



**COUNTY OF CARROLL**  
**OFFICE OF THE COMMISSIONERS**

Administration Building  
P.O. Box 152, 95 Water Village Road  
Ossipee, New Hampshire 03864-0152  
Phone 603-539-2428 • Fax 603-539-4287



**Request for Proposal**  
**Carroll County, NH**  
**Administration Building Boiler Room Door and Frame Replacement**

Introduction:

The County of Carroll, NH proposes to engage the services of a company that can supply labor and materials necessary to remove and replace the Carroll County, NH Administration Building Boiler Room steel door and frame.

Submission Details:

A completed sealed bid proposal shall be submitted to the Carroll County Business Office, 95 Water Village Rd, Ossipee, NH 03864. All submissions shall be received **before 4:00pm, Thursday August 20, 2020.**

All submitted proposals may be opened at the next regularly scheduled meeting of the Carroll County Commissioners.

Each proposer shall submit (1) original, and (4) copies of their proposal.

Submittals shall include current liability and workers compensation coverage; approved vendor must include Carroll County as an additional insurer on the vendor's policy for this project.

Photographs will be provided upon request. However, it is recommended that any vendor interested in submitting a bid may request a site visit prior to submitting a bid to the county. Failure to perform a site visit prior to submitting a bid does not constitute grounds for any alteration of a bid once accepted and awarded by the County.

Proposals may be withdrawn by written notice only, provided such notice is received at the Carroll County Business Office prior to the date/time set as the closing time for receiving proposals.

Any interpretations of, additions to, deletions from, or any other corrections to the proposal document, will be issued as written addenda by the County of Carroll.

Proposals will be evaluated post bid opening by the Carroll County Director of Maintenance, and bid award recommendation (if any) will be made upon satisfactory submission of bid. The Director will make a recommendation to the Carroll County Commissioners for award of bid, who will make the final decision in selecting the contractor.

Amanda Bevard  
Chairman

Terry McCarthy  
Vice Chairman

David L. Babson  
Clerk

Carroll County reserves the right to cancel this RFP and/or reject any and all bids for any reason, or waive irregularities at their own discretion, and award bids deemed most advantageous to the County.

Except as expressly and specifically permitted in these instructions, no proponent shall have any claim for any compensation of any kind whatsoever as a result of participating in the RFP, and by submitting a proposal, each proponent shall be deemed to have agreed that it has no claim.

Inquiries:

Clarifications of terms and conditions of the proposal, as well as requests for existing details, and to schedule a site visit, all submitting vendors shall be directed to:

Bob Murray  
Director of Maintenance,  
Carroll County Facilities  
93 Water Village Rd  
Ossipee, NH 03864  
603-297-4431 office  
603-387-1289 cell  
[bmurray@mtnviewnh.org](mailto:bmurray@mtnviewnh.org)

Project schedule:

Project shall be completed on a predefined schedule, or other mitigating terms that may be agreed upon.

Project shall be completed within 90 days of awarding of contract.

Working Agreement:

The successful proponent will enter into a contract with the County for the work based upon the information contained in this request for proposal and the proponent's submission and any modifications thereto.

Detailed Requirements:

Chosen contractor shall act as general contractor for any sub-contractors that may be needed, and will be responsible for coordination, supervision, payment, and warranty of sub-contractors, and must assure that all elements have been met prior to final payment.

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Scope of work:

Administration Building Boiler Room Door and Frame Removal and Replacement.

1- Unequal door pair, 50x70, 18ga, Insulated, A40, primer coat upon completion.

1- Welded Frame, EWA, 50x70, 16ga, A40, primer coat upon completion.

Proposed hardware:

Re-use existing lever lockset

Re-use existing electric strike

Continuous hinges

Closer w/stop (warm environment)

Flush bolts

Kick plates

Weatherstrip

Threshold

Door sweeps

Overlapping flat astragal

All measurements are approximations only and are not intended to express exact dimensions. It shall be the responsibility of each bidder to provide sufficient labor and material to complete the work. Site visit is recommended.

Winning contractor will:

Remove and dispose of existing door and frame

Reclaim existing lever lockset and electric strike for re-use

Install and secure new frame and doors

Re-install recovered lockset and strike

Prime any unprimed, exposed steel hardware or welds.

Proposal submittal Information:

Please mail, courier, or hand deliver proposals (facsimile or e-mailed proposals will not be accepted) to:

Carroll County Commissioners,  
c/o Carroll County Business Office  
Attn: Boiler Room Door Replacement  
95 Water Village Rd  
Ossipee, NH 03864  
603-539-7751 phone  
[mseamans@carrollcountynh.net](mailto:mseamans@carrollcountynh.net)

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