

**Carroll County Board of Commissioners
Meeting Minutes
May 11, 2023**

Members Present: Chairman Terry McCarthy, Vice-Chairman Matthew Plache, Clerk Kimberly Tessari

Other Present: Executive Coordinator Mellisa Seamans, Treasurer Joe Costello, DPW Director Will DeWitte, CCDOC Superintendent Sean Eldridge, CFO Bonnie Batchelder

Public Present: Fred Cain, Ed Comeau (www.governmentoversite.com)

Call to Order **10:00 a.m.**

Pledge of Allegiance

Media Questions

Daymond Steer: Has Commissioner Plache announced when he will be resigning? Is he staying on longer?

Public Comment

Gary Stevens: Status of the dispatch center renovation? Is the project on budget? Having the deputies working on it saves money, thank you. How many vacant dispatcher positions? When is the last day the two commissioners will be in office?

Fred Cain: Finds suspension and discharge policy "suspicious" with different fonts and dates. Unfair that assistant director of nursing was given no notice she was being terminated. Learned that the termination was supposed to happen in October but administrator was out for a month so it was delayed to November. Requesting copy of the revised suspension and discharge policy.

Dallas Emery: Will be seeking appointment to one of the vacant Commissioners' positions.

Approval of Meeting Minutes

MOTION: **Approve the May 5, 2023 meeting minutes** by Comm'r Plache, 2nd Comm'r Tessari. Passed 3-0

Manifest Approval

Accounts Payable	May 3, 2023	\$342,627.90
Payroll	May 5, 2023	\$287,567.76

MOTION: **Approve the accounts payable manifest for May 10, 2023 in the amount of \$306,706.87** by Comm'r Plache, 2nd Comm'r Tessari. Motion passed 3-0

Hale's Location

MOTION: **To approve check payable to Town of Conway in the amount of \$1,738.35 and to authorize the treasurer to sign** by Comm'r Plache, 2nd Comm'r Tessari. Passed 3-0

MOTION: To approve the Hale's Location tax collector's warrant by Comm'r Plache, 2nd Comm'r Tessari. Passed 3-0

Request for Proposals – Well Inspections

Dir. DeWitte: Main inspection of two bedrock wells and three other wells; perform limited pump test. List of requirements at each well. When the wells are open determine if piping, tubes, pumps, need to be replaced, etc. May 23 at 10:00 a.m. there will be a pre-bid conference. Bids will be due June 1. Work expected to be complete this summer.

MOTION: To approve the DPW Paving Request for Proposals by Comm'r Plache, 2nd Comm'r Tessari. Passed 3-0

Comm'r Tessari asked that whoever takes her position makes time to research the work that has been done on the water system project. She offered her binder of notes and materials.

Capital Improvement Plan Policy

MOTION: To approve the Capital Improvement Plan Policy by Comm'r Plache, 2nd Comm'r Tessari. Passed 3-0

Human Resources Information System (HRIS) Agreement

MOTION: To approve the Human Resources Information System one-year contract and authorize the Chair to sign the contract by Comm'r Plache, 2nd Comm'r Tessari. Passed 3-0

Non Public Session

MOTION: To enter into non-public session under NH RSA 91-A:3, II (c) and (b) by Comm'r Tessari, 2nd Chmn. McCarthy. Passed by roll call vote 2-0.

The board reconvened and voted to seal the minutes.

Chmn. McCarthy announced the hiring of corrections officers Richard White and Joshua Michael.

Electricity Supply Contract

MOTION: To contract with NextEra at .09875 per kWh for 36 months (December 2023 – December 2026) by Comm'r Plache, 2nd Comm'r Tessari. Passed 3-0

Capital Expenditures

MOTION: To allow Dir. Murray to move forward with capital projects in the presented list and to waive the competitive bid process for these projects due to the

previously established positive experience with the related vendors by
Comm'r Tessari, 2nd Comm'r Plache. Passed 3-0

Capital Projects List:

- MVC Sprinkler System Upgrade \$60,000
- MVC and Administration Building Security Camera Upgrade \$10,000
- MVC Therapy Tubs \$65,000
- MVC Dishwasher \$41,591
- MVC Oxygen Concentrators \$3,300
- MVC Door Security Project \$100,000
- Admin Building AED \$1,564
- Admin Building Snow Blower \$1,299

Adjourned.

Minutes Approved: _____
(date)

Terry McCarthy, Chairman

Matthew Plache, Vice-Chairman

Kimberly J Tessari, Clerk