

**County of Carroll**  
**Commissioner's Meeting**  
Carroll County Administration Building  
**August 26, 2021**

**Present:** Vice-Chairman Matthew Plache, Clerk Kimberly Tessari, Treasurer Joe Costello, Executive Coordinator Mellisa Seamans, Sheriff Domenic Richardi, DPW Director Will DeWitte, HR Director Christopher Heroux, Ed Comeau (GovernmentOversite.com), Representative Lino Avellani (remote), Representative Jonathan Smith (remote), Representative Glenn Cordelli (remote), Dallas Emery, Daymond Steer (Conway Daily Sun)

**Absent:** Chairman Terry McCarthy

**Call to Order** 9:37 a.m.

**Pledge of Allegiance**

**Media Questions**

In response to a question from Mr. Steer, Comm'r Plache spoke to the President's Order that staff at nursing homes that accept federal funding must have the COVID vaccine. MVC has staffing challenges and this will cause further staffing issues. Requiring the vaccine creates a second class of citizens "medical apartheid". The County will follow Federal law.

**Public Comment**

Mr. Emery asked if the commissioners are going to fight for the employees that choose not to be vaccinated.

**Approval of Meeting Minutes**

**MOTION:** "To approve the minutes of August 12, 2021" by Comm'r Tessari, 2<sup>nd</sup> Comm'r Plache. Passed 2-0

**MOTION:** "To approve the minutes of August 19, 2021" by Comm'r Tessari, 2<sup>nd</sup> Comm'r Plache. Passed 2-0

**Manifest**

The accounts payable manifest for August 20 was \$133,325.12.

**Hale's Location**

**MOTION:** "To authorize the Treasurer to sign a check payable to Town of Conway in the amount of \$1,885" by Comm'r Plache, 2<sup>nd</sup> Comm'r Tessari. Passed 2-0

**Treasurer Report**

The July budget versus actual report and bank account reconciliations are expected by August 31.

**Department Head Report – Sheriff Domenic Richardi**

The communications grant was set to end August 31. An extension has been granted to mid-September due to delay because of lack of equipment availability. Ossipee Valley Mutual Aid Association is funding additional work to simulcast the Wakefield area. Substance Abuse Grant application has been submitted. The second cruiser from 2020 is set to be in service August 30. The 2021 budgeted cruisers are set to be built in September. There is one open deputy position and one full-time dispatch position. Superior Court is back to a mask mandate.

**Underwood Engineers – Water System Improvement Study**

Meeting with the commissioners prior to touring the water system and meeting in more detail with Dir. DeWitte. Comm'r Tessari asked for a ballpark cost of needed improvements as soon as possible to include in

the ARPA funding request. There are several other funding sources that can be used through NH Department of Environmental Services, CDBG and Rural Development grants/loans, etc.

**Line-Item Transfers**

**MOTION:** “To approve line-item transfer 2021-05 from account number 9370.070 to account number 9370.074 in the amount of \$525” by Comm’r Tessari, 2<sup>nd</sup> Comm’r Plache. Passed 2-0

**MOTION:** “To approve line-item transfer 2021-06 from account number 4103.009 to account number 4103.005 in the amount of \$500” by Comm’r Tessari, 2<sup>nd</sup> Comm’r Plache. Passed 2-0

**Records Management System – Register of Deeds Lisa Scott**

**MOTION:** “Authorize spending up to \$56,000 from the Deeds Equipment Fund to purchase hardware equipment needed to run the Deeds Office” by Comm’r Plache, 2<sup>nd</sup> Comm’r Tessari. Passed 2-0

**2022 Budget Process**

**MOTION:** “To adopt the proposed 2022 budget schedule for planning purposes” by Comm’r Tessari, 2<sup>nd</sup> Comm’r Plache. Passed 2-0

Comm’r Plache said the employee medical insurance expenses should be allocated to the individual departments in 2022.

**Other Business**

Securus Law Library Contract – Hold to September 2 meeting.

Employee Health Insurance Request for Proposals

**MOTION:** “Extend the RFP deadline from August 20 to September 9” by Comm’r Tessari, 2<sup>nd</sup> Comm’r Plache. Passed 2-0

Personnel Policies – Hold to September 2 meeting.

**Public Comment**

Mr. Emery read a list of doctors and suggested the commissioners consider their advice about the COVID vaccine.

**Non-Public Session**

On a motion by Comm’r Tessari, 2<sup>nd</sup> Comm’r Plache and a 2-0 roll call vote, the commissioners voted to enter into nonpublic session under NH RSA 91-A:3, II (a) and (c). The board reconvened the public meeting and voted to seal the minutes.

Minutes approved on \_\_\_\_\_September 2, 2021\_\_\_\_\_

\_\_\_\_\_  
Terry McCarthy, Chairman

\_\_\_\_\_  
Matthew Plache, Vice-Chairman

\_\_\_\_\_  
Kimberly Tessari, Clerk