

COUNTY OF CARROLL

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Weekly Report to Commissioners

From: Fergus Cullen, CFO

Date: January 13, 2021 Covering weeks of 1/6/21 – 1/12/21

A. My Plans and Goals for This Past Week Were: (cut and paste Section C from last week's report)
<ol style="list-style-type: none">1. Complete & circulate end of year snapshot2. Advance ACA spreadsheet process
B. Where Those Stand and What I Did This Past Week:
<ol style="list-style-type: none">1. Year end snapshot: Completed & distributed to commissioners and delegation on 1/7. Intend to prep line item transfers for 1/27 or 2/3 meetings.2. ACA Spreadsheet: Staff, led by Ruby and Kathy, are working on this3. 2019 audit: Received draft management letter, forwarded to commissioners on 1/8. Discussion / accept?4. MVNH Bond ReFi: Read the 2010 proceedings (309 pages). Reviewed preliminary proposals for MVNH. Prepped summary for commission review. Introduce today, discuss next week?5. Potential Registry Bond: Does the county want to take advantage of historically low interest rates and our considerable unused debt capacity to finance the Registry deed book project? We have four preliminary proposals based on 10- and 20-year bonds at 2 & 3.5%.6. Reviewed a proposal for Pat Bachelder & gave him feedback7. Attended dept head meeting 1/7; admin staff meeting 1/12; and delegation meeting 1/128. Followed-up with Avenu about implementing the PO and AP modules, with an expected February time table.9. Laura Morse processed all 49 quarterly water bills10. Kathy Armstrong transferred \$150,000 into a new account for the water tower capital reserve11. Per 12/30/20 vote of the previous commission, Laura Morse mailed invoices for interest to the 5 communities that were late making their payments12. Bank of NH: Finally have read-only online access to bank accounts.
C. My Plans and Goals for This Coming Week Are:
<ol style="list-style-type: none">1) Respond to Melanson with follow-up items to close out 2019 audit2) Advance ACA spreadsheet process3) Advance 2020 audit4) Advance bank reconciliations