

County of Carroll
Commissioner's Meeting
Carroll County Administration Building
January 5, 2023

Present: Chairman Terry McCarthy, Vice-Chairman Matthew Plache, Clerk Kimberly Tessari, Facilities Director Bob Murray, County Attorney Michaela Andruzzi, Executive Coordinator Mellisa Seamans, Ed Comeau (www.governmentoversite.com)

Pledge of Allegiance

Media Questions

None

Public Comment

Howard Chandler
Cheryl Lang
Patti Cain

Susan Dodier – I need this job to be filled. This isn't a box warehouse. Staff development.

Approval of Meeting Minutes

MOTION: **"To approve the December 1, 2022 meeting minutes"** by Comm'r Plache, 2nd Chmn. McCarthy. Passed 2-0

Manifest Approval

Accounts Payable	Nov 30 2022	\$51,799.02
Payroll	Dec 2 2022	\$329,713.85
Accounts Payable	Dec 7 2022	\$116,620.07
Payroll	Dec 9 2022	\$200,323.05

Hale's Location

MOTION: **"Authorize the treasurer to sign a check in the amount of \$1,000 payable to Bartlett Town Clerk for election expense"** by Comm'r Plache, 2nd Chmn. McCarthy. Passed 2-0

MOTION: **"Authorize the treasurer to sign a check in the amount of \$44,704 payable to Conway School District"** by Comm'r Plache, 2nd Chmn. McCarthy. Passed 2-0

The Board received the November profit and loss statement for review. The Board received the three-year Conway School District for review and approval. No action taken.

The Board received the Hale's Location proposed 2023 budget for review and approval. No action taken.

Checkmate Payroll Services Contract

The Board received for review and approval. No action taken.

Underwood Engineering – ESR #3

MOTION: “Approve and authorize the Chair to sign once a signed copy has been received from Underwood Engineering” by Comm’r Plache, 2nd Chmn. McCarthy. Passed 2-0

Funding Transfers

In separate motions, the Board voted 2-0 to approve funding transfer requests 2022-25 through 2022-34. Comm’r Plache complimented DPW Dir. DeWitte on his thorough funding transfer request explanation.

RFP – Pharmacy Services

MOTION: “To approve and issue the request for proposals” by Comm’r Plache, 2nd Chmn. McCarthy. Passed 2-0

Other Business

- Admin. Brown reported staffing at critically reduced level. Had to bring in two new agency staff. Resident census is at 93 of 103.

Non-Public Session

MOTION: “To enter into non-public session under NH RSA 91-A:3, II (a), (c), (d)” by Comm’r Plache 2nd Chmn. McCarthy. Passed 2-0 on roll call vote. The board reconvened and voted 3-0 to seal the minutes.

Comm’r Tessari arrived during the non-public sessions.

Minutes approved on __January 5, 2023__

Terry McCarthy, Chairman

Matthew Plache, Vice-Chairman

Kimberly Tessari, Clerk