

Department Head Report to Commissioners
Director of Maintenance Bob Murray
April 7, 2021

Since last report (January), we have survived winter.

MVC sidewalk weather panels have been installed. Staff, visitors, and residents are enjoying them as anticipated.

MVC bus has been ordered. Delivery expected this month.

Budget has passed. We are switching gears not to initiate projects that were approved.

Admin building boiler room door has been replaced.

Currently recruiting for a 1st shift Housekeeper/Laundry Aide, and a 2nd shift Maintenance/Painter position.

MVC Maintenance/Housekeeping staff continues to be sure that unoccupied rooms have been touched up, cleaned, and ready for new admissions.

Although MVC staff don't change the way we do things on a daily basis, we are at a heightened level of awareness with anticipated state survey looming.

MVC Maintenance staff has been assisting IT vendor with MVC hands-on tasks in an attempt to minimize IT vendor entrance into MVC.

MVC/DOC internal fiber optic upgrade scheduled to commence this week. Project was postponed in January, until warmer weather arrived.

Upgrade to MVC security camera system and additional card swipe door locks to be installed soon.

Additionally, MVC is looking to replace current ID badges and timecard swipe cards with one prox card/photo ID, similar to what Admin building staff use.

Administration office reconfiguration and associated IT work took place recently.

An outdoor lighting problem (pinched wires) at DOC has been corrected.

Coordinator's office window replacement has been brought back to the top of the list of things to get done.

DOC sally port door operator RFP will be going out.

County HVAC preventative maintenance service agreement, and rooftop unit repair RFP will be going out.