

2021 Carroll County Budget Timeline

Presentation	Budget	Department Head	Submit Budget Docs to Exec Coordinator
October 7, 2020	4103 Human Resources 4101 Treasurer 9100 Interest Expense 9160 Long Term Debt 9370 Convention 4190 Human Services	Christopher Heroux Joe Costello Commissioners Commissioners Chmn. DesMarais Commissioners	October 2
October 14, 2020	4110 County Attorney 4111 Victim/Witness 4112 DV Prosecutor 4150 Medical Referee Victim/Witness Grant 4170 Admin Building 4198 County Facilities 300.5150.005 EnvironServices 4193 DPW	Michaela Andruzzi Bob Murray Will DeWitte	October 9
October 21, 2020	4120 Registry of Deeds 9180 Regional Appropriations	Lisa Scott Various	October 16
October 28, 2020	6100 Jail/CCHOC 4100 Commissioners 4105 Finance 4102 Special Fees & Services 9400 Capital Expenditures 9285 Capital Reserves	Pat Bachelder Commissioners Fergus Cullen Commissioners Commissioners Commissioners	October 23
November 4, 2020	4140 Sheriff Dept 300. MVC	Domenic Richardi Howie Chandler	October 30
November 10, 2020	8000 Information Technology Hale's Location	Commissioners	November 6

Dates

- September 14 Vehicle inventories due from all departments
- October 2 CIP worksheets due from all departments
- October 15 Regional Appropriations requests due
- November 10 Commissioners finalize **draft** 2021 Carroll County budget then hold public hearing
- November 18 Commissioners finalize 2021 Carroll County budget
- November 20 Mail proposed 2021 budget with 3rd Quarter 2020 actuals to all boards of selectmen and to NH Secretary of State (RSA 24:21-a requires this to be done prior to Dec. 1)
- November 20 Mail budget binders to include proposed 2021 budget with 3rd Quarter 2020 actuals and all supplementary materials provided by non-profits and department heads to all members of the delegation who will be in office “on the date that appropriations are voted” (NH RSA 24:21-a). The Delegation must wait at least 28 days from the mailing date before voting on appropriations (RSA 24:21-a). With this timeline, the Delegation will have from 12/18/20-3/31/21 to adopt the 2021 budget.
- Week of December 7 According to NH RSA 24:9-a, the delegation must hold its first meeting this week. The delegation public budget hearing must be held no less than 5 and no more than 20 days after the mailing above (RSA 24:23). Budget hearing date to be determined but no later than Thursday, December 10.