

End 68 Hours of Hunger: Wolfeboro Area Chapter

Wolfeboro, Brookfield, Tuftonboro, Ossipee, and Middleton

August 1, 2022

Carroll County Commissioners
95 Water Village Road
Box #1
Ossipee, NH 03864

Attention: Mellisa Seamans

Dear Mellisa,

This letter is being written to provide Carroll County Commissioners with our request for funds for our non-profit organization for the upcoming fiscal year. The following will provide you with background information and financial data pertaining to our organization.

WHAT IS END 68 HOURS OF HUNGER?

End 68 Hours of Hunger is a private, non-profit (501-C-3) organization that works to confront the approximately 68 hours of hunger that some children experience between the free lunch they receive at school on Friday and the free breakfast they receive at school on Monday morning. Funding relies on fundraising and financial donations that are earmarked solely to purchase food.

OUR MISSION

Studies have shown that children who suffer from hunger have difficulty concentrating on schoolwork and being alert. Our goal is to assure children are ready to learn by providing food for Pre-K through Grade 6 children in Wolfeboro, Brookfield, Tuftonboro, Ossipee, and Middleton communities, as well as Ossipee Head Start, and Wolfeboro Children's Center.

2021-2022 SERVICES

The unity and support from our communities has been substantial; enabling us to maintain a supply for a month or two of food, increasing services from a school calendar program to year-round, extending services to GWRSD students working to achieve their GED through Carroll County Academy, and when requested, students being homeschooled. This is due to the financial support from our communities and the support from the GWRSD Administration, Home/School Coordinator, Deb Bunting, the school counselors at each school and

P.O. Box 1026
Wolfeboro Falls, NH
03896

End 68 Hours of Hunger is a 501 © (3) charity. Tax ID: 45-0998251 Email: osstuftwolf@end68hoursofhunger.org
Website: www.end68hoursofhunger.org Click on find our community Wolfeboro, Tuftonboro, Ossipee, Middleton

the Governor Wentworth Regional School district's transportation department; increasing the number of bags from 130 to 200 each week during COVID and returning to an average of 111 students served each week.

Our organization is run solely by unpaid volunteers who work together to fill and distribute the weekly food bags to each school, complete the daily and monthly financial requirements, plan and organize fundraising events, provide publicity in various venues, and ordering, purchasing and stocking the food supply. All Saints Episcopal Church, in keeping with their outreach mission, provides a location for our Chapter of End 68 Hours of Hunger.

COSTS

100% of donated funds received are used directly to purchase food for children. The average cost of a weekend bag was \$14.00 and has increased to \$16.00 with expenditures totaling \$54,774.23 for the past year. We received about 1/6th of this amount from taxpayers in the Governor Wentworth Regional School District. The remaining funds obtained from fundraising, private charitable funds and private donations.

An average of 111 students received weekend food (**5,550 bags**) within the Governor Wentworth School District. During the pandemic, the Children's Center did not request any bags. When multiplied over 50 weeks, the cost of feeding these students was approximately **\$77,700.00**

BUDGET SHEET

Attached please find our budget sheet that supplies detailed information pertaining to the number of children we served in all five communities, the average number of students per week for Wolfeboro, the cost per bag and total annual costs.

The support we have received through fundraising, grants, and financial donations along with the time and effort our volunteers have given to our cause has made a significant impact on children at risk of food insecurity. A portion of our finances has been from the town budgets each year and based on the cost of food, running the program for 50 weeks, and the impact from an increase in food costs, we expect an increase in the number of children needing support. The financial support that we have received from the **Carroll County Commissioners** has been significant and we thank you once again for your generosity in making a difference in the lives of our children. **We are requesting the amount of \$8,000.00 for 2023.**

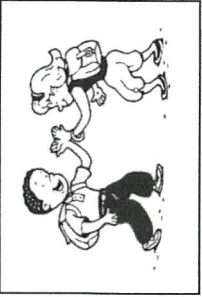
With much appreciation,


Program Coordinators:

Jan Brooks
Eileen Leavitt
Carol Simpson

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**End 68 Hours of Hunger
Wolfeboro Area
2023**

**Application for Financial
Assistance
CARROLL COUNTY**

Figures are based on the cost of food and number of students who received support from the following schools within the Governor Wentworth Regional School District: Wolfeboro (Carpenter and Crescent Lake); Brookfield; Ossipee (Ossipee School, Ossipee Head Start and Ossipee Crossings); Tuftonboro; and Middleton and as of December 2021 Carroll County Academy

Average Number of Children Served Across Five Communities within the GWRSD and Carroll County Academy

2021-2022	Average Number of Students	Cost per Bag	Total Cost/Week
	111	\$14.00	\$1,554.00

INCOME: Donations, Fundraisers, Grants \$121,177.16

EXPENDITURES: Food, bags, crates \$ 54,774.23

ESTIMATED COST OF PROGRAM Based on 2021-2022 figures July, 2021 – June, 2022 \$ 55,000.00

CARROLL COUNTY FINANCIAL ASSISTANCE REQUEST			
TOWN	NUMBER OF STUDENTS	2022 ALLOCATION REQUEST	2023 ALLOCATION REQUEST
CARROLL COUNTY	111	Unavailable to apply	\$8,000.00


2021-2022
INCOME and EXPENDITURE
SUMMARY

2021-2022	Received	Paid Out
MONTH		
July	\$ 7,839.84	\$ 3,594.42
August	\$ 12,558.35	\$ 2,109.67
September	\$ 11,429.15	\$ 5,808.12
October	\$ 4,570.25	\$ 2,462.94
November	\$ 17,976.60	\$ 5,875.72
December	\$ 38,032.00	\$ 2,453.55
Jan	\$ 10,226.24	\$ 3,363.34
Feb	\$ 935.00	\$ 4,980.87
March	\$ 2,082.57	\$ 6,973.86
April	\$ 5,265.05	\$ 4,645.95
May	\$ 7,559.11	\$ 6,133.90
June	2,703.00	6,371.89
YTD 2022	121,177.16	54,774.23
	Total Received	Total Expenditures

SUMMARY

- End 68 Hours of Hunger Wolfeboro Area Chapter is a nonprofit organization
- Relies on fundraising, donations, and grants to provide food for the children at risk of food insecurity
- All donations are allocated solely for the purchase of food for children
- Individual sponsors provide support for administrative costs
- 100% volunteer organization to accomplish goals of each function area: finances, food, publicity, fundraising
- Much appreciation to
 - Pastor Bill and All Saints Episcopal Church for our site location and the GWRSD administration and transportation of bags of food to the schools by GWRSD
 - Students from Brewster Academy and Kingswood Regional High School assist with fundraisers and stacking shelves each week
 - School/End 68 liaison Deb Bunting and counselors for overseeing the need & distribution at each school

We thank **CARROLL COUNTY COMMISSIONERS** for the support that we have received in the past. To ensure we are able to continue to provide food for the students within the GWRSD who are at risk of food we are requesting an allocation of **\$8,000.00** financial assistance for 2023.

Sincerely

 Program Coordinators:
 Jan Brooks
 Eileen Leavitt
 Carol Simpson

Advisory Committee, Names/Titles and Addresses:

Our Chapter of End 68 Hours of Hunger has an Advisory Committee not a Board

Jan Brooks Program Coordinator and Finance Function Area

brooksjen64@gmail.com

Eileen Leavitt, Program Coordinator and Fundraising, Publicity Function Areas

ebleavitt@gmail.com

Carol Simpson, Program Coordinator and Food Function Area

carol.simpson.fencing@gmail.com

Joan Scapicchio, Assistant for Finances

Joanlmt@hotmail.com

Donna Cullen, Assistant for Fundraising

donnacullen1@gmail.com

Pat Jones, Assistant for Publicity

pdjwolf2@gmail.com

John Brooks, Assistant for Food Program

Rocbrooks23@gmail.com

Deb Bunting, School/End 68 Hours Liaison

dbunting@sau49.com

Peg Mongiello, Fundraising

ipmongiello@gmail.com

Form W-9

(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

**Request for Taxpayer
Identification Number and Certification**

Give Form to the requester. Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

END 68 Hours of Hunger

2 Business name/disregarded entity name, if different from above

Print or type.

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC
 C Corporation
 S Corporation
 Partnership
 Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) SOLE(C)(3)
Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

Requester's name and address (optional)

5 Address (number, street, and apt. or suite no.) See instructions.
PO Box 676

6 City, state, and ZIP code
Somersworth NH 03878

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Notes: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
- - - - -

or
Employer identification number

45-0998251

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person Clare Blom

Date 2/1/2021

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)

CARROLL COUNTY

APPLICATION FOR FINANCIAL ASSISTANCE

AGENCY CONTACT INFORMATION

Applicant Agency: End 68 Hours of Hunger, Wolfeboro Chapter

Contact Person: Jan Brooks, Eileen Leavitt

**Phone: 603-856-1019 (JB)
603-651-9115 (EL)**

Fax:

**E-mail: brooksjen64@gmail.com
ebleavitt@gmail.com**

Agency Address: PO Box 1026, Wolfeboro Falls, NH 03896

City: Wolfeboro

State: NH

ZIP Code: 03896

Agency's Total Operating Budget: \$121,177.16

Prior Year: 2021 -\$68,415.00

Current Year: 2022 -\$70,000.00

Proposed Year: 2023 \$ 70,000.00

Amount of Funding Requested from Carroll County for 2023: \$8,000 level funding

DESCRIPTION OF FEE STRUCTURE, IF APPLICABLE:

There are no fees however the following outlines our structure. Our Chapter of End 68 Hours of Hunger is a non-profit (501©(3) organization that provides food for elementary children over the weekends; 3 dinners 2 lunches, 2 breakfasts and snacks. It is run by 100% volunteers and relies on donations and fundraising to purchase the food needed over the course of 44 weeks (school year) and 5-weeks during the summer. The cost is \$14.00/child/weekend with an annual expenditure of \$54,774.23. Our Chapter serves an average of 111 children from the towns of Wolfeboro, Tuftonboro, Ossipee and Middleton during the school year. School counselors, health providers, teachers and administration recommend students who are in need of food over the weekends.

FUNDING SOURCES

<u>Category</u>	<u>Source, Title, Act</u>	<u>Actual Prior FY: 2021</u>	<u>Budget Current FY: 2022</u>	<u>Request FY: 2023</u>
Fees				
Federal				
State				
County	Carroll	\$8,000.00	Unable to submit application	\$8,000
Municipal	GWRSD Towns	\$11,500.00	\$14,000.00	\$14,000.00
Fund Raising	Local Events	\$21,968.95	\$12,677.16	
Grants		\$16,500.00	\$14,500.00	
Other Donations	Donor Appeals Letter Private funds & donations	\$53,015.58.00	\$80,000.00	

AGENCY OPERATING BUDGET

	<u>Actual Prior FY: 2021</u>	<u>Budget Current FY: 2022</u>	<u>Request FY: 2023</u>
Personnel	NA	NA	NA
Fringe Benefits	NA	NA	NA
Consultants & Subcontracts	NA	NA	NA
Utilities: Electric, Phone, Heat, etc.	NA	NA	NA
Rent	NA	NA	NA

Office Supplies, Printing, Advertising, etc.	Donated by Sponsors	Donated by Sponsors	Donated by Sponsors
Education & Training (please attach detail on separate page)	NA	NA	NA
Travel, Lodging	NA	NA	NA
Other		\$ 1, 871.48	\$ 2,000.00
Food Purchase		\$52,902.75	\$ 60,000.00
TOTALS:		\$54,774.23	\$ 62, 000.00

DEFINE UNIT OF SERVICE FOR THIS PROGRAM:

Weekend food for a child at risk of food insecurity receive a bag of food each week for 50 weeks of the year.
1 student/1 bag/1 weekend

	<u>Actual Prior FY: 2020</u>	<u>Budget Curr FY: 2021</u>	<u>Request FY: 2022</u>
Total number of units of service in Carroll County	8339 bags	7037 bags	8500 bags
Unit of Service Cost	\$13	\$14	\$16
Total number of individuals served in Carroll County (count each person only once)	171 a week	111 a week	111-120 a week

Explain Method of Formula used to determine amount of Carroll County funding requested:

Number of students at risk of food insecurity within the Governor Wentworth School district multiplied by the average cost of a bag of food \$16.00/week.

SERVICE AND FINANCIAL DATA

Service and Cost Distribution (estimated) for: 2022

<u>Municipality</u>	<u>Individuals Served</u>	<u>Units of Service</u>
Albany		
Bartlett		
Brookfield	*	
Chatham		
Conway		
Eaton		
Effingham	*	
Freedom		
Hale's Location		
Hart's Location		
Jackson		
Madison		
Moultonborough		
Ossipee	*	
Sandwich		
Tamworth		

Tuftonboro	*	
Wakefield		
Wolfeboro	*	
TOTALS	Average number over 50 weeks = 111	We serve all children within the GWRSD at risk of food insecurity and do not delineate where they reside.

Board of Directors: On a separate page, please provide the name of each member of your agency's board of directors and a detail of what, if any, compensation each Director receives.

Additional Documentation: Please provide a copy of the organization's most recent annual financial statement, bylaws, certificate of incorporation and proof of non-profit status.

Provide a brief narrative description of the program(s) for which you are requesting funding.

Within the narrative:

- Describe the problem which the program will address.
- Describe the services to be provided and/or the activities to be engaged in.
- Describe the target population as succinctly as possible, including the geographical coverage, age group and/or other special characteristics.
- Mission Statement

End 68 Hours of Hunger Wolfeboro Area is a private, non-profit (501-C-3) organization that works to confront the approximately 68 hours of hunger that some children experience between the free lunch they receive at school on Friday and the free breakfast they receive at school on Monday morning. Our program is run solely by volunteers and funding relies on fundraising and financial donations that are earmarked solely to purchase food.

Food is purchased utilizing funds raised by donations, grants and fundraising and packed into bags for a weekly distribution to preschool through grade 6 children and students attending Carroll County Academy who reside within the Governor Wentworth School District.

Preschool through grade 6 children and students attending Carroll Country Academy living within the Governor Wentworth Regional School District (Ossipee, Tuftonboro, Wolfeboro, and Brookfield as well as Middleton) receive the weekend food bags.

Studies have shown that children who suffer from hunger have difficulty concentrating on schoolwork and being alert. Our goal is to assure children are ready to learn by providing food for Pre K- Grade 6 children and students attending Carroll County Academy in the communities of Wolfeboro, Brookfield, Tuftonboro, Ossipee, and Middleton as well as Ossipee Head Start and Wolfeboro Children's Center.

CERTIFICATION BY AUTHORIZED REPRESENTATIVES

The undersigned hereby certifies and represents that:

1. The information contained in this application and attached appendices is, to the best of my knowledge, accurate and complete;
2. The undersigned is authorized to act on behalf of the organization in submitting this application.

SIGNATURES

Janice E.N. Brooks Program Coordinator (same)

Executive Director/CEO/Administrator Printed Name

Preparer's Printed Name & Title

Signature

Janice E.N. Brooks

Signature

Janice E.N. Brooks

Date

7/27/22

Date

7/27/22