

**County of Carroll**  
**Delegation Meeting**  
Carroll County Administration Building  
**February 28, 2022**

**Meeting convened:** 2:00 p.m.

**Members Present:** Chairman Lino Avellani, Vice-Chairman John MacDonald, Clerk Brodie Deshaies, Mark McConkey (remote), Jerry Knirk (remote), Anita Burroughs (remote), Steve Woodcock, Chris McAleer, Tom Bucu, William Marsh, Glenn Cordelli, Karen Umberger(remote), Jonathan Smith, Bill Nelson (remote)

**Members Absent:** Karel Crawford

**Others Present:** Director of Public Works Will DeWitte, CCHOC Superintendent Sean Eldridge, Ed Comeau (GovernmentOversite.com), Executive Coordinator Mellisa Seamans

Roll Call

Pledge of Allegiance.

Moment of Silence for the people of Ukraine facing Russian hostilities.

**Approval of Meeting Minutes**

**MOTION:** "Approve February 12, 2022 meeting minutes" by Rep. MacDonald, 2<sup>nd</sup> Rep. Marsh. Passed by roll call vote 12-0

**MVC Subcommittee**

Rep. McConkey noted that the subcommittee met and will be meeting again March 1 in hopes of having recommendations to the full Delegation at their next meeting.

**Carroll County House of Corrections – Superintendent Sean Eldridge**

- Presented revised budget with corrections as requested at the Feb. 12 meeting.

**MOTION:** "Approve the Jail budget at \$3,934,088" by Rep. Smith, 2<sup>nd</sup> Rep. Cordelli. Passed on roll call vote 12-0-1 with Rep. Umberger abstaining as she was not present for the discussion.

**MOTION:** "Approve the Jail revenue at \$200,000" by Rep. Cordelli, 2<sup>nd</sup> Rep. Smith. Passed on roll call vote 11-2 with Reps. Marsh and Woodcock opposed.

**Department of Public Works – Director Will DeWitte**

**MOTION:** "To increase line 100.4193.062 (Gasoline) to \$5,000 and line 100.4193.065 (Diesel) to \$4,500" by Rep. Deshaies, 2<sup>nd</sup> Rep. MacDonald. Passed on roll call vote 13-0

**MOTION:** "To approve the Department of Public Works bottom line at \$287,582" by Rep. Woodcock, 2<sup>nd</sup> Rep. Cordelli. Passed 13-0 on roll call vote.

**MOTION:** "To approve DPW Revenue at \$30,000" by Rep. Woodcock, 2<sup>nd</sup> Rep. Smith passed on roll call vote 13-0

**MOTION:** "To approve DPW Capital Expenditure of \$7,530" passed on a roll call vote 13-0

**Convention Proposed Budget**

**MOTION:** "To add \$20,000 for line 100.9370.100 (performance audit)" by Rep. Cordelli, 2<sup>nd</sup> Rep. Smith. Passed on roll call vote 13-0

**MOTION:** “Approve total Convention budget at \$29,450” by Rep. Cordelli, 2<sup>nd</sup> Rep. Smith. Passed on roll call vote 13-0

**MOTION:** “To form a performance audit committee” by Rep. Umberger, 2<sup>nd</sup> Rep. Cordelli. Passed on roll call vote 13-0

- Members interested in serving on the committee, please contact Chmn. Avellani.

### Capital Expenditures

**MOTION:** “Add \$90,000 to line 100.9400.099” by Rep. Woodcock, 2<sup>nd</sup> Rep. McAleer. Passed 9-4-1 with Reps. McConkey, Umberger, Cordelli and Smith opposed and Rep. Nelson abstaining because he was not present for the discussion.

- This addition is for funding the purchase of three new boilers
- Rep. Smith asked if there has been a third party review of the need for the boilers.
- Dir. Murray noted there is a possibility that he may ask the Commissioners to waive the bid process and, if so, will present reasons
- Rep. Cordelli said the County has a history of bringing in contractors and continuing with the same courses for future projects rather than going out to bid
- Rep. McConkey asked if ARPA funds can be used for the boilers. Dir. Murray said it is his opinion and that of the Commissioners that the boilers do not qualify as an allowable use of ARPA funds
- Rep. Umberger can support a new boiler for the Annex to replace the failed one but not three new boilers for MVC

*Rep. Nelson joined the meeting remotely.*

**MOTION:** “Approve \$137,900 for line 100.9400.099 MVC Capital Expenditure” by Rep. McAleer, 2<sup>nd</sup> Rep. Buco. Passed on roll call vote 11-2-1 with Reps. Cordelli and Smith opposed and Rep. Nelson abstaining because he was not present for the discussion.

**MOTION:** “Approve \$5,000 for Annex Capital Expenditure in line 100.9400.098” by Rep. Woodcock, 2<sup>nd</sup> Rep. MacDonald. Passed on roll call vote 14-0

- This expenditure is to replace the Annex boiler room door

### Revenue

**MOTION:** “Approve the commissioners proposed 2022 revenue lines for 4000.018 Water Department Income (\$24,000), 4000.024 Miscellaneous (\$10,000), 4000.030 Insurance Refunds (\$176,451) and 4000.036 Unincorporated Places (\$9,000)” by Rep. Cordelli, 2<sup>nd</sup> Rep. Marsh. Passed 14-0

### Registry of Deeds Equipment Account

On the request of Register Lisa Scott:

**MOTION:** “To authorize the expenditure from the Registry of Deeds Equipment account up to \$12,000 for purchase of roller shelving” by Rep. Woodcock, 2<sup>nd</sup> Rep. Umberger. Passed 14-0

**Finance Department**

- Due to the CFO indicating that she would make every attempt to attend future Delegation meetings, Rep. MacDonald withdrew his motion from the February 12 meeting.

**MOTION:** "To move \$132,990 from 100.4105.007 (CFO Salary) to 100.4105.098 (Contracted Services) and move \$1 from 100.4105.098 to 100.4105.007" by Rep. MacDonald, 2<sup>nd</sup> Rep. Umberger. Passed 14-0.

**MOTION:** "Approve bottom line of 100.4105 of \$420,794" by Rep. MacDonald, 2<sup>nd</sup> rep. Deshaies. Passed on roll call vote 13-0.

**Public Comment**

Mr. Comeau encourages an independent evaluation of the need for the new boilers prior to these being purchased. Rep. Cordelli said awarding the purchase to the current vendor should not be approved under the "sole source" clause.

The meeting was recessed to the Call of the Chair.

Minutes voted approved on: \_\_\_\_\_March 4, 2022\_\_\_\_\_

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Rep. Brodie Deshaies, Clerk