



LISA SCOTT
REGISTER OF DEEDS

CARROLL COUNTY REGISTRY OF DEEDS
ADMINISTRATION BUILDING – 95 WATER VILLAGE ROAD
OSSIPPEE, NEW HAMPSHIRE 03864

EMAIL: LScott@CarrollCountyNHDeeds.gov
TELEPHONE: (603) 539-4872
FAX: (603) 539-5239

10 February 2022

Carroll County Delegation Executive Committee:
Representative Lino M Avellani, Chairman
Representative John McDonald, Vice Chairman
Representative Anita Burroughs
Representative Tom Buco
Representative Brodie Deshaies

Re: Expenditure from Carroll County Registry of Deeds Equipment Account for Roller Shelving

Dear Representatives,

The Registry of Deeds needs to purchase roller shelving for storage of the deed books, the official land records of Carroll County. An RFP has been prepared and sent to vendors who offer purchase of these units. Proposals are expected to be returned before the end of the month, and an order placed with the low bidder shortly thereafter. It will take up to 8 – 10 weeks to receive delivery after an order is placed.

Funds for this purchase have been collected from surcharge fees and are held in the Deeds Equipment Account, a separate account created under NH RSA 478:17-j for the exclusive and explicit use of purchase, rental, or repair of equipment for the Registry of Deeds. According to New Hampshire RSA 478:17-j, expenditures from the Deeds Equipment Account “shall require prior approval by a majority vote of both the county commissioners and the county convention.” Today, the County Commissioners voted to approve this expenditure. Please consider this letter a request for you and the County Convention to authorize this expenditure.

Please vote to authorize the expenditure from the Registry of Deeds Equipment Account up to \$12,000 for purchase of roller shelving.

If you have questions, please feel free to contact me.

Sincerely,

Lisa Scott
Register of Deeds