



Request For Proposal

1. Introduction

The County of Carroll, NH proposes to engage the services of a company that can fabricate, supply, and initially install:

17- Approx. 8' x 8' boat canvas weather curtains and framework to allow for seasonal installation/removal.

2. Submission Details

A completed proposal shall be submitted to the Carroll County Commissioners Office, 95 Water Village Rd, Ossipee, NH 03864. All submissions shall be received **before 4:00 pm, Thursday October 29, 2020.**

Each proposer must submit one (1) original, and five (5) copies of their proposal.

The County reserves the right to cancel this Request for Proposal for any reason without any liability to any proponent or to waive irregularities at their own discretion.

Proposals may be withdrawn by written notice only provided such notice is received at the Carroll County Business Office prior to the date/time set as the closing time for receiving proposals.

Any interpretation of, additions to, deletions from, or any other corrections to the Proposal document, will be issued as written addenda by the County of Carroll.

Proposals will be evaluated post bid opening by the Carroll County Director of Maintenance, and bid recommendation (if any) will be made upon satisfactory submission of bid, and possible interviews to determine and clarify the experience and responsibility of the proposer. The Director will make a recommendation to the Carroll County Commissioners, who will make the final decision to select the contractor.

Carroll County reserves the right to accept or reject any and all bids for any reason, and award bids deemed most advantageous to the County.

Except as expressly and specifically permitted in these instructions, no proponent shall have any claim for any compensation of any kind whatsoever, as a result of participating in the RFP, and by submitting a proposal each proponent shall be deemed to have agreed that it has no claim.

3. Inquiries

Clarifications of terms and conditions of the proposal, as well as requests for existing details, and scheduling of **mandatory** site visit for all submitting vendors shall be directed to:

Bob Murray
Director of Maintenance
Carroll County Facilities
93 Water Village Rd
Ossipee, NH 03864
603-297-4431, 603-387-1289 (cell)
bmurray@mtnviewnh.org

4. **Project Schedule**

The project start date shall be determined after the notification of the award. However, it is anticipated to be prompt.

5. **Working Agreement**

The successful proponent will enter into a contract for the purchase with the County based upon the information contained in this request for proposal and the successful proponent's submission and any modifications thereto.

6. **Detailed Requirements**

A site visit to determine scope and suitability of installation, and to confirm design and measurements prior to bid submittal is **mandatory**.

Mountain View Community has a design concept. The proponent shall take into consideration this concept, using their knowledge and experience in such designs, submit a suitable proposal.

Proposals shall be evaluated to determine the best value offered to the County. All bidders shall be responsible to ensure that their submitted proposal is correct and complete. All costs associated with purchase of materials, equipment, and installation shall be assumed to be included in any submitted proposal.

If any extra costs are discovered after submission of bid, and contract is awarded, it shall be the responsibility of the submitting bidder to absorb these costs.

7. **Proposal Information**

Please mail or hand deliver proposals to (emailed and faxed proposals will be rejected):

Carroll County, Office of the Commissioners
C/O Melissa Seamans
Attn: MVC Sidewalk Weather Curtain Bid
95 Water Village Rd
Ossipee, NH 03864
603-539-7751 ph
mseamans@carrollcountynh.net

Proposals must be received no later than **4:00 pm, Thursday October 29, 2020**

Bids will be opened at next scheduled Meeting of the Commissioners