

# COUNTY OF CARROLL

P.O. Box 152, 95 Water Village Road  
Ossipee, New Hampshire 03864-0152  
603-539-2428 • Fax 603-539-4287



## Weekly Report to Commissioners

From: Fergus Cullen, CFO

Date: January 27, 2021 Covering weeks of 1/20/21 – 1/17/21

A. My Plans and Goals for This Past Week Were: (cut and paste Section C from last week's report)
<ol style="list-style-type: none"><li>1) Get 2020 audit process underway</li><li>2) Advance reconciliation process</li><li>3) Support delegation meeting 1/25</li></ol>
B. Where Those Stand and What I Did This Past Week:
<ol style="list-style-type: none"><li>1. 2020 Audit: Got underway by sending Batchelder the 2020 bank statements, draft 2019 financial statements prepped by Melanson, and list of attorneys.</li><li>2. Reconciliations:</li><li>3.</li><li>4. 2020 Audit: Did not start this</li><li>5. Bank reconciliations: Met with Kathy and Laura 1/15 to determine where things were left. Last reconciliation was for December 2019. Laura organizing 2020 material now.</li><li>6. 2019 Audit: Melanson has agreed to be available for a presentation, date TBA pending delegation.</li><li>7. Updated 2020 revenue figures through 12/31/20</li><li>8. Bond issue: Commissioner Plache suggested I contact the NH Muni Bond Bank. See attached notes from our discussion. Separately, one question that came up last week was whether we could save some money (one set of fees) by combining the two purposes into one bond. Financial advisor replies, yes – though with different time horizons, I note it may not make sense to combine the two items.</li><li>9. 2010 NHAC Conference: This is scheduled Nov 1-3 2021 at the Grand Hotel in North Conway. Expected in person. 400 ppl. Awards dinner. Call with Sullivan Co Admin Derek Ferland about their experience hosting the 2018 conference. Called Kate Horgan of the Association of Counties. \$80K for event. Sponsorships needed \$40K, \$40K registration. Workshops. Speakers. Panelists. Max: Would need to dedicate a staffer. Minimums: Host a reception. Need at least some volunteers (check in etc). \$5K in gifts in assoc budget.</li><li>10. Avenu: Scheduled session on 2/11 to implement the PO &amp; AP modules. Followed-up with Jon Rich about getting software installed and licenses; asked for final bills and 2021 projection</li></ol>
C. My Plans and Goals for This Coming Week Are:
<ol style="list-style-type: none"><li>4)</li></ol>

