

County of Carroll
Commissioner's Meeting
Carroll County Administration Building
April 15, 2020

Meeting convened: 9:00 a.m.
Members Present: Amanda Bevard (Chair)
Participating Remotely: David Babson (Clerk)
Members Absent: Terry McCarthy (Vice-Chair)
Others Present: Executive Coordinator Mellisa Seamans, Treasurer Joe Costello
Present Remotely: Maintenance Director Bob Murray, MVC Administrator Howie Chandler
Public Present: Representative Ed Comeau (www.governmentoversite.com)
Daymond Steer (Conway Daily Sun)

Call to Order
Pledge of Allegiance

The front door remained open for the duration of the meeting. The instructions for the public to participate remotely were posted on the County website and on both doors of the Administration Building.

*****All votes during this meeting were taken via roll call*****

Approval of Minutes

MOTION: "To approve the April 8, 2020 meeting minutes" by Comm'r Babson, 2nd Comm'r McCarthy. Passed 2-0. Comm'r Babson gave permission for his signature stamp to be used on the minutes.

Media Questions

In response to a question from Mr. Steer, Chmn. Bevard and Comm'r Babson both indicated all County employees are essential and the board has not discussed any furloughs.

Public Input

Rep. Cordelli asked if Comm'r Babson has any comment regarding the court granting release to inmate Terrance Perkins due to coronavirus concerns. Comm'r Babson said the matters is up to the courts to decide.

Manifest

Chmn. Bevard announced the weekly manifest amount of \$256,071.73.

Jail Maintenance Worker Job Description

Dir. Murray apologized for not clearing the proposed job description through human resources prior to presenting it to the board of commissioners. The HR Director has since reviewed and approved the description.

Pest Control

Dir. Murray presented quotes from JP Pest Control. A vote to waive the bid process requires a unanimous vote of the board (NH RSA 28:8) so this item on hold until all three members are present.

Siemens Energy Project

Final tasks on hold due to restrictions of covid-19 regarding access to County buildings. The proposed preventative maintenance agreement is hold until April 22 meeting.

Affordable Assisted Living Study

Comm'r Babson voiced concern about projections and overestimating. Admin Chandler said the 36-bed addition to the current nursing home would not meet the entire need but would be reasonable, achievable, safe, and conservative versus a stand-alone facility.

Covid-19 Long Term Care Stipends

Admin. Chandler reported that the Governor announced April 14 that long-term care employees will be receiving a stipend up to \$300 weekly. This "hazardous duty pay" will be funded initially through NH Employment Security and be processed through County payroll. Admin. Chandler will receive more clarification about the program during a conference call this afternoon.

Telecommuting (Work from Home) Policy

This item on hold until April 22 meeting.

Department Head Report – Sheriff Richardi

Transport, arrest and civil process activity all slowed due to covid-19. Access to the department is limited to essential personnel. No new vehicles have been ordered. Presented the approved union contract for signature. Comm'r Babson agreed to use of his signature stamp in his absence.

MOTION: "To sign the union contract as approved by the commissioners on March 16," by Comm'r Babson, 2nd Chmn. Bevard. Passed 2-0 (Comm'r Babson gave permission to use his signature stamp on this document)

Sheriff Richardi presented an easement deed for signature to grant easement to New Hampshire Electric Cooperative. The Thompson Hill tower (behind Carroll County Courthouse) is being moved about 1,000 feet uphill. The old tower will be taken down and reconstructed in Eidelweiss in Madison. Both projects must be completed by end of July as required by the grant program. All towers will receive some microwave dishes and new radio equipment.

MOTION: "To sign the easement deed for New Hampshire Electrical Cooperative" by Comm'r Babson, 2nd Chmn. Bevard. Passed. (Comm'r Babson will make arrangement with office staff to have his signature notarized on this document)

Executive Coordinator Report

Coord. Seamans discussed work in progress to update the County website. Discussion about the production of the 2019 annual report. All submissions for the report should be sent to Coord. Seamans by May 1.

Hales Location

Treas. Costello reported that he was able to verify that the Avitar invoices were paid. He has received a copy of the March bank statement. The office administrator is not holding in-office hours at Hale's during the covid-19 restrictions but is working from home.

MOTION: "To pay Rhoda Quint \$180 for training provided" by Chmn. Bevard, 2nd Comm'r Babson. Passed 2-0

Comm'r Babson will write a letter in response to a letter received from NH Department of Education regarding payment in lieu of taxes for federal forest lands.

Treasurer's Report

Treas. Costello asked for a non-public session.

Public Comment

Rep. Comeau said if the commissioners go into nonpublic session using Zoom, the board should close the public Zoom meeting and open a new session for security purposes.

Non-Public Session 1 & 2

MOTION: "To enter into non-public session in compliance with RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself..." by Chmn. Bevard, 2nd Comm'r Babson. Passed 2-0

MOTION: "To seal the minutes of the non-public sessions" by Chmn. Bevard, 2nd Comm'r Babson. Passed 2-0

Comm'r Babson asked that he board consider a process to notify the commissioners of the subject matter to be discussed in non-public sessions.

Comm'r Babson authorized Chmn. Bevard to use his signature stamp for the weekly check signing.

Meeting adjourned.

Minutes approved on April 22, 2020

Amanda J. Bevard
Amanda Bevard, Chairman

David L. Babson Jr.
David Babson, Clerk

Absent
Terry McCarthy, Vice-Chairman

