

County of Carroll
Commissioner's Meeting
Carroll County Administration Building
August 12, 2021

Present: Chairman Terry McCarthy, Vice-Chairman Matthew Plache, Clerk Kimberly Tessari, Treasurer Joe Costello, Director of Maintenance Bob Murray, Executive Coordinator Mellisa Seamans, Ed Comeau (GovernmentOversite.com), Daymond Steer (Conway Daily Sun), Tony Fallon (Architect)

Call to Order 9:05 a.m.

Pledge of Allegiance

Approval of Meeting Minutes

MOTION: “Approve the July 28, 2021 meeting minutes” by Comm’r Plache, 2nd Comm’r Tessari. Passed 3-0

MOTION: “Approve the August 5, 2021 meeting minutes” by Comm’r Plache, 2nd Comm’r Tessari

Media Questions

Mr. Steer asked the status of hiring a chief financial officer. Chmn. McCarthy said the board hopes to have someone within the next month, not many applications have been received.

Mr. Steer asked about the progress in deciding how to spend the ARPA funding. Chmn. McCarthy said the board is working on a proposal. Chmn. McCarthy has suggested that non-profits that have applied for County funding request the funding from their respective towns. She noted that several towns have not applied for their share of the Federal funds.

Manifest

The accounts payable manifest for August 6 was \$74,254.81.

Treasurer Report

The draft 2020 audit has been received and being reviewed before releasing to the public. The second quarter 2021 financials are posted on the County website.

Department Head Report – Director of Maintenance Bob Murray

Dir. Murray submitted a written report ahead of the meeting. (Attached)

Personnel Policies

The board reviewed three policies - Payment for Hours Worked & Pay Classification, Vacation Policy, and Nepotism Policy. The drafts will be distributed to department heads for review and comment. Dir. Heroux will work with the payroll coordinator to prepare a report detailing accrued non-union employee vacation time currently on the books.

Water System Improvement Study Contract

MOTION: “To authorize Chairman McCarthy to sign the water study contract” by Comm’r Plache, 2nd Comm’r Tessari. Passed 3-0

Commissioners Comments and Reports

Comm’r Plache said what happened at the Conway School Board meeting will not happen here. The commissioners expect adult behavior at their meetings.

Architect Contract – Annex – Tony Fallon

The commissioners will meet with Mr. Fallon August 16 at 10 a.m. for a walkthrough of the Annex to better understand the board’s vision for the future of the building.

The board envisions making the building useable by the public again. Focus is on emergency preparedness center in future pandemic or natural disaster. Renovating the kitchen and dining room, converting rooms to office space to support small businesses. It probably will not be a child care or day care center but rather focused on adults.

Media Questions

None

Public Input

None

Non-Public Session

On a motion by Comm’r Plache, 2nd Comm’r McCarthy and a 2-0 roll call vote, the commissioners voted to enter into nonpublic session under NH RSA 91-A:3, II (a) and (c). The board reconvened the public meeting and voted to seal the minutes.

Minutes approved on ___August 26, 2021___

Terry McCarthy, Chairman

Matthew Plache, Vice-Chairman

Kimberly Tessari, Clerk