

Carroll County Board of Commissioners
Meeting Minutes
June 15, 2023

Members Present: Chairman Terry McCarthy, Vice-Chairman Matthew Plache, Clerk Chuck McGee (*Mr. McGee was appointed to the District 2 Commissioners' seat by the Delegation on June 5. He will be sworn-in June 20*)

Others Present: Executive Coordinator Mellisa Seamans, DPW Director Will DeWitte

Public Present: Fred Cain, Ed Comeau (www.governmentoversite.com)

Call to Order 9:03 a.m.

Pledge of Allegiance

Public Input

Fred Cain: Submitted a written statement. Submitted a right-to-know request from Patti Cain. Took issue with the Commissioners leaving the June 5 Delegation meeting, going into another room, taking a vote and returning to the meeting.

Comm'r Plache: Does not appreciate the allegation this was a secret meeting. There is nothing that says the County cannot have two meetings going on at the same time.

Media Questions

Ed Comeau: Questioned if the County has a Municipal Records Committee as required and oversight of retention of electronic records (email, texts)

Minutes Approval

MOTION: **Approve the May 31 2023 meeting minutes** by Comm'r Plache, 2nd Chmn. McCarthy. Passed 2-0

MOTION: **Approve the June 5 2023 meeting minutes** by Comm'r Plache, 2nd Chmn. McCarthy. Passed 2-0

Manifest Approval

MOTION: **Approve the accounts payable manifest for June 14, 2023 in the amount of \$762,157.18** by Comm'r Plache, 2nd Chmn. McCarthy. Motion passed 2-0

MOTION: **Approve the payroll manifest for June 9, 2023 in the amount of \$219,261.22 and June 16, 2023 in the amount of \$266,181.43** by Comm'r Plache, 2nd Chmn. McCarthy. Motion passed 2-0

Hale's Location

David Pandora has agreed to accept appointment as Hale's Location health officer.

MOTION: **Approve health officer nomination form and authorize the Chair to sign** by Comm'r Plache, 2nd Chmn. McCarthy. Passed 2-0

MOTION: **Authorize the treasurer to sign checks 2688 payable to Avitar in the amount of \$8,467 and 2689 payable to Conway Fire Department in the amount of \$19,000** by Comm'r Plache, 2nd Chmn. McCarthy. Passed 2-0

Bid Recommendation – DPW Paving

MOTION: To award the bid to Sunday Paving in the amount of \$12,570 and authorize Director DeWitte to enter into the agreement by Comm’r Plache, 2nd Chmn. McCarthy. Passed 2-0

Bid Opening – Well Inspections

One bid was received in response to this request for proposals. The commissioners opened and announced the bid from Barrie Miller’s Well & Pump Service in the amount of \$50,000 as the base bid and including a unit price list of additional items that may be required. The bid will be forwarded to Underwood Engineers for their review and recommendation.

Department Head Report – MVC Administrator Dee Brown

Census is 93; consistently admitting two residents each week. Transitioning to new medical director so keeping admissions to two per week. In the past, Huggins provided support services but is eliminating that support. Going forward, MVC will either have to hire billing staff or pay an agency to handle this work. HIM Director has resigned, interviewing applicants. Officially out of Covid at MVC – kiosk removed, masks not required. Residents are busy. LNA Week starts June 18. Forming a Resident Advisory Council. When new residents are admitted, another resident will act as a mentor. The Council will include up to six residents. Transportation is becoming more difficult, finding non-emergency transport services to take residents to the hospital. Recreation staff is filling in but takes them away from their regular duties. Some ambulance services do not have the staffing to assist us. Need to re-evaluate some of the nursing pay; still having difficulty recruiting. Supplementing with agency staff is not a choice. Currently 1 RN, 5 LPNs and 7 LNAs agency staff. Lack of housing is affecting staffing.

Non-Public Session

MOTION: To enter into non-public session under NH RSA 91-A:2, III (b) by Comm’r Plache, 2nd Chmn. McCarthy. Passed on roll call vote 2-0

The board reconvened and voted to seal the minutes of non-public session.

Funding Transfer

MOTION: To approve line item transfer 2023-005 in the amount of \$5,000 for the department of corrections by Comm’r Plache, 2nd Chmn. McCarthy. Passed 2-0

Commissioners Comments and Reports

Comm’r Plache: Have been on White Horse Recovery Board for past year. Stepped down from this position. Request that Chairman McCarthy serve on the County Lands and Annex Committee. Has taken a paid position at White Horse to assist them with strategic planning.

There is a new municipality – Carroll County Communications District. It does not have the ability to tax citizens or enter general obligation bonds. Sixteen towns and places have joined the municipality. This whole thing grew out of an idea of Steve

Knox 2018. He recently passed away. He got the idea that Carroll County needed better internet coverage and with his friend Rick Hiland, went to each town and established Carroll County Broadband Committee. There was a tremendous outpouring of interest. This led to formation of the District.

The Board recessed at 11:13 a.m.

Minutes Approved: _____
(date)

Terry McCarthy, Chairman

Matthew Plache, Vice-Chairman

Chuck McGee, Clerk

DRAFT