

County of Carroll
Commissioner's Meeting
Carroll County Administration Building
August 5, 2021

Present: Chairman Terry McCarthy, Vice-Chairman Matthew Plache, Clerk Kimberly Tessari, Treasurer Joe Costello, Director of Maintenance Bob Murray, Register of Deeds Lisa Scott, Sheriff Domenic Richardi, MVC Administrator Deirdra Brown, Director of Maintenance Bob Murray, Executive Coordinator Mellisa Seamans, Ed Comeau (GovernmentOversite.com)

Call to Order 9:05 a.m.

Pledge of Allegiance

Approval of Meeting Minutes

Approval of July 28 meeting minutes held to next meeting.

Land Records Management Bid Recommendation – Register of Deeds Lisa Scott

Reg. Scott recommends the bid from AIT, LLC. Changing vendors results in the County purchasing the hardware rather than leasing and purchasing the software rather than licensing the use of annually. Reg. Scott suggests funding the cost of the program, equipment, disaster recovery and IT with ARPA funding (\$240,000). Disaster recovery is buying space on remote hosting web server.

MOTION: “Go with the AIT proposal with the proviso that it passes muster after the demo” by Comm’r Plache, 2nd Comm’r Tessari. Passed 3-0

Non-Public Session

On a motion by Comm’r Tessari, 2nd Comm’r Plache and a 3-0 roll call vote, the commissioners voted to enter into nonpublic session under NH RSA 91-A:3, II (c) and (g). The board reconvened the public meeting and sealed the minutes of the session.

***** The board recessed at 9:35 a.m. for a non-meeting with legal counsel. Reconvened at 10:30 a.m.****

Substance Abuse Grant – Sheriff Domenic Richardi

Sheriff Richardi requested the commissioners approve submission of the grant application. Law Enforcement Substance Abuse Reduction Initiative (formerly Granite Hammer) \$20,000. Pays time and half rate and open to officers throughout the County to participate in June 2022. There is an uptick of drugs in the area. Comm’r Tessari abstained from the vote because she is employed by the grant issuance office at State of NH.

MOTION: “Authorize Chairman McCarthy to sign the grant application” by Comm’r Plache, 2nd Comm’r McCarthy. Passed 2-0-1.

Mr. Comeau asked if the grant review policy was followed. Chmn. McCarthy said if the grant is awarded it will then go through the grant review process for acceptance.

Non-Public Session

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Regional Agency Requests for ARPA Funding

- a. Ossipee Community Center – Missy Ames
\$220,000 to hire executive director, building improvements and ADA compliance.

- b. Gibson Center for Senior Services – Dr. Marianne Jackson
\$78,500 for AC/ventilation system improvements
- c. Carroll County Broadband – Rick Hiland
\$30,000 to hire consultant to assist with Carroll County Communications District
- d. Sandwich Broadband Committee – Julie Dolan
Total cost estimate to bring broadband to entire town is \$3 million. Town of Sandwich is using their entire ARPA allotment (\$142,169) towards broadband. Agreement of cooperation with NH Broadband (subsidiary of NH Electric Cooperative). Fifteen percent of Sandwich not NHEC but Eversource. Requests any contribution County can give towards project.
- e. Carroll County Adult Education – Crystal Sawyer
\$155,735 Staffing, technology, food, site assessment. Interest in running cooking classes in Annex
- f. Kingswood Youth Center – Zachary Porter
\$30,042 Mentoring services, food pantry.
- g. Moultonboro/Sandwich Senior Meals – Donna Grow, Misty Ryder
\$10,929 Kitchen Equipment

Annex

The board discussed the current layout with Dir. Murray. Suggestion to devote a full wing for maintenance and storage purposes to free up entire core for other possible purposes.

ARPA – Loss of Revenue

Comm’r Plache said the County needs to get an accounting of the revenue lost in 2020. Chmn. McCarthy said the finance director is working on this and it will be completed after the 2020 audit.

Manifest

Accounts payable manifest for July 28, 2021 \$91,828.44

Hale’s Location

The commissioners (selectmen) will be making the Hale’s Location bank deposits until bonding as required by law is in place for the tax collector. The board will explore changing this position from subcontractor to County employee.

MOTION: “To authorize the treasurer to sign the monthly stipend check payable to Ms. Leighton” by Comm’r Tessari, 2nd Comm’r Plache. Passed 3-0

NH DHHS Transfer of Public Funds Agreement

MOTION: “To authorize the finance director to sign this agreement on behalf of the County” by Comm’r Plache, 2nd Comm’r Tessari. Passed 3-0

2nd Quarter Financial Reports

MOTION: “To authorize the executive coordinator to publicly release the 2nd Quarter 2021 budget reports” by Comm’r Plache, 2nd Comm’r Tessari. Passed 3-0

Other Business

The board approves of the revised contract termination language proposed by Underwood Engineering for the water system study contract.

Chmn. McCarthy has been invited to attend the Thunder Over New Hampshire Air Show at Pease ANGB in Portsmouth September 12. A KC-46 will be named for Carroll County at the event.

Chmn. McCarthy attended the first meeting of the committee developing the Source Protection Study Committee. The mission statement is “To provide the Carroll County Complex community a safe and reliable source of drinking water and fire suppression at a reasonable cost now and in the future”.

Chmn. McCarthy received a letter from NH Attorney General’s Office announcing the County has been awarded the victim witness services grant. This will now go through the grant review process.

Non-Public Session

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Meeting adjourned at 1:48 p.m.

Minutes approved on _____August 12, 2021

Terry McCarthy, Chairman

Matthew Plache, Vice-Chairman

Kimberly Tessari, Clerk