

**County of Carroll**  
**Commissioner's Meeting**  
Carroll County Administration Building  
**June 17, 2020**

**Meeting convened:** 9:00 a.m.  
**Members Present:** Amanda Bevard (Chair), Terry McCarthy (Vice-Chair)  
**Members Remotely:** David Babson (Clerk)  
**Present Remotely:** HR Generalist Leslie Heaton  
**Others Present:** Executive Coordinator Mellisa Seamans, Treasurer Joe Costello, Jon Rich (IT-Cyberton)  
**Public Present:** Rep. Ed Comeau (www.governmentoversite.com), Joe Hass of Gilmanton (Zoom), Susan Ticehurst (Zoom)

All votes during this meeting were taken via roll call. There were instructions posted on the administration building door for anyone wishing to enter for the meeting. The instructions to join the meeting remotely via Zoom were posted with the agenda on the County website and at the administration building entrances.

Call to Order  
Pledge of Allegiance

**Non-Public Sessions (1-3)**

**MOTION:** "To enter into non-public session under RSA 91-A:3, II (b) The hiring of any person as a public employee; and RSA 91-A:3, II(a) The dismissal, promotion, or compensation of any public employee; and RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself" by Chmn. Bevard, 2<sup>nd</sup> Comm'r McCarthy. Passed 3-0.

A motion passed to seal minutes of all sessions.

**Approval of Minutes**

**MOTION:** "Approve the minutes of June 10, 2020" by Comm'r McCarthy, 2<sup>nd</sup> Comm'r Babson. Passed 3-0. Comm'r Babson gave permission to use his signature stamp.

**Media Questions:** None

**Public Comment**

**Manifest**

Chmn. Bevard announced the manifest of week ending June 17 - \$60,564.

**Department Head Report – Sheriff Domenic Richardi**

Courts remain operating on limited basis. Staff supplied assistance to Conway and Wolfeboro during recent peaceful protests. The new tower is up (behind courthouse) awaiting equipment installation. The old tower will be dismantled and moved to the Eidelweiss (Madison) location. The grant requires the project to be completed End-July. Staff continue work under the opioid grant. The highway safety grant provides new equipment that has to be installed and operational by End-September. Staff has sufficient personal protective gear for increased covid-19 precautions. Deputies are not entering the dispatch room; the secretaries are working in separate offices. It is planned to sell one cruiser this year. The investigator hired by the county attorney's office will keep his law enforcement certification through the sheriff's department.

## Treasurer Report

None

## Hale's Location

A discussion about an invoice received from Conway School District will be held for non-public session June 24.

## Executive Coordinator Report – Mellisa Seamans

**MOTION:** “Send a letter to Mike Eldridge of Ossipee in recognition of his donation of wood chips for the blueberry field” by Comm’r McCarthy, 2<sup>nd</sup> Comm’r Babson. Passed 3-0

**MOTION:** “Send letter to Mark McConkey of Freedom in recognition of his donation of labor and materials for the walking path project” by Comm’r McCarthy, 2<sup>nd</sup> Comm’r Babson. Passed 3-0

The commissioners signed previously approved 2020 and 2018 minutes that had not been signed.

Mr. Rich explained that the bookkeeper and finance director manage what is in the county business share drive. The finance director determines which employees have access to it. There is currently no system-wide share folder. Coord. Seamans will send a request for access to the drive to the finance director.

Rep. Glenn Cordelli asked for an appointment on the June 24 agenda to give a presentation of his ideas for future use of the Annex building. The commissioners agreed.

## Commissioners' Comments

Comm’r Babson attended the UNH Cooperative Extension Advisory Board meeting. The high tunnel on the complex will not be used this year. There is one vacancy on the board.

Comm’r Babson said he has received no emails from the commissioners@carrollcountynh.net email address that was supposed to forward to the three commissioners.

**MOTION:** “To pay the invoice from Plodzik and Sanderson in the amount of \$2,857” by Comm’r McCarthy, 2<sup>nd</sup> Chmn. Bevard. Passed 3-0 (These funds were encumbered from 2019)

**MOTION:** “To open the administration building to the public July 1” by Chmn. Bevard, 2<sup>nd</sup> Comm’r McCarthy for discussion.

Screening procedures and the policy of masks required will remain in place. The registry of deeds will have installed plexiglass at customer service counters and the same will be done at the administrative assistant’s desk in the commissioners’ office. The estimated cost of the commissioners’ office plexiglass barrier is \$200 and is likely reimbursable through covid-19 grant money.

## Public Comment

At the suggestion of Rep. Comeau, the commissioners agreed to write a letter of appreciation for all who worked to expedite and to complete the Route 28/171 roundabout. Coord. Seamans will work on this.

Mr. Haas noted that the number of non-public sessions on the video of the June 10 meeting do not match the number of sessions listed in the June 10 minutes. Mr. Haas again asked that the commissioners give the specific reason for going into non-public sessions. He is particularly interested in sessions in which the commissioners discuss compensation. He said the reasons currently being read are too vague and he is compelled to have the

law changed to require a specific subsection of the exemption being read in public. Comm'r McCarthy is taking a right-to-know class on June 19 and will ask for clarification about the requirements.

Minutes approved on 6/24/2020

Amanda J. Bevard  
Amanda Bevard, Chairman

David L. Babson Jr.  
David Babson, Clerk

Terry McCarthy  
Terry McCarthy, Vice-Chairman

