

CARROLL COUNTY APPLICATION FOR FINANCIAL ASSISTANCE

AGENCY CONTACT INFORMATION

Applicant Agency: Tamworth Preschool Inc dba Bearcamp Valley School Children's Center
Contact Person: Lisa Sargent
Phone: 603 323 8300 **Fax:** 603 323 8300 **E-mail:** lsargent006@gmail.com
Agency Address: 27 Durrell Rd.
City: Tamworth **State:** NH **ZIP Code:** 03886
Agency's Total Operating Budget:
Prior Year: 2021 - 337,943. **Current Year: 2022 -** 270,906 **Proposed Year: 2023 -**
Amount of Funding Requested from Carroll County for 2023: \$50,000

DESCRIPTION OF FEE STRUCTURE, IF APPLICABLE:

See attached Tuition Rates

FUNDING SOURCES

Category	Source, Title, Act	Actual Prior FY: 2021	Budget Current FY: 2022	Request FY: 2023
Fees	Parents	155,918	152,000	
Federal	CACFP	12,421	12,420	
State	DHHS	50,720	45,000	
County	AARP	50,000		
Municipal	Town of Tamworth	18,500	18,500	*For school age
Fund Raising				Program only.
Grants	CCDF		14,190	See Notes
Other	Annual Appeal	31,140	26,000	

AGENCY OPERATING BUDGET

	Actual Prior FY: 2021	Budget Current FY: 2022	Request FY: 2023
Personnel	209,207	213,000	
Fringe Benefits	1,410	3,000	
Consultants & Subcontracts	7,761	7,800	
Utilities: Electric, Phone, Heat, etc.	15,420	16,834	
Rent			
Office Supplies, Printing, Advertising, etc.	3,545	3,550	
Education & Training (please attach detail on separate page)	1,596	1,000	
Travel, Lodging			
Other Food	14,630	15,500	
Insurance	10,084	9,550	
TOTALS:	263,653	270,234	

DEFINE UNIT OF SERVICE FOR THIS PROGRAM:

	Actual Prior FY: 2021	Budget FY: 2022	Request FY: 2023
Total number of units of service in Carroll County			
Unit of Service Cost			
Total number of individuals served in Carroll County (count each person only once)			

Explain Method of Formula used to determine amount of Carroll County funding requested:

We calculated what we can easily expect for increased costs of operating, beyond the budget, and the number of children we serve. Annual Appeal amounts can vary greatly. We anticipate needing \$50,000 to keep operating as we do now.

SERVICE AND FINANCIAL DATA

Service and Cost Distribution (estimated) for:

<u>Municipality</u>	<u>Individuals Served</u>	<u>Units of Service</u>
Albany	See Notes	
Bartlett		
Brookfield		
Chatham		
Conway		
Eaton		
Effingham	2 children	
Freedom	2 children	
Hale's Location		
Hart's Location		
Jackson		
Madison	2 children	
Moultonborough	1 child	
Ossipee	7 children	
Sandwich	1 child	
Tamworth	35 children	
Tuftonboro	1 child	
Wakefield	2 children	
Wolfeboro		
TOTALS	53 children	

Board of Directors: On a separate page, please provide the name of each member of your agency's board of directors and a detail of what, if any, compensation each Director receives.

Additional Documentation: Please provide a copy of the organization's most recent annual financial statement, bylaws, certificate of incorporation and proof of non-profit status.

Provide a brief narrative description of the program(s) for which you are requesting funding.
Within the narrative:

- a. Describe the problem which the program will address.
- b. Describe the services to be provided and/or the activities to be engaged in.
- c. Describe the target population as succinctly as possible, including the geographical coverage, age group and/or other special characteristics.
- d. Mission Statement

See attached

CERTIFICATION BY AUTHORIZED REPRESENTATIVES

The undersigned hereby certifies and represents that:

- 1. The information contained in this application and attached appendices is, to the best of my knowledge, accurate and complete;
- 2. The undersigned is authorized to act on behalf of the organization in submitting this application.

SIGNATURES

<i>Lisa Sargent</i> <small>Executive Director/CEO/Administrator Printed Name</small>	<i>Lisa Sargent, Director</i> <small>Preparer's Printed Name & Title</small>
<small>Signature</small> <i>Lisa Sargent</i>	<small>Signature</small> <i>Lisa Sargent</i>
<small>Date</small> <i>October 14, 2022</i>	<small>Date</small> <i>October 14, 2022</i>

Tamworth Preschool, Inc
dba Bearcamp Valley School and Children's Center

Board of Directors --

Suzanne Balomenos-Morgan, Chair

Christina Bertogli, Treasurer

Amy Gullickson, Scribe

Ashana Mitchell

Kimberly Tessari

Notes -

We request funding from the Town of Tamworth each year to off-set the cost of our school age program. Bearcamp Valley School and Children's Center is currently the only facility to offer care to the children at K. A. Brett School, whose parents work beyond the school day hours.

When completing the "individuals served" portion of this application, I counted the children who participate in our programs. However, each child comes from a family, and the parents in that family are employed by area businesses. Our small number of individuals served impacts a much larger population.

Narrative

Our mission is to provide a safe, nurturing, and stimulating environment that recognizes the uniqueness of each child and empowers them to be responsible, caring, creative, hardworking, and playful contributors to their community; and to support and work in partnership with their families by responding to needs and encouraging participation in our daily life.

The Tamworth Preschool, Inc has been serving families in the communities of Madison, Tamworth, Sandwich, Moultonborough, Ossipee, Effingham, Albany, and Conway since 1967. It has met the needs of this area, be it part-time preschool, full day childcare, before and after school care, or as an alternative school for elementary students, changing what is offered depending on current needs of

families. At this time, we provide care and early education to 21 children between the ages of 18 months and 5 years old and have 18 children enrolled in the school age program.

Children who come to Bearcamp receive quality care and education giving their parents peace of mind and the ability to work or attend school. We provide healthy snacks, a hearty breakfast and a lunch that meets or exceeds CACFP requirements for every child each day they attend. In some cases, this is the most nutritious and sustainable food the child eats all week. We also provide support to parents, sharing information on programs available to them, guiding them through difficult stages of childhood, and being the listening ear many need.

We are requesting funds from the county to help support our school, a much-needed entity. There is limited childcare in this area, evident by the wait list we have for our programs, and the cost of what is available can be prohibitive for some families. Our concern is that should we need to scale down our offerings, there will be children who are placed in unsafe care situations, and more people facing unemployment due to the lack of available childcare. The cost of childcare already greatly exceeds what families can pay. With cost of utilities, food, and building maintenance rising, we will require financial support beyond tuition income and what donors are able to give.

TUITION RATES FOR 2022-2023 SCHOOL YEAR

These rates go into effect September 5, 2022

Program		5 Days	4 Days	3 Days	2 Days	1 Day
18 months to three years	Full Day	\$210	\$171	\$132	\$95	\$51
	Half Day	\$132	\$110	\$89	\$63	\$34
Three to Five Years	Full Day	\$200	\$163	\$126	\$89	\$49
	Half Day	\$127	\$103	\$79	\$55	\$29
School Age	Currently, we are only able to provide care before school. It is our hope to be able to offer limited after school care also. Please watch for further information. The hourly rate for before/after school care will be \$7.50 per hour.					

Tamworth Learning Circles Inc.

EIN: 20-2646700 | Tamworth, NH, United States

[Pub 78 Data](#) [Copies of Returns](#)

Tamworth Outing Club Inc.

EIN: 02-0215030 | Tamworth, NH, United States

[Pub 78 Data](#) [Determination Letters](#) [Form 990-N](#)

Tamworth Pre-School Inc.

EIN: 02-0270074 | Tamworth, NH, United States

[Pub 78 Data](#) [Copies of Returns](#)

Tamworth Scholarship Committee Inc.

EIN: 22-3158513 | Tamworth, NH, United States

[Pub 78 Data](#) [Form 990-N](#) [Copies of Returns](#)

Tamworth Womens Auxiliary

EIN: 16-1631044 | Tamworth, NH, United States

[Auto-Revocation List](#)

Union Hall Association

EIN: 22-2474859 | South Tamworth, NH, United States

Exempt Organizations Select Check

- [Revocations of 501\(c\)\(3\) Determinations](#)
- [Suspensions Pursuant to Code Section 501\(p\)](#)
- [Exempt Organizations Business Master File Extract \(EQ BMFE\): a list of organizations recognized as exempt by the IRS](#)
- [Tax Exempt Organization Search](#); [Bulk Data Downloads](#)

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Tamworth Preschool Inc	
2 Business name/disregarded entity name, if different from above Bearcamp Valley School & Children's Center	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input checked="" type="checkbox"/> Other (see instructions) ▶ non profit corp	
4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
5 Address (number, street, and apt. or suite no.) See instructions. 27 Durrell Rd	Requester's name and address (optional)
6 City, state, and ZIP code Tamworth, NH 03886	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number											
or											
Employer identification number											
0	2	-	0	2	7	0	0	7	4		

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Tamworth Preschool Inc.
Profit & Loss Budget vs. Actual
July 2021 through June 2022

8:47 AM
 10/12/22
 Cash Basis

	Jul '21 - Jun 22	Budget
Ordinary Income/Expense		
Income		
Bad Debt Repayment	1,452.30	
Classroom Income		
4-1/2 & 5 year olds	244.37	0.00
Before/After School Program	720.42	0.00
Registration	490.00	0.00
Three/Four Year Olds	471.01	0.00
Two Year Olds	1,068.00	0.00
Classroom Income - Other	152,924.40	185,817.60
Total Classroom Income	155,918.20	185,817.60
Contributions Income		
Amazon Smile	5.00	
Town of Tamworth Appropriation	37,000.00	18,500.00
Unrestricted		
Annual Appeals	26,140.00	45,000.00
CMCG Scholarship	5,000.00	0.00
Total Unrestricted	31,140.00	45,000.00
Contributions Income - Other	16.67	
Total Contributions Income	68,161.67	63,500.00
Direct Reimbursements-Income		
CAC Centers		
BVSCC		
BVSCC Admin Reimb	416.00	0.00
BVSCC - Other	12,005.73	12,875.00
Total BVSCC	12,421.73	12,875.00
Total CAC Centers	12,421.73	12,875.00
Total Direct Reimbursements-Income	12,421.73	12,875.00
Fund Raising Events		
Taste of the Valley	0.00	750.00
Fund Raising Events - Other	30.00	
Total Fund Raising Events	30.00	750.00
Grants		
ARPA Grant	50,000.00	
Total Grants	50,000.00	50,000.00
State of NH	30.00	750.00

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	Jul '21 - Jun 22	Budget
License Plus Bonus State of NH - Other	1,695.61 50,719.08	2,100.00 45,000.00
Total State of NH	52,414.69	47,100.00
Total Income	340,398.59	310,042.60
Cost of Goods Sold Discount		
BVSCC Discount	1,435.43	5,700.00
2nd/3rd Child Staff Discount	1,019.47	5,650.00
Total BVSCC Discount	2,454.90	11,350.00
Total Discount	2,454.90	11,350.00
Total COGS	2,454.90	11,350.00
Gross Profit	337,943.69	298,692.60
Expense		
Advertising Web page	201.40	202.00
Total Advertising	201.40	202.00
ARPA Grant Expense	23,383.91	
Bad Debts	0.00	1,500.00
Bank Service Charges	100.00	0.00
Benefits-Dental		
Benefits-Dental	1,410.13	3,678.60
Total Benefits-Dental	1,410.13	3,678.60
Credit Card Fees		
Discretionary Admin Exp.	6,916.88	6,000.00
Computer Software	52.00	
Staff Development	1,596.68	1,000.00
Staff Expense	187.25	250.00
Total Discretionary Admin Exp.	1,835.93	1,250.00
Dues and Subscriptions	129.95	250.00
Equipment Purchase	0.00	1,500.00
Equipment Rental	350.09	1,200.00
Field Trip Expense	0.00	250.00
Finance Charge	623.33	622.00
Food Expense		

Tamworth Preschool Inc.
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	Jul '21 - Jun 22	Budget
Food	14,629.05	16,000.00
Mileage	317.33	0.00
Total Food Expense	14,946.38	16,000.00
Fundraising Expenses		
Annual Appeal Expense		330.00
Postage	0.00	350.00
Printing and Reproduction	0.00	
Annual Appeal Expense - Other	1,214.71	
Total Annual Appeal Expense	1,214.71	680.00
Taste of the Valley	0.00	500.00
Total Fundraising Expenses	1,214.71	1,180.00
Insurance		
Directors & Officers	1,653.00	1,600.00
Liability Insurance	6,767.00	4,900.00
Student Accident	350.00	750.00
Worker's Comp	1,314.00	2,300.00
Total Insurance	10,084.00	9,550.00
Interest Expense		
Loan Interest	1,108.89	1,100.00
Total Interest Expense	1,108.89	1,100.00
Licenses and Permits		
Annual Filing Fee	75.00	125.00
Licenses and Permits - Other	0.00	125.00
Total Licenses and Permits	75.00	250.00
Maintenance		
Janitorial Expense	2,128.00	
Maintenance/Grounds	2,946.00	4,000.00
Snow Plowing/Sanding	3,981.50	
Trash removal	3,266.18	2,300.00
Total Maintenance	12,321.68	6,300.00
Payroll Expenses		
941 Tax	0.00	2,100.00
Payroll Expense-Admin	44,120.00	
Payroll Expenses - Other	165,086.77	210,000.00

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Profit & Loss Budget vs. Actual
July 2021 through June 2022

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 Cash Basis

	Jul '21 - Jun 22	Budget
Total Payroll Expenses	209,206.77	212,100.00
Playground Maintenance	2,040.00	350.00
Postage and Delivery	265.23	175.00
Professional Fees		
Accounting	1,345.00	1,300.00
Bookkeeping	6,116.25	8,500.00
Security Monitoring	300.00	510.00
Total Professional Fees	7,761.25	10,310.00
Recruiting	277.84	100.00
Repairs		
Building Repairs	2,773.93	1,500.00
Total Repairs	2,773.93	1,500.00
Supplies		
Building	2,477.96	2,000.00
Classroom Supplies	3,168.05	2,500.00
Kitchen Supplies	986.34	2,000.00
Office	25.00	0.00
Office Supplies	1,864.94	2,000.00
Total Supplies	8,522.29	8,500.00
Utilities		
Cable/Phone/Internet	2,434.50	2,500.00
Electric	5,105.96	5,200.00
Heating Oil	6,684.49	4,200.00
Septic	700.00	700.00
Water	495.75	2,000.00
Total Utilities	15,420.70	14,600.00
Vehicle		
Gas	0.00	50.00
Vehicle M & R	109.99	
Vehicle Registration	0.00	175.00
Total Vehicle	109.99	225.00
Total Expense	321,080.28	298,692.60
Net Ordinary Income	16,863.41	0.00
Other Income/Expense		
Other Income		
Credit Card Rewards	173.73	

Tamworth Preschool Inc.
Profit & Loss Budget vs. Actual
July 2021 through June 2022

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	Jul '21 - Jun 22	Budget
Total Other Income	173.73	
Net Other Income	173.73	
Net Income	17,037.14	0.00