

**County of Carroll**  
**Commissioner's Meeting**  
Carroll County Administration Building  
**January 27, 2022**

**Present:** Chairman Terry McCarthy, Vice-Chairman Matthew Plache, Clerk Kimberly Tessari, Treasurer Joe Costello, Maintenance Director Bob Murray, Executive Coordinator Mellisa Seamans, Ed Comeau (www.governmentoversite.com)

**Pledge of Allegiance**

**Public Comment**

None

**Media Questions**

None

**Approval of Meeting Minutes**

**MOTION:** "Approve January 20, 2022 meeting minutes" by Comm'r Tessari, 2<sup>nd</sup> Chmn. McCarthy. Passed 2-0. Comm'r Plache absent for the vote.

**Manifest**

A/P -January 14	\$592,142.84
Payroll-January 14	\$227,959.52
Covid Stipends(ARPA)	\$546,057.42

**Vehicle Auction – Bid Openings & Award**

The board opened and announced 29 bids received in response County vehicle auction advertisement. (bid sheets attached for the record)

**MOTION:** "To award the bids as recommended by Director Murray" by Comm'r Plache, 2<sup>nd</sup> Comm'r Tessari. Passed 3-0

**Treasurer Report**

Treas. Costello is pushing to get tax anticipation note closed as soon as possible given that interest rates are increasing.

**Line Item Transfer**

**MOTION:** "To approve line item transfer #29 for the sheriff's department totaling \$1,517" by Comm'r Tessari, 2<sup>nd</sup> Chmn. McCarthy. Passed 2-0

**Encumbrances**

**MOTION:** "To approve the request to encumber \$55,000 from the IT budget and \$4,000 from the DPW budget" by Comm'r Plache, 2<sup>nd</sup> Comm'r Tessari. Passed 3-0

**Non-Public Session**

**MOTION:** "To enter into a non-public session under NH RSA 91-A, II (b)" by Comm'r Tessari, 2<sup>nd</sup> Comm'r Plache. Passed by roll call vote 3-0

The board reconvened and chose not to seal the minutes.

**MOTION:** "To approve the hiring of Samantha Brown and Jane LaFlamme at the jail," By Comm'r Plache, 2<sup>nd</sup> Comm'r Tessari. Passed 3-0

**Non-Public Session**

**MOTION:** “To enter into a non-public session under NH RSA 91-A, II (c)” by Comm’r Tessari, 2<sup>nd</sup> Comm’r Plache. Passed by roll call vote 3-0

The board reconvened voted unanimously to seal the minutes.

**Review of Non Public Meeting Minutes**

On motions by Comm’r Tessari, 2<sup>nd</sup> by Comm’r Plache, the board voted unanimously to approve the following:

1. Add section “g” as the reason the board entered in non-public session for session 2 on January 13, 2021.
2. Approve and keep sealed the minutes of January 13, 2021, session 2
3. Approve and keep sealed the January 13, 2021 session 3 minutes
4. Approve and release the January 20, 2021, Session 1 minutes
5. Approve and keep sealed the January 20, 2021, Session 2 minutes
6. Approve and release the January 20, 2021, Session 3 minutes
7. Approve and keep sealed the January 20, 2021, Session 4 minutes
8. Approve and release the January 27, 2021, Sessions 1,2,3,4 minutes
9. Approve and keep sealed the January 27, 2021, Session 5 minutes.
10. After review of the non-public minutes of sessions held on January 13, January 20, and January 27, 2021 all are approved and designated as previously stated.

**CDBG Hearing**

The public hearing previously scheduled for 3:00 p.m. today and regarding the Bluebird Project Community Development Block Grant has been cancelled as the Board awaits additional documentation.

**Other Business**

Comm’r Plache will arrange a tour at the Annex for the Cooperative Extension.  
The Delegation is meeting Saturday, February 5, 2022 at 11:00 a.m. to continue work on the 2022 budget.

Meeting Adjourned at 11:32 a.m.

Minutes approved on \_\_\_\_\_ February 10, 2022\_\_\_\_\_

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Terry McCarthy, Chairman

\_\_\_\_\_  
Matthew Plache, Vice-Chairman

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Kimberly Tessari, Clerk