

CARROLL COUNTY APPLICATION FOR FINANCIAL ASSISTANCE

AGENCY CONTACT INFORMATION

Applicant Agency: Carroll County Conservation District (CCCD)

Contact Person: Catherine Dufault

Phone: 603-901-3003

Fax: N/A

E-mail: contact@carrollccd.org

Agency Mailing Address: P.O. Box 533

City: Conway

State: NH

ZIP Code: 03818

Agency Physical Address: 73 Main Street, Conway, NH 03818

Agency's Total Operating Budget: \$69,805.50

Prior Year: 2022 - \$64,140

Current Year: 2023 - \$69,810

Proposed Year: 2024 - \$72,370

Amount of Funding Requested from Carroll County for 2024: \$56,640

DESCRIPTION OF FEE STRUCTURE, IF APPLICABLE:

\$25 per Soil Potential Index

\$25-\$50/hour for grant administration

Sliding Scale for workshops

Carroll County Conservation District does not charge fees for most of its public programs, only charging to cover material costs when necessary

FUNDING SOURCES

Category	Source, Title, Act	Actual Prior FY: 2022	Budget Current FY:2023	Request FY: 2024
Fees		\$570	\$400	\$500
Federal		\$11,650	\$16,790	\$11,300
State				
County		\$46,150	\$50,000	\$56,640
Municipal				
Fund Raising		\$540		
Grants			\$2,620	\$3,930
Other		\$5,230		

AGENCY OPERATING BUDGET

	Actual Prior FY: 2022	Budget Current FY: 2023	Request FY: 2024
Personnel	\$42,870	\$47,000	\$49,000
Fringe Benefits	\$5,840	\$6,880	\$7,640
Consultants & Contracts	\$2,000	\$1,300	\$700
Utilities: Electric, Phone,	\$480	\$500	\$500
Rent	\$9,460	\$9,460	\$9,800
Office Supplies, Printing, Advertising, etc.	\$210	\$1030	\$1030
Education & Training	\$520	\$1000	\$1000
Travel, Lodging	\$1,220	\$1,500	\$1,500
Other	\$1,540	\$1,140	\$1,200
TOTALS:	\$64,140	\$69,810	\$72,370

DEFINE UNIT OF SERVICE FOR THIS PROGRAM:

A unit of service is a dollar spent by CCCD within Carroll County (excluding its operating costs) for conservation projects, services, and education programs. CCCD secures grant funding for conservation projects to pay for implementation labor and material costs incurred by recipients. Grant applications, services and education programs are open to all County residents, so services are not attributed to individual towns.

	Actual Prior FY: 2022	Budget FY: 2023	Request FY: 2024
Total number of units of service in Carroll County	79,964	80,000	85,000
Unit of Service Cost	\$1	\$1	\$1
Total number of individuals served in Carroll County (count each person only once)	52,199	52,199	52,199

Explain Method of Formula used to determine amount of Carroll County funding requested:

CCCD requests funding to cover the salary and benefits costs of its District Manager. Rental costs are covered through a cooperative rental agreement with the Federal government. The District Manager works to fund CCCD conservation projects and education through fundraising and grants.

SERVICE AND FINANCIAL DATA

Service and Cost Distribution (estimated) for:

<u>Municipality</u>	<u>Individuals Served</u>	<u>Units of Service</u>
Albany		
Bartlett		
Brookfield		
Chatham		
Conway		
Eaton		
Effingham		
Freedom		
Hale's Location		
Hart's Location		
Jackson		
Madison		
Moultonborough		
Ossipee		
Sandwich		
Tamworth		
Tuftonboro		
Wakefield		
Wolfeboro		
TOTALS	52,199	85,000

Board of Directors: On a separate page, please provide the name of each member of your agency's board of directors and a detail of what, if any, compensation each Director receives.

Additional Documentation: Please provide a copy of the organization's most recent annual financial statement, bylaws, certificate of incorporation and proof of non-profit status.

Provide a brief narrative description of the program(s) for which you are requesting funding.

Within the narrative:

- a. Describe the problem which the program will address.
- b. Describe the services to be provided and/or the activities to be engaged in.
- c. Describe the target population as succinctly as possible, including the geographical coverage, age group and/or other special characteristics.
- d. Mission Statement

a. Tourism, forestry, and agriculture are primary Carroll County industries that depend on high quality natural resources. CCCD programming provides technical natural resource

conservation support for these industries and landowners.

b. CCCD is on track to again secure \$75,000 in grant funding for fishing habitat restoration and payment to individual farmers for qualifying practice implementation costs. These monies are spent solely within the County and have a spin-off benefit of enhancing the County's tourism appeal. Education programs cover a range of topics relevant to landowners and land-users. Examples include crop diversity, Leave No Trace tourism principles, and nature literacy.

c. Programs target all county residents and visitors, with particular interest in farmers, owners of forest lots, users of special conservation lands and recreational properties, and all consumers of County agricultural goods.

d. CCCD works with towns and landowners to coordinate State and Federal conservation programs at the local level to promote the application of sound conservation practices to benefit County tourism, forestry, and agriculture.

CERTIFICATION BY AUTHORIZED REPRESENTATIVES

The undersigned hereby certifies and represents that:

1. The information contained in this application and attached appendices is, to the best of my knowledge, accurate and complete;
2. The undersigned is authorized to act on behalf of the organization in submitting this application.

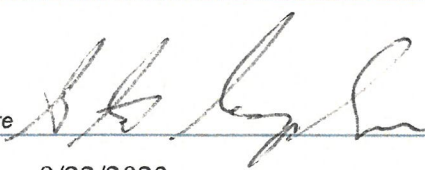
SIGNATURES


Stephen Scapicchio, Chair CCCD Board of Supervisors

Catherine Dufault, District Manager

Executive Director/CEO/Administrator Printed Name

Preparer's Printed Name & Title

Signature 

Signature 

Date 9/22/2023

Date 09/22/23



Carroll County Conservation District

P.O. Box 533, Conway, NH 03818
(603) 901-3003

Board of Supervisors:

First	Last	Address	Town	State	Zip	County	Supervisor	Compensation?
Todd	Marshall	P.O. Box 2311	Conway	NH	03818	Carroll	X	No
Steve	Wingate	P.O. Box 93	Mirror Lake	NH	03853	Carroll	X	No
Steve	Scapicchio	3 Oak Hill Rd.	Tuftonboro	NH	03894	Carroll	Chair	No
Ian	Whitmore	10 Jonathan Hersey Rd.	Wolfeboro	NH	03894	Carroll	Treasurer	No

TITLE XL AGRICULTURE, HORTICULTURE AND ANIMAL HUSBANDRY

CHAPTER 432 SOIL CONSERVATION AND FARMLAND PRESERVATION

Conservation Districts

Section 432:8

432:8 Declaration of Policy. – It is hereby declared to be the policy of the state to provide for the establishment of conservation districts under the supervision of a state conservation committee, said districts to be composed of landowners and land occupiers within the district, who may join together in the interest of the conservation and development of the soil, water, and related natural resources and preventing soil erosion, floodwater and sediment damages. It is the intent of this subdivision to facilitate the joint effort of landowners, land occupiers, and units of government in carrying out measures for the conservation and development of lands within the district, voluntarily and with such assistance as may be available for this purpose from local, state, or federal governmental agencies.

Source. 1985, 72:1, eff. July 1, 1985.

TITLE XL
AGRICULTURE, HORTICULTURE AND ANIMAL
HUSBANDRY

CHAPTER 432
SOIL CONSERVATION AND FARMLAND PRESERVATION

Conservation Districts

Section 432:12

432:12 Creation of Conservation Districts. – There are hereby established, as governmental subdivisions of this state and public bodies corporate and politic, 10 conservation districts as follows: (1) each of the 10 counties within the state is hereby incorporated into a conservation district; (2) each of the 10 districts shall be known by the name of the county to which its boundaries conform. Upon the appointment of the district supervisors as hereinafter provided the districts shall become duly organized and thereafter the districts and the supervisors thereof shall have all powers and duties conferred upon them by this subdivision; provided, however, that no such district shall exercise any of the powers conferred on districts or the supervisors thereof under this subdivision until after the state conservation committee shall adopt a resolution determining that there is a need, in the interest of public health, safety and welfare, for such district to function and that a substantial proportion of the land occupiers of such districts are in favor of its operation. In making such determinations the committee may accept petitions and conduct such public meetings and referenda as it deems necessary, and shall give due consideration to the distribution and intensity of erosion, floodwaters and sediment damages, need for land drainage, and changes in land use and the conservation and development of the natural resources on land within the said district, and to other relevant factors. From and after the date of adoption by the committee of a resolution in favor of the operation of a particular district, such district shall be deemed to be duly organized, and the supervisors of such district shall thereupon be entitled to exercise the powers conferred on them by this subdivision. A certified copy of such resolution shall be evidence of the due organization of such districts. All districts heretofore organized under RSA 430 or 430-B shall be identified as "conservation districts" and shall have all the powers and duties provided in this subdivision for conservation districts.

Source. 1985, 72:1, eff. July 1, 1985.

TITLE XL

AGRICULTURE, HORTICULTURE AND ANIMAL HUSBANDRY

CHAPTER 432

SOIL CONSERVATION AND FARMLAND PRESERVATION

Conservation Districts

Section 432:16

432:16 Powers of Districts and Supervisors. – A conservation district organized under the provisions of this subdivision, and the supervisors thereof, shall have the following powers, in addition to others granted in other sections of this subdivision:

I. To conduct surveys, investigations and research relating to the character of soil erosion; floodwater and sediment damages; land drainage; the conservation and development of the soil, water, and related natural resources; and the preventive and control measures and works of improvement needed, to publish the results of such surveys, investigations, or research, and to disseminate information concerning such preventive and control measures and works of improvement; provided, however, that in order to avoid duplication of research activities, no district shall initiate any research program except in cooperation with the government of this state or any of its agencies, or with the United States or any of its agencies;

II. To conduct demonstrational projects within the district on lands owned or controlled by this state or any of its agencies, with the cooperation and consent of the agency administering and having jurisdiction thereof, and on any other lands within the district upon obtaining the consent of the occupier of such lands or the necessary rights or interests in such lands, in order to demonstrate by example the means, methods, and measures by which soil and soil resources may be conserved, and how soil erosion in the form of soil blowing and soil washing may be prevented and controlled, and how land may be drained and floodwater and sediment damages may be prevented; and how other works of improvement for the conservation and development of the soil, water, and related natural resources may be carried out;

III. To carry out preventive and control measures and works of improvement for the conservation and development of the soil, water, and related natural resources within the district including, but not limited to, engineering operations, methods of cultivation, the growing of vegetation, the drainage of land and changes in use of land, and measures for the prevention of floodwater and sediment damages, on lands owned or controlled by this state or any of its agencies, with the cooperation and consent of the agency administering and having jurisdiction thereof, and on any other land within the district upon obtaining the consent of the occupier of such lands or the necessary rights or interests in such lands;

IV. To cooperate, or enter into agreements with and to furnish financial or other aid to, any agency, governmental or otherwise, or any occupier of lands within the district, in carrying out the erosion control, flood prevention, drainage, watershed protection, and resource conservation and development projects or other works of improvement for the conservation and development of the soil, water, and related natural resources within the district, subject to such conditions as the supervisors may deem necessary to advance the purposes of this subdivision;

V. To obtain options upon and to acquire, by purchase, exchange, lease, gift, grant, bequest, devise, or otherwise, any property, real or personal, or rights or interests therein; to maintain, administer, and

improve any properties acquired; to receive income from such properties and to expend such income in carrying out the purposes and provisions of this subdivision; and to sell, lease, or otherwise dispose of any of its property or interests therein in furtherance of the purposes and provisions of this subdivision;

VI. To make available, on such terms as it shall prescribe, to land occupiers within the district, agricultural and engineering machinery, equipment, fertilizer, seeds, seedlings, and such other material or equipment as will assist such land occupiers to carry on operations upon their lands for the conservation and development of soil, water, and related natural resources, for the drainage of land, for the prevention and control of soil erosion, and for the prevention of floodwater and sediment damages;

VII. To construct, improve, operate and maintain such structures as may be necessary or convenient for the performance of any of the operations authorized in this subdivision;

VIII. To develop comprehensive plans for changes in land use and for the conservation and development of the soil, water, and related natural resources, for the control and prevention of soil erosion, for land drainage, and for the prevention of floodwater and sediment damages within the district, which plans shall specify in such detail as may be possible the acts, procedures, performances, and avoidances which are necessary or desirable for the effectuation of such plans, including the specification of engineering operations, methods of cultivation, the growing of vegetation, cropping programs, tillage practices, and changes in use of lands; and to publish such plans and information and bring them to the attention of occupiers of lands within the district;

IX. To take over by purchase, lease, or otherwise, and to administer any soil conservation, drainage, flood prevention, erosion control, erosion prevention, watershed protection, or resource conservation and development project, or other works of improvement for the conservation and development of soil, water, and related natural resources or combinations thereof, located within its boundaries undertaken by the United States or any of its agencies, or by this state or any of its agencies; to manage, as agent of the United States or any of its agencies, or of this state or any of its agencies, any soil conservation, drainage, flood prevention, erosion control, erosion prevention, watershed protection, or resource conservation and development project, or other works of improvement for the conservation and development of soil, water, and related natural resources or combinations thereof within its boundaries; to act as agent for the United States, or any of its agencies, or for this state or any of its agencies, in connection with the acquisition, construction, operation, or administration of any soil conservation, drainage, flood prevention, erosion control, erosion prevention, watershed protection, or resource conservation and development project or other works of improvement for the conservation and development of soil, water, and related natural resources or combinations thereof within its boundaries; to accept donations, gifts, and contributions in money, services, materials, or otherwise, from the United States or any of its agencies or from this state or any of its agencies, and to use or expend such moneys, services, materials, or other contributions in carrying on its operations;

X. As a condition to the extending of any benefits under this subdivision to, or the performance of work upon, any lands not owned or controlled by this state or any of its agencies, the supervisors may require contributions in money, services, materials, or otherwise to any operations conferring such benefits, and may require land occupiers to enter into and perform such agreements or covenants as to the permanent use of such lands as will tend to provide drainage, prevent or control erosion, prevent floodwater and sediment damages, and otherwise provide for the conservation and development of the resources thereon.

Source. 1985, 72:1, eff. July 1, 1985.

Carroll County Conservation District

Profit & Loss

January through December 2022

	Jan - Dec 22
Ordinary Income/Expense	
Income	
43300 · Direct Public Grants	
43330 · Foundation and Trust Grants	1,000.00
Total 43300 · Direct Public Grants	1,000.00
43400 · Direct Public Support	
43404 · Fundraising	541.88
Total 43400 · Direct Public Support	541.88
44400 · Government Contracts	
44420 · Federal Contracts	2,190.63
44430 · Local Government Contracts	57,927.19
Total 44400 · Government Contracts	60,117.82
46400 · Other Types of Income	
46430 · Miscellaneous Revenue	165.00
Total 46400 · Other Types of Income	165.00
47200 · Program Income	
47240 · Program Service Fees	35.00
47200 · Program Income - Other	369.50
Total 47200 · Program Income	404.50
Total Income	62,229.20
Expense	
60300 · Awards and Grants	
60320 · Cash Awards and Grants	1,000.00
Total 60300 · Awards and Grants	1,000.00
60900 · Business Expenses	
60920 · Permits, Registrations, License	50.00
Total 60900 · Business Expenses	50.00
62100 · Contract Services	
62110 · Accounting Fees	1,574.00
62150 · Outside Contract Services	426.00
Total 62100 · Contract Services	2,000.00
62800 · Facilities and Equipment	
62890 · Rent, Parking, Utilities	65.99
Total 62800 · Facilities and Equipment	65.99
65000 · Operations	
65040 · Supplies	155.64
65050 · Telephone, Telecommunicati...	483.88
65110 · Advertising Expenses	50.00
65150 · Memberships and Dues	520.00
Total 65000 · Operations	1,209.52
65100 · Other Types of Expenses	
65120 · Insurance - Liability, D and O	571.00
65160 · Other Costs	62.50
65100 · Other Types of Expenses - Ot...	1,802.75
Total 65100 · Other Types of Expenses	2,436.25

Carroll County Conservation District

Profit & Loss

January through December 2022

	<u>Jan - Dec 22</u>
66000 · Personnel Expenses	
60310 · Fringe Benefits	3,404.00
66001 · Federal Deductions	8,972.22
66000 · Personnel Expenses - Other	<u>36,328.48</u>
Total 66000 · Personnel Expenses	48,704.70
68300 · Travel and Meetings	
68310 · Conference, Convention, Mee...	185.00
68320 · Travel	<u>131.32</u>
Total 68300 · Travel and Meetings	<u>316.32</u>
Total Expense	<u>55,782.78</u>
Net Ordinary Income	<u>6,446.42</u>
Net Income	<u><u>6,446.42</u></u>