



COUNTY OF CARROLL
OFFICE OF THE COMMISSIONERS

Administration Building
P.O. Box 152, 95 Water Village Road
Ossipee, New Hampshire 03864-0152
Phone 603-539-2428 • Fax 603-539-4287

Request for Proposal

1. Introduction

The County of Carroll, NH proposes to engage the services of a company that can remove and dispose of approx. 3200 sq. ft. of existing VCT (vinyl composition tile) and associated base moulding; and supply, prep, install, and finish replacement VCT and base moulding at the Carroll County Department of Corrections.

2. Submission Details

A completed proposal shall be submitted to the Carroll County Commissioners Office, 95 Water Village Rd, Ossipee, NH 03864.

All submissions shall be received before 4:00 pm, Wednesday May 18, 2022.

Each vendor must submit one (1) original, and one (1) copy of their proposal.

The County reserves the right to cancel this Request for Proposal for any reason without any liability to any proponent or to waive irregularities at their own discretion.

Proposals may be withdrawn by written notice only provided such notice is received at the Carroll County Business Office prior to the date/time set as the closing time for receiving proposals.

Any interpretation of, additions to, deletions from, or any other corrections to the Proposal document, will be issued as written addenda by the County of Carroll.

Proposals will be evaluated post bid opening by the Carroll County Director of Maintenance, and bid recommendation (if any) will be made upon satisfactory submission of bid. The Director will make a recommendation to the Carroll County Commissioners, who will make the final decision to select the contractor.

Carroll County reserves the right to accept or reject any and all bids for any reason, and award bids deemed most advantageous to the County.

Except as expressly and specifically permitted in these instructions, no proponent shall have any claim for any compensation of any kind whatsoever, as a result of participating in the RFP, and by submitting a proposal each proponent shall be deemed to have agreed that it has no claim.

Terry McCarthy
Chairman

Matthew Plache
Vice Chairman

Kimberly Tessari
Clerk

3. Inquiries

Clarifications of terms and conditions of the proposal, as well as requests for existing details, and scheduling of **mandatory** site visit for all submitting vendors to confirm measurements, chosen product and colors, and site conditions, shall be directed to:

Bob Murray
Director of Maintenance
Carroll County Facilities
93 Water Village Rd
Ossipee, NH 03864
603-297-4431 office
603-387-1289 cell
bmurray@mtnviewnh.org

4. Project Schedule

The project start date shall be determined after the notification of the award. However, it is anticipated to be prompt.

5. Working Agreement

The successful proponent will enter into a contract for the purchase with the County based upon the information contained in this request for proposal and the successful proponent's submission and any modifications thereto.

6. Detailed Requirements

Proposals shall be evaluated to determine the best value offered to the County against conformance to the following criteria:

Scope of Work:

- See attached sketch
- Contractor shall remove and dispose of existing VCT flooring and base moulding.
- Contractor shall prepare concrete according to manufacturer's recommendations.
- Contractor shall install replacement VCT and cove base moulding according to manufacturer's recommendations.

Product shall be:

Mannington Essentials Commercial VCT, #175 (or equivalent)

Johnsonite 4" coved wall base, Cabernet (15) (or equivalent)

Hillyard (or equivalent) #341 sealer

Hillyard (or equivalent) Navigator floor finish

- Contractor shall apply a minimum of two coats of sealer, and three coats of finish.
- Installing contractor shall provide a minimum one year warranty on installation.

7. Bid Submission Information

Please mail, courier, or hand deliver proposals to (email or facsimile proposals will not be accepted):

Carroll County, Office of the Commissioners
Attn: CCDOC VCT Flooring Bid
95 Water Village Rd
Ossipee, NH 03864
603-539-7751 ph

Terry McCarthy
Chairman

Matthew Plache
Vice Chairman

Kimberly Tessari
Clerk