



LISA SCOTT
REGISTER OF DEEDS

CARROLL COUNTY REGISTRY OF DEEDS
ADMINISTRATION BUILDING – 95 WATER VILLAGE ROAD
OSSIPPEE, NEW HAMPSHIRE 03864

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October 12, 2023

To the Carroll County Delegation:

Re: Expenditure from Carroll County Registry of Deeds Equipment Account

Honorable Representatives,

Payment for repair and maintenance of Year 3 of the Land Records Management System contract between Carroll County and AIT LLC is due in January 2024. The expense for the annual repair/maintenance contract is \$27,500. As proposed in the 2024 budget, funds collected from surcharge fees and deposited in the Deeds Equipment Account may be used to pay this expense.

The Deeds Equipment Account is a separate account created under NH RSA 478:17-j for just this purpose, to pay for the purchase, rental, or repair of equipment for the Registry of Deeds.

Expenditures from the Deeds Equipment Account “shall require prior approval by a majority vote of both the county commissioners and the county convention.”

Therefore, I ask the Delegation Executive Committee to vote to approve the payment, totaling \$27,500, for repair/maintenance of the Land Records Management System for 2024, from the Deeds Equipment Account. The Carroll County Board of Commissioners approved this expenditure on Nov 30 2023.

If you have questions, please feel free to contact me.

Sincerely,

Lisa Scott
Register of Deeds

- Respondents do not think we communicate as effectively as we should
- Several good suggestions
- Workload is manageable and duties well-defined
- Working with IT to install computer kiosks at MVC for employee use to check email/print documents; scrolling announcements
- Mr. Cain requested a copy of the survey

On a question from Mr. Cain, Dir Matchett said County has received a handful of applications in response to the MVC Director of Quality position.

Non-Public Session

MOTION: **To enter into non-public session under NH RSA 91-A:2, III (a) and (c) by Comm’r McGee, 2nd Comm’r Nelson. Passed on roll call vote 3-0**

On a motion by Comm’r McGee, the board voted 3-0 to return to the public meeting and seal the minutes.

Storage Shed – Administration Building

MOTION: **To approve purchase of a storage shed from Beacon Sheds in the amount of \$4,228 for a 10’ x 12’ shed to be placed at the administration building by Comm’r McGee, 2nd Comm’r Nelson. Passed 3-0**

Comm’r Nelson suggested the inmates or students at the high school could build the shed. Chmn. McCarthy did contact the jail and there are no available inmates to construct a shed but this is an option in the future.

MVC Collective Bargaining Agreement 2024-2027

MOTION: **To approve the contract between Carroll County Commissioners and MVC Community Employees AFSCME Local 3685 by Comm’r McGee, 2nd Comm’r Nelson. Passed 3-0**

Registry Equipment Fund

MOTION: **To approve the expenditure from the Registry of Deeds Equipment Account in the amount of \$27,500 by Comm’r McGee, 2nd Comm’r Nelson. Passed 3-0**

Bike Repair Certification Program

The Board viewed the classroom set up for the inmate bike repair certification program and met program teacher Bobby Roakes. The program will run two days per week in December and January.

Non-Public Session

MOTION: **To enter into non-public session under NH RSA 91-A:2, III (c) by Comm’r McGee, 2nd Comm’r Nelson. Passed on roll call vote 3-0**