

**Carroll County Board of Commissioners**  
**Meeting Minutes**  
**February 1, 2024**

**Members Present:** Chairman Terry McCarthy, Vice-Chairman Chuck McGee, Clerk Bill Nelson  
**Others Present:** Executive Coordinator Mellisa Seamans, CFO Bonnie Batchelder-Edson, HR Director Linda Matchett, Facilities Director Bob Murray, Director of Alternative Sentencing Justin Liechty  
**Public Present:** Fred Cain, Ed Comeau (governmentoversite.com), Dallas Emery, Kevin Houle

Start Time: 10:06 a.m.  
Pledge of Allegiance

**Public Input**

Mr. Cain: Request year-end agency amount. Requested Union wage survey; the non-union was released in October. How many agency staff currently at the nursing home? County is storing hay. Storage space is expensive. The union wage scale is useless; does not show where data was derived from

Chmn. McCarthy: There is not going to be a union wage study as there is not one to release. The data was used to assist in MVC negotiations.

Dir. Matchett: We conducted a wage study that allowed us to create a combined wage scale for nonunion employees. Rather than create a union wage scale that may not have anything to do with negotiations. We used the wage information to inform our negotiations. We realized using this data we needed to be aggressive with pay increases.

Mr. Cain: We were told the non-union study would be released when the MVC union negotiations were done but now you're saying there is no study?

Mr. Houle: The County has stacks of hay out there. I have been buying hay at County since 1996 but am now allowed not to. I put in a request for information in December and still not received anything. For 200 acres here there should at least be \$100,000 in annual revenue. Called for DPW Director resignation.

**Approval of Minutes**

**MOTION:** **Approve the January 25, 2024 meeting minutes** by Comm'r Nelson, 2<sup>nd</sup> Comm'r McGee. Passed 3-0

**Manifest Approval**

**MOTION:** **To approve the accounts payable manifest for January 31, 2024 in the amount of \$215,518.52 and payroll manifest for February 2, 2024 in the amount of \$240,674.68** by Comm'r Nelson, 2<sup>nd</sup> Comm'r McGee. Passed 3-0

### **Hale's Location**

**MOTION:** **Approve the January 25, 2024 meeting minutes** by Comm'r Nelson, 2<sup>nd</sup> Comm'r McGee. Passed 2-0

### **2022 Financial Audit**

**MOTION:** **Accept and approve the 2022 audit for distribution** by Comm'r Nelson, 2<sup>nd</sup> Comm'r McGee. Passed 2-0

Mr. Comeau asked about a bequeath on behalf of Warren Walker for payments made the County. CFO Batchelder-Edson is unaware of this and asked Mr. Comeau to provide a date range so it can be researched.

### **Pest Control Contract – Facilities Director Bob Murray**

**MOTION:** **To enter into the pest control contract for \$114 per month with JP Pest Control for the administration building and authorize Director Murray to sign** by Comm'r Nelson, 2<sup>nd</sup> Comm'r McGee. Passed 3-0

Hayfields attract hay beetles and mice. All County buildings have individual pest control accounts.

### **Holiday Overtime Pay Policy – MVC – HR Director Linda Matchett**

Policy proposes overtime pay at MVC for hourly employees for six holidays. Currently, the County only pays overtime for two holidays. This new policy does not negate the MVC CBA.

**MOTION:** **Approve the MVC Holiday Overtime Pay for Hourly Employees Policy** by Comm'r Nelson, 2<sup>nd</sup> Comm'r McGee. Passed 3-0

### **Other Business**

- Chmn. McCarthy received a request from the "Wolfeboro Theater Company". They are interested in equipment and furniture the County is not using. She gave the contact information to Dir. Murray.

### **Funding Transfers**

**MOTION:** **Approve funding transfer 2023-033** by Comm'r Nelson, 2<sup>nd</sup> Comm'r McGee. Passed 3-0

**MOTION:** **Approve funding transfer 2023-034** by Comm'r Nelson, 2<sup>nd</sup> Comm'r McGee. Passed 3-0

**MOTION:** **Approve funding transfer 2023-035** by Comm'r Nelson, 2<sup>nd</sup> Comm'r McGee. Passed 3-0

### **CFO Contract**

The Commissioners received a proposed amended contract from Bonnie Batchelder-Edson (Batchelder Associates). The January through December 2024 contract for CFO services is \$156,000 plus mileage and lodging reimbursement.

**MOTION:** **To approve the 2024 contract at \$156,000** by Comm'r Nelson, 2<sup>nd</sup> Comm'r McGee. Passed 3-0

