

CARROLL COUNTY

APPLICATION FOR FINANCIAL ASSISTANCE

AGENCY CONTACT INFORMATION

Applicant Agency: Carroll County Conservation District		
Contact Person: Catherine Dufault		
Phone: (603) 901-3003	Fax: N/A	E-mail: contact@carrollccd.org
Agency Address: P.O. Box 533		
City: Conway	State: NH	ZIP Code: 03818
Agency's Total Operating Budget:		
Prior Year: 2021 - \$40,072.71	Current Year: 2022 - \$53,581	Proposed Year: 2023 - \$59,000
Amount of Funding Requested from Carroll County for 2023: \$54,329		

DESCRIPTION OF FEE STRUCTURE, IF APPLICABLE:

\$25 per Soil Potential Index

\$25-\$50/hour for grant administration

\$35/program for workshops

Carroll County Conservation District does not charge fees for most of its public programs, only charging to cover material costs when necessary.

FUNDING SOURCES

Category	Source, Title, Act	Actual Prior FY: 2021	Budget Current FY: 2022	Request FY: 2023
Fees	Program Fees	\$275	\$100	\$400
Federal	NRCS Contract	\$937	\$1,200	\$1,500
State				
County	Carroll County	\$46,150	\$46,150	\$54,329
Municipal				
Fund Raising		\$250	\$700	\$800
Grants	NFWF, LNT, SCC	\$51,315	\$61,342	\$61,972

AGENCY OPERATING BUDGET

	Actual Prior FY: 2021	Budget Current FY: 2022	Request FY: 2023
Personnel	\$35,473	\$44,900	\$47,000
Fringe Benefits	\$1,355	\$6,768	\$7,329
Consultants & Subcontracts		\$250	\$270
Utilities: Electric, Phone, Heat, etc.	\$75	\$250	\$250
Rent			
Office Supplies, Printing, Advertising, etc.	\$945	\$600	\$1025
Education & Training (please attach detail on separate page)	\$390	\$450	\$487
Travel, Lodging	\$699	\$550	\$1,500
Insurance	\$1,140	\$959	\$1,140
Grants Out	\$56,520	\$55,000	\$60,000
TOTALS:	\$96,597	\$109,727	\$119,001

DEFINE UNIT OF SERVICE FOR THIS PROGRAM:			
A unit of service could be defined as an event, meeting, consultation, program, or fundraiser involving Carroll County Conservation District and the public. Because our offerings are so varied, it is impossible to assign a cost to a unit of service. Many units of service performed by the District are open to the public and therefore cannot be attributed to a singular municipality. Both the Board of Supervisors and the District Manager are new this year, and the formula previously used to calculate units of service, as well as 2021's numbers, are unknown.			
	Actual Prior FY: 2021	Budget FY: 2022	Request FY: 2023
Total number of units of service in Carroll County	~100	100	125
Unit of Service Cost	N/A	N/A	
Total number of individuals served in Carroll County (count each person only once)	~760	800	1,000
Explain Method of Formula used to determine amount of Carroll County funding requested:			
Currently, Carroll County Conservation District requests funding to cover the base salary of the District Manager in addition to their fringe benefits. Carroll County Conservation District funds the remainder (and the majority) of its programming through fundraising and grants. In other counties, District Managers are often employed directly by the county. Although the District hopes to expand their programming in the next year, new leadership is eager to revitalize CCCD through fundraising, grant writing, and more fee-based offerings.			
SERVICE AND FINANCIAL DATA			
Service and Cost Distribution (estimated) for:			
<u>Municipality</u>	<u>Individuals Served</u>	<u>Units of Service</u>	
Albany			
Bartlett			
Brookfield			
Chatham			
Conway			
Eaton			
Effingham			
Freedom			
Hale's Location			
Hart's Location			
Jackson			
Madison			
Moultonborough			
Ossipee			
Sandwich			
Tamworth			
Tuftonboro			
Wakefield			
Wolfeboro			
TOTALS			

Board of Directors: On a separate page, please provide the name of each member of your agency's board of directors and a detail of what, if any, compensation each Director receives.

Additional Documentation: Please provide a copy of the organization's most recent annual financial statement, bylaws, certificate of incorporation and proof of non-profit status.

Provide a brief narrative description of the program(s) for which you are requesting funding.

Within the narrative:

- a. Describe the problem which the program will address.
- b. Describe the services to be provided and/or the activities to be engaged in.
- c. Describe the target population as succinctly as possible, including the geographical coverage, age group and/or other special characteristics.
- d. Mission Statement

- a. Nestled between the Lakes and Mountains, Carroll County's primary industry is nature-based tourism. Thus, the conservation of its natural spaces is of great importance. Previously, the County was also a bastion of local agriculture. To preserve its rural character, sustainable agriculture must also be promoted. As a soil and water conservation district, providing technical, financial, and educational support for farming and recreation that cares for our natural resources encompasses the entirety of our mission statement.
- b. Over the last year, Carroll County Conservation District (CCCD) has brought in over \$75,000 in grant funding for responsible nature tourism, agriculture, and habitat restoration. Agriculture and restoration grants are directly invested in the Carroll County economy through local organizations and businesses, whereas programs addressing tourism lessen negative impacts on our natural spaces while encouraging use at the current level. All of these programs will equate to a tourism and agriculture model that will continue to benefit the County for years to come. In addition, CCCD has provided both free-of-charge and fee-based workshops on topics such as crop diversity, indigenous perspectives, and nature literacy. These workshops empower our local population to make sustainable decisions for their land and their recreational habits.
- c. Carroll County Conservation District serves all Carroll County landowners and land-users, with a focus on farmers and those that facilitate or participate in outdoor recreation. The range of our services encompasses the entire County, from Hart's Location in the north to Wakefield in the south and Moultonborough in the East.
- d. Carroll County Conservation District works with towns and individual landowners to coordinate State & Federal conservation programs at the local level in the interest of public health, safety and welfare.

CERTIFICATION BY AUTHORIZED REPRESENTATIVES

The undersigned hereby certifies and represents that:

- 1. The information contained in this application and attached appendices is, to the best of my knowledge, accurate and complete;
- 2. The undersigned is authorized to act on behalf of the organization in submitting this application.

SIGNATURES

Steve Scapicchio

Catherine Dufault, District Manager

Executive Director/CEO/Administrator Printed Name

Preparer's Printed Name & Title

Signature



Signature



Date October 7th, 2022

Date October 6th, 2022

TITLE XL AGRICULTURE, HORTICULTURE AND ANIMAL HUSBANDRY

CHAPTER 432 SOIL CONSERVATION AND FARMLAND PRESERVATION

Conservation Districts

Section 432:8

432:8 Declaration of Policy. – It is hereby declared to be the policy of the state to provide for the establishment of conservation districts under the supervision of a state conservation committee, said districts to be composed of landowners and land occupiers within the district, who may join together in the interest of the conservation and development of the soil, water, and related natural resources and preventing soil erosion, floodwater and sediment damages. It is the intent of this subdivision to facilitate the joint effort of landowners, land occupiers, and units of government in carrying out measures for the conservation and development of lands within the district, voluntarily and with such assistance as may be available for this purpose from local, state, or federal governmental agencies.

Source. 1985, 72:1, eff. July 1, 1985.

TITLE XL
AGRICULTURE, HORTICULTURE AND ANIMAL
HUSBANDRY

CHAPTER 432
SOIL CONSERVATION AND FARMLAND PRESERVATION

Conservation Districts

Section 432:12

432:12 Creation of Conservation Districts. – There are hereby established, as governmental subdivisions of this state and public bodies corporate and politic, 10 conservation districts as follows: (1) each of the 10 counties within the state is hereby incorporated into a conservation district; (2) each of the 10 districts shall be known by the name of the county to which its boundaries conform. Upon the appointment of the district supervisors as hereinafter provided the districts shall become duly organized and thereafter the districts and the supervisors thereof shall have all powers and duties conferred upon them by this subdivision; provided, however, that no such district shall exercise any of the powers conferred on districts or the supervisors thereof under this subdivision until after the state conservation committee shall adopt a resolution determining that there is a need, in the interest of public health, safety and welfare, for such district to function and that a substantial proportion of the land occupiers of such districts are in favor of its operation. In making such determinations the committee may accept petitions and conduct such public meetings and referenda as it deems necessary, and shall give due consideration to the distribution and intensity of erosion, floodwaters and sediment damages, need for land drainage, and changes in land use and the conservation and development of the natural resources on land within the said district, and to other relevant factors. From and after the date of adoption by the committee of a resolution in favor of the operation of a particular district, such district shall be deemed to be duly organized, and the supervisors of such district shall thereupon be entitled to exercise the powers conferred on them by this subdivision. A certified copy of such resolution shall be evidence of the due organization of such districts. All districts heretofore organized under RSA 430 or 430-B shall be identified as "conservation districts" and shall have all the powers and duties provided in this subdivision for conservation districts.

Source. 1985, 72:1, eff. July 1, 1985.

TITLE XL

AGRICULTURE, HORTICULTURE AND ANIMAL HUSBANDRY

CHAPTER 432

SOIL CONSERVATION AND FARMLAND PRESERVATION

Conservation Districts

Section 432:16

432:16 Powers of Districts and Supervisors. – A conservation district organized under the provisions of this subdivision, and the supervisors thereof, shall have the following powers, in addition to others granted in other sections of this subdivision:

I. To conduct surveys, investigations and research relating to the character of soil erosion; floodwater and sediment damages; land drainage; the conservation and development of the soil, water, and related natural resources; and the preventive and control measures and works of improvement needed, to publish the results of such surveys, investigations, or research, and to disseminate information concerning such preventive and control measures and works of improvement; provided, however, that in order to avoid duplication of research activities, no district shall initiate any research program except in cooperation with the government of this state or any of its agencies, or with the United States or any of its agencies;

II. To conduct demonstrational projects within the district on lands owned or controlled by this state or any of its agencies, with the cooperation and consent of the agency administering and having jurisdiction thereof, and on any other lands within the district upon obtaining the consent of the occupier of such lands or the necessary rights or interests in such lands, in order to demonstrate by example the means, methods, and measures by which soil and soil resources may be conserved, and how soil erosion in the form of soil blowing and soil washing may be prevented and controlled, and how land may be drained and floodwater and sediment damages may be prevented; and how other works of improvement for the conservation and development of the soil, water, and related natural resources may be carried out;

III. To carry out preventive and control measures and works of improvement for the conservation and development of the soil, water, and related natural resources within the district including, but not limited to, engineering operations, methods of cultivation, the growing of vegetation, the drainage of land and changes in use of land, and measures for the prevention of floodwater and sediment damages, on lands owned or controlled by this state or any of its agencies, with the cooperation and consent of the agency administering and having jurisdiction thereof, and on any other land within the district upon obtaining the consent of the occupier of such lands or the necessary rights or interests in such lands;

IV. To cooperate, or enter into agreements with and to furnish financial or other aid to, any agency, governmental or otherwise, or any occupier of lands within the district, in carrying out the erosion control, flood prevention, drainage, watershed protection, and resource conservation and development projects or other works of improvement for the conservation and development of the soil, water, and related natural resources within the district, subject to such conditions as the supervisors may deem necessary to advance the purposes of this subdivision;

V. To obtain options upon and to acquire, by purchase, exchange, lease, gift, grant, bequest, devise, or otherwise, any property, real or personal, or rights or interests therein; to maintain, administer, and

improve any properties acquired; to receive income from such properties and to expend such income in carrying out the purposes and provisions of this subdivision; and to sell, lease, or otherwise dispose of any of its property or interests therein in furtherance of the purposes and provisions of this subdivision;

VI. To make available, on such terms as it shall prescribe, to land occupiers within the district, agricultural and engineering machinery, equipment, fertilizer, seeds, seedlings, and such other material or equipment as will assist such land occupiers to carry on operations upon their lands for the conservation and development of soil, water, and related natural resources, for the drainage of land, for the prevention and control of soil erosion, and for the prevention of floodwater and sediment damages;

VII. To construct, improve, operate and maintain such structures as may be necessary or convenient for the performance of any of the operations authorized in this subdivision;

VIII. To develop comprehensive plans for changes in land use and for the conservation and development of the soil, water, and related natural resources, for the control and prevention of soil erosion, for land drainage, and for the prevention of floodwater and sediment damages within the district, which plans shall specify in such detail as may be possible the acts, procedures, performances, and avoidances which are necessary or desirable for the effectuation of such plans, including the specification of engineering operations, methods of cultivation, the growing of vegetation, cropping programs, tillage practices, and changes in use of lands; and to publish such plans and information and bring them to the attention of occupiers of lands within the district;

IX. To take over by purchase, lease, or otherwise, and to administer any soil conservation, drainage, flood prevention, erosion control, erosion prevention, watershed protection, or resource conservation and development project, or other works of improvement for the conservation and development of soil, water, and related natural resources or combinations thereof, located within its boundaries undertaken by the United States or any of its agencies, or by this state or any of its agencies; to manage, as agent of the United States or any of its agencies, or of this state or any of its agencies, any soil conservation, drainage, flood prevention, erosion control, erosion prevention, watershed protection, or resource conservation and development project, or other works of improvement for the conservation and development of soil, water, and related natural resources or combinations thereof within its boundaries; to act as agent for the United States, or any of its agencies, or for this state or any of its agencies, in connection with the acquisition, construction, operation, or administration of any soil conservation, drainage, flood prevention, erosion control, erosion prevention, watershed protection, or resource conservation and development project or other works of improvement for the conservation and development of soil, water, and related natural resources or combinations thereof within its boundaries; to accept donations, gifts, and contributions in money, services, materials, or otherwise, from the United States or any of its agencies or from this state or any of its agencies, and to use or expend such moneys, services, materials, or other contributions in carrying on its operations;

X. As a condition to the extending of any benefits under this subdivision to, or the performance of work upon, any lands not owned or controlled by this state or any of its agencies, the supervisors may require contributions in money, services, materials, or otherwise to any operations conferring such benefits, and may require land occupiers to enter into and perform such agreements or covenants as to the permanent use of such lands as will tend to provide drainage, prevent or control erosion, prevent floodwater and sediment damages, and otherwise provide for the conservation and development of the resources thereon.

Source. 1985, 72:1, eff. July 1, 1985.



Board of Supervisors:

First	Last	Address	Town	State	Zip	County	Supervisor	Compensation?
Todd	Marshall	P.O. Box 2311	Conway	NH	03818	Carroll	X	No
Steve	Wingate	P.O. Box 93	Mirror Lake	NH	03853	Carroll	X	No
Steve	Scapicchio	3 Oak Hill Rd.	Tuftonboro	NH	03894	Carroll	Chair	No
Ian	Whitmore	10 Jonathan Hersey Rd.	Wolfeboro	NH	03894	Carroll	Treasurer	No

CONSERVATION DISTRICT OPERATING EXPENSES	
Fiscal Year <u>January 1, 2021</u> to <u>December 31, 2021</u>	
Salaries - wages, permanent	\$34,480.14
Salaries - wages, temporary	
Payroll expense e.g. Social Security and FICA (employer's share)	\$993.00
Benefits (including health insurance, retirement)	
Insurance e.g. Workers' Compensation, general liability	\$1,141.00
Unemployment Insurance	
Bond	
Rent and leases	
Equipment purchase	
Equipment maintenance	
Travel and training	\$699.69
Utilities (heat-electric-water)	
Telephone	\$73.76
Supplies	\$547.87
Printing and copying	
Postage	
Consultants	
Fundraising expenses	
Education programs	\$390.55
Dues	\$1355.81
Professional Services: website & email services	\$390.89
Grant Projects	
Other (explain):	
TOTAL	\$ 40,072.71

Submitted by: Carroll County Conservation District

Signed: _____
Treasurer

Date: _____

Conservation Districts with a fiscal year ending June 30th, please remit by November 1st.
 Conservation Districts with a fiscal year ending December 31st, please remit by May 1st.
Please send one original of this form and an audit reconciliation statement annually to:
State Conservation Committee, PO Box 2042, Concord, NH 03302-2042