6,256.00	\$ 6,256.00	\$ -	
.039	General Supplies	\$ 3,599.18	\$ 4,000.00	\$ 4,000.00	\$ 31,831.34	\$ 4,000.00	\$ 4,000.00	\$ -	

300 Fund - Mountain View Community Nursing Home

		Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Department Proposed	Commissioners Proposed	Final 2022	
.057	Activity Services	\$ 1,671.40	\$ 2,250.00	\$ 2,250.00	\$ 86,619.90	\$ 2,250.00	\$ 2,250.00	\$ -	
.074	Entertainment	\$ 4,589.92	\$ 5,500.00	\$ 5,500.00	\$ 650.00	\$ 5,500.00	\$ 5,500.00	\$ -	
.097	New Equipment	\$ -	\$ 1.00	\$ 1.00	\$ -	\$ 1.00	\$ 1.00	\$ -	
Recreational Dept Total		\$ 435,668.64	\$ 491,889.00	\$ 491,889.00	\$ 251,148.78	\$ 750,968.00	\$ 534,369.00	\$ -	
5192 Social Services									
.005	Overtime		\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -	
.009	Salaries	\$ 124,341.80	\$ 137,010.00	\$ 137,010.00	\$ 98,787.29	\$ 143,780.00	\$ 143,780.00	\$ -	
.010	Social Security	\$ 8,136.32	\$ 8,681.00	\$ 8,681.00	\$ 6,071.29	\$ 9,101.00	\$ 9,101.00	\$ -	
.012	Medical Insurance	<i>Previously budgeted in 100.4102.012</i>				\$ 25,307.00	<i>Budgeted in 300.5100.012</i>		
.013	Retirement	\$ 13,732.35	\$ 17,670.00	\$ 17,670.00	\$ 12,135.80	\$ 20,638.00	\$ 20,638.00	\$ -	
.015	Unemployment	<i>Previously budgeted in 100.4102.015</i>				\$ 98.00	<i>Budgeted in 300.5100.015</i>		
.016	Dental Insurance	<i>Previously budgeted in 100.4102.016</i>				\$ 775.00	<i>Budgeted in 300.5100.016</i>		
.017	Education&Conferences	\$ 89.00	\$ 730.00	\$ 730.00	\$ 17.71	\$ 730.00	\$ 730.00	\$ -	
.018	Medicare Expense	\$ 1,854.97	\$ 2,031.00	\$ 2,031.00	\$ 1,419.97	\$ 2,129.00	\$ 2,129.00	\$ -	
.036	Office Supplies	\$ 381.19	\$ 500.00	\$ 500.00	\$ 144.01	\$ 500.00	\$ 500.00	\$ -	
.038	Postage	\$ 50.00	\$ 50.00	\$ 50.00	\$ -	\$ 50.00	\$ 50.00	\$ -	
.070	Travel	\$ -	\$ 500.00	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ -	
.097	New Equipment	\$ -	\$ 1.00	\$ 1.00	\$ -	\$ 1.00	\$ 1.00	\$ -	
Social Services Total		\$ 148,585.63	\$ 170,173.00	\$ 170,173.00	\$ 118,576.07	\$ 206,609.00	\$ 180,429.00	\$ -	
5193 Special Services									
.054	Speech Ther-Skilled	\$ 10,779.57	\$ 11,000.00	\$ 11,000.00	\$ 13,067.74	\$ 18,125.00	\$ 18,125.00	\$ -	
.055	Speech Ther-Part B	\$ 69,790.13	\$ 70,000.00	\$ 70,000.00	\$ 47,092.27	\$ 70,877.00	\$ 70,877.00	\$ -	
.056	Occupational-Skilled	\$ 29,253.76	\$ 30,000.00	\$ 30,000.00	\$ 29,618.52	\$ 43,905.00	\$ 43,905.00	\$ -	
.057	Occupational-Part B	\$ 178,074.43	\$ 180,000.00	\$ 180,000.00	\$ 78,653.66	\$ 116,220.00	\$ 116,220.00	\$ -	
.058	Laboratory-Skilled	\$ 1,706.80	\$ 1,800.00	\$ 1,800.00	\$ 215.36	\$ 1,800.00	\$ 1,800.00	\$ -	
.060	Radiology-Skilled	\$ 2,207.45	\$ 2,250.00	\$ 2,250.00	\$ 1,666.04	\$ 4,597.00	\$ 4,597.00	\$ -	
.064	Ambulance-Skilled	\$ -	\$ 500.00	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ -	
.068	Respiratory Therapy	\$ -	\$ 500.00	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ -	

300 Fund - Mountain View Community Nursing Home

	Dec 31 2020	2021 Budget	2021 Revised	September 30 2021	Department Proposed	Commissioners Proposed	Final 2022
Special Services Total	\$ 291,812.14	\$ 296,050.00	\$ 296,050.00	\$ 170,313.59	\$ 256,524.00	\$ 256,524.00	\$ -
9100 Interest Expense							
.099 MVNH Bond 2030	<i>Previously budgeted in 100.9100.099</i>				\$ 535,883.00	\$ 535,883.00	\$ -
Interest Expense Total	\$ -	\$ -	\$ -	\$ -	\$ 535,883.00	\$ 535,883.00	\$ -
9160 Long-Term Debt							
.099 MVNH Bond 2030	<i>Previously budgeted in 100.9160.099</i>				\$ 885,000.00	\$ 885,000.00	\$ -
Long-Term Debt Total	\$ -	\$ -	\$ -	\$ -	\$ 885,000.00	\$ 885,000.00	\$ -
300 MOUNTAIN VIEW TOTAL	\$ 10,718,191.33	\$ 11,583,775.00	\$ 11,583,775.00	\$ 7,731,134.89	\$ 17,699,360.00	\$ 16,657,785.00	\$ -