

COUNTY OF CARROLL

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Weekly Report to Commissioners

From: Fergus Cullen, CFO

Date: Feb 17, 2021 Covering weeks of 1/10/21 – 2/16/21

<p>A. My Plans and Goals for This Past Week Were: (cut and paste Section C from last week's report)</p>
<ol style="list-style-type: none">1. Have a planning discussion with Avenu on 2/112. Support delegation meeting 2/113. Advance bond proposals4. Advance 2020 audit
<p>B. Where Those Stand and What I Did This Past Week:</p>
<ol style="list-style-type: none">1. Avenu: Training for the new Accounts Payable module is scheduled for Feb 23. Participants TBA. Intent is to run payables through this for a couple weeks to make sure we can work it, then train on the new Purchase Order module.2. Delegation meetings: Attended the 2/11 and 2/15 delegation meetings. Prepared updated work-in-progress budget tracking adjustments to date. Packet of final 2020 item transfers is pending with the Exec Comm.3. Bond proposals: Received new bond proposals that combine both potential projects (MVC refund of existing bonds and new money Registry deed books project), with re-set 2% rate to make them easier to compare. Updating timetable and circulating to commission and delegation.4. 2020 audit: Sent minutes on 2020 budget adoption to Batchelder. Sent GASB and tax assessment info. Requested information sheets from IT, Commissioners, and Finance Director. Asked Ruby for payroll items. Asked Paula for nursing home items. Asked for clarification on payroll backup requests and OPEB requests. Passed along delegation requests that Batchelder review the cloud migration for accuracy and our credit card usage. Have requested ACS vendor grant access to Batchelder to Avenu so they can run their own reports.5. Reconciliations: Process is ongoing for 2020 and may be nearing completion.
<p>C. My Plans and Goals for This Coming Week Are:</p>
<ol style="list-style-type: none">1. Advance bond proposals2. Advance 2020 audit3. Advance AP module