

County of Carroll
Commissioner's Meeting
Carroll County Administration Building
September 16, 2021

Present: Chairman Terry McCarthy, Vice-Chairman Matthew Plache, Clerk Kimberly Tessari, Register of Deeds Lisa Scott, HR Director Christopher Heroux, Payroll Coordinator Ruby-Ann Nugent, Executive Coordinator Mellisa Seamans, Ed Comeau (GovernmentOversite.com)

Pledge of Allegiance

Media Questions

None

Public Comment

None

Approval of Meeting Minutes

MOTION: "To approve the minutes of September 9, 2021" by Comm'r Plache, 2nd Comm'r Tessari. Passed 3-0.

Manifest

The manifest for September 10, 2021 was \$116,327.51
The payroll manifest for September 10 was \$274,036.27

Salaried Employee Timekeeping

At the request of the board, Coord. Nugent contacted payroll provider Checkmate about having salaried employees use the time clock. Checkmate needs to do some programming but no anticipated issues. The board agreed to the practice taking affect October 3. Comm'r Tessari suggested drafting a policy so department heads can share the information with their employees.

Anti-Nepotism Policy

MOTION: "To reconsider the anti-nepotism policy" by Comm'r Plache, 2nd Comm'r Tessari. Passed 3-0

The policy does not reflect the board's intent that it is interdepartmental and no county-wide.

Hale's Location

The board reviewed the January to August profit and loss report.

Treasurer Report

MOTION: "To allow the Treasurer to pursue tax-anticipation note borrowing for 2022" by Comm'r Plache, 2nd Comm'r Tessari. Passed 3-0

Department Head Report – Register of Deeds Lisa Scott

The gross revenue is increased 47% over 2020. Staff is taking Covid precautions in the office and asking visitors to continue to don masks. The board signed the application for changing the Deeds website address to CarrollCountyNHDeeds.gov.

Non Public Session: On a motion by Comm'r Tessari, 2nd Comm'r Plache and a 3-0 roll call vote, the commissioners voted to enter into nonpublic session under NH RSA 91-A:3, II (g) The board reconvened.

Non Public Session:

MOTION: **‘To come out of non-public session and amend the previously voted subsection from g to i, to seal the minutes of the session, and move into non-public session under subsection b’** by Comm’r Tessari, 2nd Comm’r Plache. Passed on roll call vote 3-0

The board voted to reconvene and seal the minutes.

Securus Law Library

MOTION: **“To approve the Securus Law Library contract and authorize Superintendent Sean Eldridge to sign it”** by Comm’r Plache, 2nd Comm’r Tessari. Passed 3-0

Commissioners Comment & Reports

Comm’r Plache reported that the commissioners wrote a letter to the Governor requesting that he oppose vaccination mandates.

Non Public Session:

MOTION: **To enter into non-public session under subsections L, I and C”** by Comm’r Tessari, 2nd Comm’r Plache. Passed on a roll call vote 3-0

The board reconvened and voted to seal the minutes of this session.

Minutes approved on ___September 16, 2021___

Terry McCarthy, Chairman

Matthew Plache, Vice-Chairman

Kimberly Tessari, Clerk