

County of Carroll
Commissioner's Meeting
Carroll County Administration Building
September 16, 2020

Meeting convened: 9:00 a.m.
Members Present: Amanda Bevard (Chair), David Babson (Clerk)
Members Absent: Terry McCarthy
Others Present: Treasurer Joe Costello, Director of Maintenance Bob Murray, HR Director Christopher Heroux
Public Present: Rep. Ed Comeau (www.governmentoversite.com), Clearview TV (via Zoom), Daymond Steer (Conway Daily Sun), Dale Drew, Tim Brown
Recording Clerk: Executive Coordinator Mellisa Seamans

Call to Order
Pledge of Allegiance

Media Questions

Mr. Steer asked for comment about the letter addressed to the commissioners from Hilary Henry, wife of former CCHOC Superintendent Jason Henry. Chmn. Bevard said she would need a chance to read the letter before commenting.

Public Comment

None

Department Head Report – HR Director Christopher Heroux

Dir. Heroux is doing research and may create an employee survey into possible options for employee medical insurance. As requested, he will ask Interlocal Trust the status of any refund check being issued to the County. Dir. Heroux has assisted with several hires in the past month including the deputy jail superintendent and chief financial officer. HR has been trying to conduct exit interviews with all employees who leave. He has a goal of creating a welcome packet for new county employees.

Checkmate

Chmn. Bevard said the board voted to have her sign an addendum provided by Checkmate.

Twin Rivers Agreement

MOTION: "To approve the Twin Rivers service agreement" by Comm'r Babson, 2nd Chmn. Bevard. Passed 2-0

This 2021 agreement is for the copier in registry of deeds.

Boiler Room Door

The commissioners opened two bids received for replacement of the administration boiler room exterior door. New England School Services of Medford, Mass. bid \$9,100 and A&B Lock and Security of Gilford, NH bid \$5,017.30. Dir. Murray will review the bids and return with a recommendation.

Commissioners Office Window – Administration Building

Project did not go out for proposals because it is less than \$5,000. Dir. Murray solicited bids from three companies. Granite State Glass of Wolfeboro provided a quote of \$4,070.22. Decision on hold until Comm'r McCarthy returns.

Maintenance - Other

Dir. Murray reported the loading dock leveler and approach projects are complete. The Annex and jail roof repairs are complete.

Blueberry Field MOU

Dale Drew and Tim Brown were present to discuss the blueberry operation to benefit the Scouts in 2021. Very good crop this year Planning to have a pick-your-own operation in 2022 to supplement the picking being done by the troops. In 2018, the troops earned \$300; in 2019 \$900; and in 2020 over \$5,000. The scouts put in 595 hours of volunteer time (Moultonborough troop 302 hours, Tamworth 287 hours, and Conway 6 hours). The group is exploring ways to deter birds from the bushes. Mr. Drew and Mr. Brown will return to the September 30 meeting with a proposed business plan and MOU. Comm’r Babson stressed the importance of the volunteers communicating with the public works director when they are going to be onsite. The bushes will need to be mulched. Mr. Drew is looking for donations.

Commissioners Comments & Reports

Chmn. Bevard suggested the letter received from the former jail superintendent’s wife be held until next week to give the commissioners a chance to read the letter.

Office Space – County Attorney’s Office

Dir. Murray said he is not opposed to someone trying to address office needs but it is his job to make sure it is done properly. There is a Halon system in the vault where the county attorney proposes to build a workspace for an employee. The procedure should be to bring the vision to an architect who can develop a plan.

Non-Public Session

Non-public Session 1

MOTION: To enter into non-public session under RSA 91-A:3, II(b) the hiring of any person as a public employee

Non-public Session 2

MOTION: To enter into non-public session under RSA 91-A:3, II(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted

Non-public Session 3

MOTION: To enter into non-public session under RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant

Non-public Session 4

MOTION: RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant

by Comm’r Babson, 2nd Chmn. Bevard. Passed on roll call vote.

A motion passed 2-0 to seal the minutes of this session.

Other

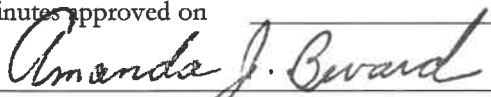
Chmn. Bevard announced the commissioners have hired Fergus Cullen to the position of chief financial officer. He will begin work on September 21.

Chmn. Bevard announced the commissioners have voted to contract with Batchelder Associates, PC for the 2020 financial audit.

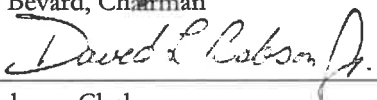
Chmn. Bevard announced the commissioners have voted to hire Sean Eldridge to the position of Carroll County Jail Deputy Superintendent.

Discussion about the proposed White Horse Recovery 28-bed facility to be located on the County water system. Chmn. Bevard suggested the County should engage the services of an engineer to determine the capacity of the system.

Minutes approved on



Amanda Bevard, Chairman



David Babson, Clerk

_____ ABSENT _____
Terry McCarthy, Vice-Chairman

