

**County of Carroll**  
**Commissioner's Meeting**  
Carroll County Administration Building  
**July 28, 2021**

**Present:** Chairman Terry McCarthy, Vice-Chairman Matthew Plache, Clerk Kimberly Tessari, Treasurer Joe Costello, Director of Maintenance Bob Murray, Register of Deeds Lisa Scott, MVC Administrator Deirdra Brown, Executive Coordinator Mellisa Seamans, Ed Comeau (GovernmentOversite.com), Maureen Callahan and Steve Berndorf of USource

Call to Order 9:00 a.m.

**Pledge of Allegiance**

**Approval of Meeting Minutes**

**MOTION:** "To approve the July 21, 2021 meeting minutes" by Comm'r Plache 2<sup>nd</sup> Comm'r Tessari. Passed 3-0

**Media Questions**

None

**Public Comment**

Julie Dolan of Sandwich following up on the request for ARPA funding for broadband.

**Manifest**

The payroll manifest for July 23, 2021 is \$207,476.03

The accounts payable manifest for July 23, 2021 is \$868,365.07

**Line-Item Transfer Requests**

None

**Hale's Location**

The insurance company is asking for a lot of personal information from the tax collector to process the bonding. Ms. Leighton is uncomfortable to sending her tax returns, monthly expenses, etc. Discussion about changing the Hale's Location position from subcontractor to County employee. No decision.

**Treasurer's Report**

The finance director provided the June bank reconciliations and the June budget versus actual reports today. Chmn. McCarthy spoke to the auditor regarding the 2020 audit. The draft should be received in the next 10 days. The auditor is changing several things in the way the accounting is done and correcting various other problems.

**Expansion of credit card offerings – Register Lisa Scott**

Reg. Scott would like to let customers use credit cards to pay for transfer tax and LCHIP fees rather than have them write three separate checks when recording deeds. She will forward the contract to the commissioners for their further review.

**Bid Opening – Land Records Management System**

Three vendors submitted bids – Fiddlar, Avenu and AIT LLC. Bids will be scanned and kept on file in the business office. Reg. Scott will review all bids and return to a future meeting with a recommendation.

**Insurance Premium Holiday**

County received notice from Primex of premium holiday distributions for Worker’s Compensation (\$112,935.62), Property & Liability (\$49,617.11) and Unemployment Compensation (\$13,898.09).

**MOTION:** “To apply these credits to the 2022 invoices” by Comm’r Plache, 2<sup>nd</sup> Comm’r Tessari. Passed 3-0

**NH DHHS Transfer of Public Funds Agreement**

This agenda item held to August 5.

**Commissioners Comments and Reports**

County has received several requests from regional agencies for ARPA funding. The board will hear presentations from these agencies at their August 5 meeting.

**USource – Solar Energy**

Consideration of using ARPA funds to install solar arrays at the County complex. Seven to eight-year payback of investment (\$3 million); requires 10 acres for 2 megawatt array. USource will provide additional information to the commissioners within the week.

**Collective Bargaining**

Comm’r Plache will serve on the management team for the MVC union contract negotiations and Comm’r Tessari on the Sheriff’s Department negotiations.

**Non-Public Session**

On a motion by Comm’r Tessari, 2<sup>nd</sup> Comm’r Plache and a 3-0 roll call vote, the commissioners voted to enter into nonpublic session under NH RSA 91-A:3, II (c). The board reconvened the public meeting and sealed the minutes of all sections.

**Media Questions**

None

**Public Comment**

None

Meeting adjourned at 12:43 p.m.

Minutes approved on \_\_\_\_\_ August 12, 2021\_\_\_\_\_

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Terry McCarthy, Chairman

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Matthew Plache, Vice-Chairman

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Kimberly Tessari, Clerk