

Rec'd 9/30/22  
CS

# RSVP



**AmeriCorps**  
**Seniors**

September 28, 2022

Connecting People to Purpose

To: County of Carroll  
Office of the Commissioners  
Administration Building  
PO Box 152  
95 Water Village Road  
Ossipee, NH 03864-0152

From: Carroll County Retired & Senior Volunteer Program (RSVP)

Re: RSVP Financial Assistance Application

Dear Carroll County Commissioners/Carroll County Delegates:

Enclosed please find Carroll County Retired & Senior Volunteer Program's Application for Financial Assistance for the County's 2023 budget. Carroll County Retired & Senior Volunteer Program (RSVP) is requesting \$80,000 – level funding for 2023. Backup documentation for this request can be found in RSVP's Application for Financial Assistance.

Should you have any questions, please feel free to contact Mary Carey Seavey, RSVP Director at 603-356-9331 or via email at [mary.ccrsvp@gmail.com](mailto:mary.ccrsvp@gmail.com).

Sincerely,

Mary Carey Seavey, Director.

Encl. Documents

# CARROLL COUNTY

## APPLICATION FOR FINANCIAL ASSISTANCE

### AGENCY CONTACT INFORMATION

**Applicant Agency: Carroll County RSVP**

**Contact Person: Mary Carey Seavey**

**Phone: 603-356-9331**

**Fax: 603-356-9322**

**E-mail: mary.ccrsvp@gmail.com**

**Agency Address: PO Box 1182**

**City: North Conway**

**State: NH**

**ZIP Code: 03860**

**Agency's Total Operating Budget:**

**Prior Year: 2021 - \$227,348**

**Current Year: 2022 -**

**Proposed Year: 2023 -**

**Amount of Funding Requested from Carroll County for 2023: \$80,000**

**DESCRIPTION OF FEE STRUCTURE, IF APPLICABLE: N/A**

### FUNDING SOURCES

<u>Category</u>	<u>Source, Title, Act</u>	<u>Actual Prior FY: 2021</u>	<u>Budget Current FY:2022 (As of 08/31/2022)</u>	<u>Request FY: 2023</u>
Fees	N/A	N/A	N/A	N/A
Federal	CNCS	\$41,964	0	\$40,000
State	NHDOT	\$53,431	\$23,097	\$32,607
County	Carroll County	\$80,000	\$68,042	\$80,000
Municipal	N/A	N/A	N/A	N/A
Fund Raising	Various Sources	\$51,001	\$19,899	\$50,000
Grants	Various Sources	\$11,500	\$17,839	\$30,000
Grants - COVID	CDGB-CV, PPP Loan	\$47,097	\$5,070	-0-
Other	Various Sources	\$6,744	\$2,228	\$5,000

### AGENCY OPERATING BUDGET

	<u>Actual Prior FY: 2021</u>	<u>Budget Current FY: 2022</u>	<u>Request FY: 2023</u>
Personnel	\$126,923	\$86,963	\$120,500
Fringe Benefits	\$16,301	\$ 6,791	\$15,665
Consultants & Subcontracts	\$1,253	\$1,051	\$3,000
Utilities: Electric, Phone, Heat, etc.	\$2,660	\$2,853	\$4,200
Rent	\$11,123	\$8,624	\$11,123
Office Supplies, Printing, Advertising, etc.	\$6,061	\$1,481	\$3,000
Education & Training (please attach detail on separate page)	-0-	-0-	\$500

Travel, Lodging	\$341	-0-	-0-
Volunteer Expenses	\$62,686	\$19,812	\$60,000
Other	-0-	\$901	-0-
<b>TOTALS:</b>	<b>\$227,348</b>	<b>\$128,476 (As of 8/31/2022)</b>	<b>\$217,999</b>

**DEFINE UNIT OF SERVICE FOR THIS PROGRAM:**

Unit of service equals hour served by volunteers

	<u>Actual Prior FY: 2021</u>	<u>Budget FY: 2022</u> (Based on Reporting/Tracking Documentation 1/1/2022-8/31/2022)	<u>Request FY: 2023</u>
<b>Total number of units of service in Carroll County</b>	27,700	16,097	<b>27,000</b>
<b>Unit of Service Cost</b>	\$2.89 (Base on \$80,000 Funding from Carroll County in 2021) Please not that Units of Service Cost continued to by impacted because of the COVID 19 Pandemic	\$3.13 (Based in 8 month funding \$53,333/16,097 ) Please not that Units of Service Cost continued to by impacted because of the COVID 19 Pandemic	<b>\$2.96</b> (Base on \$80,000 County Funding/27,000 Unit of Service)
<b>Total number of individuals served in Carroll County (count each person only once)</b>	425	400	<b>433</b>

**Explain Method of Formula used to determine amount of Carroll County funding requested:**

Grant Funding Request/Units of Service

**SERVICE AND FINANCIAL DATA**

**Service and Cost Distribution (estimated) for: 2023**

<u>Municipality</u>	<u>Individuals Served</u>	<u>Units of Service</u>
Albany/ Conway/North Conway/ Center Conway/ Intervale/ Kearsarge	180	14,200
Bartlett, Glen	27	1,845
Brookfield	2	200
Chatham	1	290
Eaton	5	280
Effingham	7	320
Freedom	47	3,890
Hale's Location	4	420
Hart's Location	0	0
Jackson	15	950
Madison/Mirror Lake/Silver Lake	26	2890
Moultonborough	21	1,550
Ossipee/West Ossipee/Center Ossipee	15	760

<b>Sandwich</b>	19	560
<b>Tamworth/South Tamworth/Chocorua/Wonalancet</b>	26	825
<b>Tuftonboro</b>	1	5
<b>Wakefield/East Wakefield/Sandbornville/Brookfield</b>	6	575
<b>Wolfeboro/Wolfeboro Falls</b>	14	400
<b>Misc. – volunteer located outside of Carroll County, but their service was in Carroll County</b>	19	1,340
<b>TOTALS</b>	<b>433</b>	<b>31,300</b>

**Board of Directors:** On a separate page, please provide the name of each member of your agency's board of directors and a detail of what, if any, compensation each Director receives.

**Additional Documentation:** Please provide a copy of the organization's most recent annual financial statement, bylaws, certificate of incorporation and proof of non-profit status.

<b>Provide a brief narrative description of the program(s) for which you are requesting funding.</b>
<b>Within the narrative:</b>
<ul style="list-style-type: none"> <li>a. Describe the problem which the program will address.</li> <li>b. Describe the services to be provided and/or the activities to be engaged in.</li> <li>c. Describe the target population as succinctly as possible, including the geographical coverage, age group and/or other special characteristics.</li> <li>d. Mission Statement</li> </ul>
<p>a. Describe the problems which the program will address.</p> <p><b>Carroll County RSVP Meals on Wheels Driver Program</b> Carroll County RSVP's Meals on Wheels Driver Program addresses hunger and social isolation of Carroll County RSVP's older adults which not only jeopardizes their health and well-being, but also places a significant strain on our country's healthcare system and economy.</p> <p><b>Carroll County Non-Emergency Medical Transportation Program</b> For those older adults, individual with disabilities, and veterans with no means of transportation RSVP's Non-Emergency Program helps get them to medical related appointments, keeping them from missed appointments that could lead to more medical issues, including full-on emergencies if not dealt with in a timely manner. The Program also helps with isolation, loneliness, and depression issues felt by these individuals and stress on loved ones and relatives who are not able to help these individuals get to their medical appointments.</p>
<p>Describe the services to be provided and/or the activities to be engaged in.</p> <p><i>1. RSVP's Non-Emergency Door-Through-Door Medical Transportation Program for older adults, individuals with disabilities, and veterans throughout Carroll County.</i></p> <p>The ever-increasing need for Carroll County Retired and Senior Volunteer Program's (RSVP's) Non-Emergency Medical Door-Through-Door Medical Transportation Program is not a new phenomenon in rural Carroll County, nor is the lack of public transportation in the County. RSVP's Non-Emergency Medical Transportation Program was established in 1971 and continues to gain merited attention as the population of older adults in Carroll County continues to grow, and many of these older adults along with individuals with chronic disabilities, and veterans tend to outlive their driving expectancy and become transportation-dependent on organized transportation options to access appropriate and well-coordinated healthcare. RSVP's Non-Emergency Door-Through-Door Medical Transportation Program covers all of Carroll County and continues to work to fill a healthcare transportation gap by providing a consistent and efficient access to medical and dental appointments for the vulnerable populations in the County. RSVP's Non-Emergency Door-Through-Door Medical Transportation Program also continues to benefit</p>

healthcare providers by decreasing inappropriate use of EMS services, improving utilization of healthcare services, and decreasing no-show rates. Federal Medicaid regulations require that states ensure transportation to and from medical providers for Medicaid beneficiaries with no other means of accessing medical services. RSVP volunteer drivers transport Medicaid beneficiaries which directly reduces public expenditures.

Older adults, individuals with disabilities, and veterans who needed non-emergency healthcare were particularly vulnerable during the pandemic. Even now, during the transition back to normality, this group is facing many new challenges. Telehealth services have been rapidly expanded in response to the COVID-19 public health emergency as a way for patients to minimize their risk of infection and to reduce exposures to healthcare teams. Despite these expansions, many of our vulnerable population do not benefit from the transition to telehealth. The lack of technology (computer, tablet, and phone), broad-band internet, or comfort to access these services adds to the uneasiness felt by this population during this changing time. With the rise of telehealth, many older adults, individuals with disabilities, and veterans require continued in-person visits. The landscape of medical transportation certainly changed due to the pandemic; however, RSVP's Non-Emergency Medical Transportation Program did not change. RSVP's Non-Emergency Medical Transportation Program remains open for business, providing free medical and dental transportation services Monday through Friday, 9am to 5pm. With the lack of specific, specialized medical procedures typically found in healthcare settings in urban/suburban areas, many of our clients need transportation beyond county lines and often across state lines to reach the healthcare resources they require. Our volunteer drivers provide personalized assistance, ease of ride scheduling, and friendly visits to our at-risk clients. RSVP's non-emergency medical transportation service contributes immensely to the ability of at-risk individuals to live independently, age in place, and delay premature institutionalization. RSVP looks to continuously grow the number of volunteers in our Non-Emergency Door-Through-Door Medical Transportation Program through personal, digital, and social media outreach. This growth will lead to strengthening communities in Carroll County, New Hampshire.

*January 1, 2021 – December 31, 2021*

*RSVP Non-Emergency Volunteer Medical Transportation Statistics:*

**50+ Volunteer Drivers; 305+ clients transported; 2,075 Local and Long-Distant Medical Transportation Trips; 1,642 Driver Hours; 34,181+ volunteer miles driven; and \$49,178 eligible driver mileage reimbursement.**

#### *Additional Information*

Throughout 2021, RSVP continued to join forces with COVID-19 vaccination sites throughout Carroll County. Together we provided vaccine education, transportation, and registration assistance. With the guidance of medical partners and CDC guidelines, RSVP continued to provide transportation services to the population of older adults, individuals with chronic disabilities, and veterans. Our staff continued to make outreach calls to individuals sheltering-in-place, and when appropriate, planned for them to receive COVID-19 vaccine shots. Our active volunteer drivers continue to be a critical piece of the transportation program. They were on the front lines and deemed "essential" for the services they provided. They faced conditions that changed every day and abided by all local, state, and federal guidelines. RSVP will continue its COVID-19 services for as long as they are needed, and if we have the funds to support our mission.

**2. January 1, 2021 – December 31, 2021**

*RSVP's Meals-on-Wheels Volunteer Driver Program*

The core goals of the Carroll County Retired and Senior Volunteer Meals on Wheels Driver Program are to provide nutritious meals, much-needed human connection, and watchful eyes on the health and safety of Carroll County's most vulnerable homebound populations which includes older adults, individuals with chronic disabilities, and veterans. RSVP partners with seven (7) Meals-on-Wheels stations in Carroll County (Greater Wakefield Resource Center, Gibson Center for Senior Services, Ossipee Concerned Citizens, Wolfeboro Meals on Wheels, Inc., Madison Nutrition Program, Tamworth Community Nurses, and Moultonborough /Sandwich Meals Program), providing them with the drivers they need to deliver their prepared meals. In fact, RSVP volunteer drivers deliver most of Meals on Wheels home-delivered meals in Carroll County.

Not long after the COVID-19 pandemic was declared a national emergency on March 13, 2020, the demand for Meals on Wheels increased. Many older adults in Carroll County who prior to the pandemic did not receive Meals on Wheels found themselves more vulnerable and in need of urgent support through the program. A large number of these older adults were deconditioned as a result of being isolated in their homes during COVID-19, resulting in them doing less activities outside their own homes and remaining very dependent on the Meals on Wheels. Because of this, Meals on Wheels has become essential to older adults that no longer have the same stamina or the same abilities - cognitive or physical - prior to having been isolated that long. The RSVP Meals-on-Wheels Volunteer Driver Program remains a critical link in keeping vulnerable populations including more older adults, individuals with disabilities, and veterans in Carroll County nourished and living in their own home, where they want to be, for as long as possible rather than in state-sponsored nursing homes subsidized by Medicaid. It cost less to deliver nutritious hot meals to an individual every day for a year than it does for them to be unnecessarily hospitalized for one day due to malnutrition.

Our volunteer drivers continue to be on the front line five days/week delivering Meals on Wheels. They physically see their clients, check on clients' supplies, check on clients' needs, bring them up to date on what is going on in their community, or just "shoot the breeze." Precautions are still being taken. Masks, gloves, and hand sanitizer remain standard supplies for all drivers.

*RSVP Meals on Wheels Driver Program statistics:*

112 volunteer drivers; 70,293 meals delivered; 78,221+ miles driven; 6,456+ hours logged.

*January 1, 2021 – December 31, 2021*

*RSVP Congregate Meal Station @ Conway Village Congregation Church*

Prior to COVID-19 meals were prepared and served by RSVP volunteers. Because of the COVID-19 pandemic, inside dining was suspended. As a result, meals were still prepared by a limited volunteer staff and were available for pickup, but the number of volunteers serving meals and volunteer hours both decreased.

*Congregate Meal Statistics*

101+ Volunteer; 13,593+ meals served; 2,552+ volunteer hours; 6,905+ miles driven by volunteers.

### 3. RSVP Food Panty Stations

RSVP volunteers, the unpaid workforce that helps run (6) food pantries throughout Carroll including Bartlett/Jackson Food Pantry, Tamworth Community Food Center Pantry, Freedom Food Pantry, Madison Community Food Pantry, Conway Village Congregational Church Food Pantry, and Vaughan Community Service Food Pantry, are an asset deserving good stewardship. These volunteers benefit our communities by providing food to families in need. Their services include sorting and packing supplies; keeping shelves stocked by assembling boxes of food for distribution; and assisting at mobile pantries, drive-thru pantries, and no-contact distributions. To make sure our most vulnerable sheltering in place neighbors have the food they need while staying safe, if necessary, RSVP volunteers make home-deliveries for the pantries. RSVP volunteers also assist households where pantries have become a part of the household's long-term strategies to supplement monthly food budget shortfalls. Seniors, who often are limited by fixed or limited incomes, are among the most consistent clients of our food pantry stations.

Volunteering at community food locations creates meaningful experiences for our volunteers, demonstrates a commitment to a cause, and helps RSVP make progress toward achieving a key social goal...directly serving residents in Carroll County who suffer from hunger and food insecurity.

*January 1, 2021 – December 31, 2021*

*Food Pantry Statistics:*

160+ RSVP Volunteers Served in (6) Food Pantries; 2,466 Households Served; 183,969 Meals Served; 5,487 Individuals Served; 1,412 Individuals Under 18 Years Old Served; 2,473 Individuals 18-59 Years Old Served; 1,602 Individual 60+ Served.

c. Describe the target population as succinctly as possible, including the geographical coverage, age group and/or other special characteristics.

Carroll County Retired & Senior Volunteer Program (RSVP) provides its Meals on Wheels and Non-Emergency Medical Transportation services to individuals that are 55 plus, disabled, or are veterans. Other services like congregate meals and food pantries provide services to any individual in Carroll County in need. These services, including RSVP's transportation services, span the entirety of Carroll County, New Hampshire.

d. Mission Statement

The mission of the Carroll County Retired & Senior Volunteer Program (RSVP) is to help address community needs by recruiting volunteers 55 or older without bias or preference based on differences to lend their time and expertise in community service to diverse nonprofit agencies and proprietary nursing homes, and in so doing to provide them with meaningful and ongoing volunteer opportunities

**CERTIFICATION BY AUTHORIZED REPRESENTATIVES**

The undersigned hereby certifies and represents that:

1. The information contained in this application and attached appendices is, to the best of my knowledge, accurate and complete;
2. The undersigned is authorized to act on behalf of the organization in submitting this application.

**SIGNATURES**

Mary Carey Seavey

Executive Director/CEO/Administrator Printed Name

Mary Carey Seavey

Preparer's Printed Name & Title

Signature

Mary Carey Seavey

Date

9/27/2022

Signature

Mary Carey Seavey

Date

9/27/2022

**Addendum I**  
**2020 - 2023 North Conway Community Center Board of Directors**

**(Note: The North Conway Community Center (NCCC) is the fiscal agent for Carroll County RSVP. As the fiscal agent for Carroll County RSVP, the NCCC performs various financial duties for Carroll County RSVP. The NCCC does not provide any financial aid/support to RSVP. In addition, no NCCC Board of Directors member received any compensation from RSVP.**

**Craig Bartolomei**  
56 Ellis Ridge Rd.  
Eaton, NH 03838  
Cell: 603-730-2412  
Email: [craig@bartolomeilaw.com](mailto:craig@bartolomeilaw.com)

**Monica Belkin (Secretary)**  
PO Box 1722  
North Conway, NH 03860  
Home: 603- 356-7317  
Cell: 603-387-9937  
Email: [OMoniMoni@aol.com](mailto:OMoniMoni@aol.com)

**Ben Colbath (Vice President)**  
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**Benny Jesseman**  
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Cell: 603-730-7608  
[bjesseman1@roadrunner.com](mailto:bjesseman1@roadrunner.com)

**Sheryl Kovalik (President)**  
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**Lynn Lyman (Treasurer)**  
PO Box 931  
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**Andrew Narducci**  
48 Oak Street  
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Email: [anarducci@yahoo.com](mailto:anarducci@yahoo.com)

**Ex-Officio Member**  
**Phil Ouellette – Executive Director**  
2628 White Mountain Highway  
PO Box 487  
North Conway, NH 03860  
Office: 603-356-2096  
Email: [phil@northconwaycommunitycenter.org](mailto:phil@northconwaycommunitycenter.org)



## Addendum II

### 2022 - 2023 Carroll County RSVP Advisory Council Members (Note: No RSVP Advisory Council Member receives any compensation from RSVP)

**Marshall Allan – Vice President**

P.O. Box 768  
48 Crawford Hollow, North Conway 03860  
Tel: 603-356-2033  
Email: [mallan@myfairpoint.net](mailto:mallan@myfairpoint.net)

**John Colbath - President**

835 Stark Road, Center Conway, NH 03813  
Cell: 603-387-8623  
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**Juanita Costello**

P.O. Box 499, Intervale, NH 03845  
Cell: 603-356-2839  
Email: [jabvc70@gmail.com](mailto:jabvc70@gmail.com)

**Patricia Fleck – Secretary**

P.O. Box 1035, Intervale, NH 03845  
*Home: 603-356-9649*  
*Cell: 603-733-6715*  
Email: [mtcranmore@roadrunner.com](mailto:mtcranmore@roadrunner.com)

**Dr. Michael Glick**

100 Marble Road  
Center Ossipee, NH 03814  
Home: 603-941-8312  
Email: [marblefrm@gmail.com](mailto:marblefrm@gmail.com)

**Carol Manley**

P.O. Box 543  
40 Western Way  
Center Conway, NH 03813  
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Email: [manleyc39@yahoo.com](mailto:manleyc39@yahoo.com)

**Terry McCarthy**

P.O. Box 876, Conway, NH 03818  
Home: 603-356-9160  
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**Curtis Reynolds**

P.O. Box 884, Conway, NH 03818  
Home: 603-447-8823  
Cell: 603-733-6847  
Email: [conpro2@yahoo.com](mailto:conpro2@yahoo.com)

**Joan “Pony” Rice**

P.O. Box 502, Glen, NH 03838  
Home: 603-383-9944  
Email: [poners.2001@roadrunner.com](mailto:poners.2001@roadrunner.com)

**June Vendrillo – Treasurer**

403 Bryant Hill Road  
Tamworth, NH 03886  
Home: 603-323-8802  
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**Mary Walden**

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Cell: 603-733-8787

**June Waltz**

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Home: 603-356-5727  
Cell: 603-348-5727  
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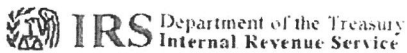
**2021 – 2022 Ex-Officio Members**

**Mary Carey Seavey, Program Director** Office:  
603-356-9331  
Home: 603-447-2424  
Cell: 978-314-3456  
Email: [mary.ccrsvp@gmail.com](mailto:mary.ccrsvp@gmail.com)

**Ex-Officio Member**  
**Phil Ouellette – Executive Director**  
2628 White Mountain Highway  
PO Box 487  
North Conway, NH 03860  
Office: 603-356-2096  
Email: [phil@northconwaycommunitycenter.org](mailto:phil@northconwaycommunitycenter.org)

**Doris Dreyer, Office Manager / Program  
Coordinator**  
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Email: [doris.ccrsvp@gmail.com](mailto:doris.ccrsvp@gmail.com)

**Angelica Kitsis, Medical Transportation/  
Marketing Coordinator**  
Office: 603-356-9331  
Cell: 603-860-9018  
Email: [angelica.ccrsvp@gmail.com](mailto:angelica.ccrsvp@gmail.com)



Cincinnati Service Center  
CINCINNATI OH 45999-0038

In reply refer to: 0256563247  
May 23, 2019 LTR 4168C 0  
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00015393  
BODC: TE

NORTH CONWAY COMMUNITY CENTER  
PO BOX 487  
NORTH CONWAY NH 03860-0487



102007

Employer ID number: 02-0223336  
Form 990 required: Yes

Dear Taxpayer:

We're responding to your request dated May 16, 2019, about your tax-exempt status.

We issued you a determination letter in July 1949, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(03).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Section 509(a)(2).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at [www.irs.gov/forms-pubs](http://www.irs.gov/forms-pubs) or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m., local time; Monday through Friday (Alaska and Hawaii follow Pacific

0256563247  
May 23, 2019 LTR 4168C 0  
02-0223336 000000 00  
00015394

NORTH CONWAY COMMUNITY CENTER  
PO BOX 487  
NORTH CONWAY NH 03860-0487

time).

Thank you for your cooperation.

Sincerely yours,



Kim A. Billups, Operations Manager  
Accounts Management Operations 1