

**County of Carroll**  
**Commissioner's Meeting**  
Carroll County Administration Building  
**June 10, 2020**

**Meeting convened:** 9:00 a.m.  
**Members Present:** Amanda Bevard (Chair), Terry McCarthy (Vice-Chair)  
**Members Remotely:** David Babson (Clerk)  
**Present Remotely:** Director of Maintenance Bob Murray, HR Generalist Leslie Heaton  
**Others Present:** Treasurer Joe Costello, CCHOC Supt. Jason Henry  
**Public Present:** Rep. Ed Comeau (www.governmentoversite.com), Joe Hass of Gilmanton (Zoom)  
**Recording Clerk:** Mellisa Seamans

All votes during this meeting were taken via roll call. There were instructions posted on the administration building door for anyone wishing to enter for the meeting. The instructions to join the meeting remotely via Zoom were posted with the agenda on the County website and at the administration building entrances.

Call to Order  
Pledge of Allegiance

**Non-Public Sessions (1-3)**

**MOTION:** "To enter into non-public session under RSA 91-A:3, II (b) The hiring of any person as a public employee; and RSA 91-A:3, II(a) The dismissal, promotion, or compensation of any public employee; and RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself" by Chmn. Bevard, 2<sup>nd</sup> Comm'r McCarthy. Passed 3-0.

**Approval of Minutes**

**MOTION:** "Approve the minutes of June 3, 2020" by Comm'r McCarthy, 2<sup>nd</sup> Comm'r Babson. Passed 3-0. Comm'r Babson gave permission to use his signature stamp.

**Media Questions:** None

**Public Comment**

Mr. Haas again asked the commissioners to indicate the applicable subsection under which they are entering non-public. He reiterated a previous point that County employees should be aware of how they can be paid (NH RSA 275:43).

**Manifest**

Chmn. Bevard announced the manifest of week ending June 3 - \$838,836.45

**CCHOC Superintendent Jason Henry**

1. Supt. Henry reported that the 2020 NH Association of Counties conference set to be hosted this year by Carroll County at North Conway Grand Hotel has been cancelled. NHAC is working to provide remote training opportunities to County employees who rely on the conference to get continuing education credit.
2. **MOTION:** "To approve the Thomson Reuters three-year contract and authorize the Chair to sign the contract" by Comm'r Babson, 2<sup>nd</sup> Comm'r McCarthy. Passed 3-0
3. Supt. Henry provided a packet of information from NH Bureau of EMS regarding County ability to purchase an AED at a reduced cost.

**Loading Dock Approach – Director of Maintenance Bob Murray**

**MOTION:** “Award the loading dock approach reconstruction project to GW Brooks of Freedom not to exceed \$34,918 and give permission to the Chair to sign” by Comm’r Babson, 2<sup>nd</sup> Comm’r McCarthy. Passed 3-0

**Treasurer Report – Joe Costello**

The auditor has sent a list of items needed from the finance office to begin the 2019 financial audit.

**Hale’s Location**

Currently, high school students are sent to Fryeburg Academy. Comm’r Babson suggested a policy be written in case parents wish to send their child to Kennett High instead. The family would be responsible for the difference in cost.

**Human Resources Department Head Report – Leslie Heaton**

Work done to ensure nursing home employees are now receiving covid-19 related weekly stipends. Ms. Heaton helped onboard new interns and employees in county attorney’s office. Open enrollment held last week of May. This week marks the first time there were no Covid-related absences at the nursing home.

**Executive Coordinator Report – Mellisa Seamans**

**MOTION:** “To have Minuteman Press print the annual report for \$356. 09 for 60 copies” by Comm’r McCarthy, 2<sup>nd</sup> Comm’r Babson. Passed 3-0

**MOTION:** “Accept license and service agreement from CivicPlus with total annual cost not to exceed \$2,625” by Chmn. Bevard, 2<sup>nd</sup> Comm’r Babson. Passed 3-0.

**MOTION:** “To give permission to the Chair to sign the CivicPlus agreement” by Chmn. Bevard, 2<sup>nd</sup> Comm’r Babson. Passed 3-0

**Public Comment**

None

**Non-Public Session (4-6)**

**MOTION:** “To enter into non-public session under RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself and RSA 91-A:3, II(a) The dismissal, promotion, or compensation of any public employee” by Chmn. Bevard, 2<sup>nd</sup> Comm’r McCarthy. Passed on roll call vote.

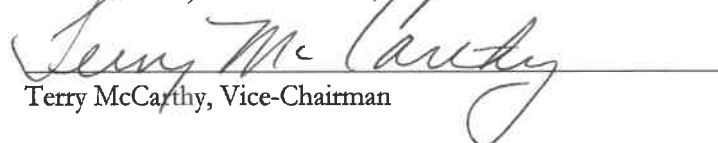
Meeting reconvened and motion passed to seal the minutes of all non-public sessions.

The meeting recessed for weekly check signing then adjourned.

Minutes approved on June 17, 2020

  
Amanda Bevard, Chairman

  
David Babson, Clerk

  
Terry McCarthy, Vice-Chairman