

**County of Carroll**  
**Commissioner's Meeting**  
Carroll County Administration Building  
**March 31, 2022**

**Present:** Chairman Terry McCarthy, Vice-Chairman Matthew Plache, Clerk Kimberly Tessari, Ed Comeau (www.governmentoversite.com), Treasurer Joe Costello; Dan Yule, Marion Claus, and Jim Miller (Institute for Classical Culture/North Star Academy); Lynette Carney and Kyle Ruprecht (Underwood Engineer); Catherine DuFault (Carroll County Conservation District); Executive Coordinator Mellisa Seamans

**Pledge of Allegiance**

**Public Comment**

None

**Media Questions**

None

**Institute for Classical Culture**

Dan Yule, Marion Claus, and Jim Miller from Institute for Classical Culture/North Star Academy attended and discussed with the Board their need to find suitable space for their proposed new charter school. They expect to have their Charter approved by June. Hillsdale 1776 Curriculum is their sister school with approved charter.

Plans are to start with K-4 education and then expand in the future to K-8. Brief discussion about the Carroll County Courthouse, currently owned by Ossipee Historical Society. The old County nursing home (Annex) is not available to meet their space needs. Chmn. McCarthy offered to connect the group with Executive Councilors.

**Underwood Engineering – Status Update; Project Roadmap (Water System)**

Prior to the meeting, several documents provided by Underwood Engineers and discussed during this meeting:

ESR#2 - “begin the recommended work associated with the source water evaluation, including an evaluation of source capacity. Also included is preliminary design for replacement of the system hydrants and Old Route 28 water main, and funding assistance. Finally, final design of the improvements at the source (meter/chlorination) building and storage tank are included in this scope.”

ESR#3 - Funded with NH Department of Environmental Services planning grant; Includes evaluation and preliminary design associated with source building and storage, meters at Carroll County buildings, and new residential meters and radios.

Project Roadmap

Funding Summary

Dir. DeWitte offered that the DPW can do some of the work to offset project costs. He suggested using his selected vendors for hydrants and residential meters. The costs in the projections are fluid and are subject to supply and contractor availability. Billing will include project updates. Tasks will be authorized by DPW before initiated. The board will review the updated ESRs at their next meeting.

**Carroll County Farm Day**

Catherine DuFault attended to discuss the Commissioners' idea to bring back the tradition of Carroll County Farm Day this year. Chmn. McCarthy will contact DuFault to assist with forming a committee.

**Approval of Minutes**

- MOTION:** “To approve the minutes of March 24, 2022” by Comm’r Plache, 2<sup>nd</sup> Comm’r Tessari. Passed 3-0
- MOTION:** “To approve the minutes of March 17, 2022” by Comm’r Tessari, 2<sup>nd</sup> Comm’r Plache. Passed 3-0
- MOTION** “To approve and keep sealed the March 17 nonpublic minutes, session 1 and 2” by Comm’r Tessari, 2<sup>nd</sup> Comm’r Plache. Passed 3-0
- MOTION** “To approve and keep sealed the nonpublic session 1 and 3 minutes of March 24 and approve but release session 2 from same date” by Comm’r Tessari, 2<sup>nd</sup> Comm’r Plache. Passed 3-0

**Manifest**

Accounts Payable \$452,455.39

Payroll \$238,989.82

**Treasurer Report**

Used \$1 million of tax anticipation note to date.

**Hales Location**

None

**Other Business**

The Board receive letters of appreciation from Vaughan Community Services and Wolfeboro Board Museum for the County donation of ARPA funding.

Chmn. McCarthy read the following public hearing notice into the record:

“Carroll County Commissioners will meet Thursday, April 14, 2022 at 9:00 a.m. at 95 Water Village Road, County Administration Building, 2<sup>nd</sup> Floor Meeting Room, Ossipee, New Hampshire for their regular weekly meeting and to conduct a public hearing.

**Public Hearing – Capital Reserve Change of Purpose**

To consider renaming the previously established Water Tower Capital Reserve Fund to “Accrued Benefits Liability and Sick Bank Non-Capital Reserve Fund” for the purpose of providing payment of accrued time owed to employees upon separation or retirement and to provide a Sick Bank for use by County employees whose accrued time is exhausted and to designate the Carroll County Board of Commissioners as agents to expend from said fund”

**Non-Public Sessions**

- MOTION:** “To enter non-public session under NH RSA 91-A:3, II (a) by Comm’r Tessari, 2<sup>nd</sup> Comm’r Plache. Passed 3-0 on roll call vote. The board reconvened and voted to seal the non-public session minutes 3-0.

Minutes approved on \_\_\_\_April 14,2022\_\_\_\_\_

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Terry McCarthy, Chairman

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Matthew Plache, Vice-Chairman

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Kimberly Tessari, Clerk