



OFFICE OF THE SHERIFF
 COUNTY OF CARROLL
 95 Water Village Road
 P.O. Box 190
 Ossipee, NH 03864



DOMENIC M. RICHARDI
 HIGH SHERIFF

Fax: (603)539-7506

(603)539-2284
 (800)552-8960

PREPAYMENT IS REQUIRED FOR ALL SERVICES
CALL FOR PREPAYMENT FEE

All requests for service must include payment, it is advised that you **call or email** 1307@carrollcountynh.net for the correct amount of the service fee. **Checks and money orders must be made payable to the Carroll County Sheriff's Office, credit cards are accepted with a 3% transaction fee. Paperwork that is received without the required prepayment fee will be returned for payment.**

You must have all of the service packets fastened together in the proper order, completely and accurately filled out, prior to sending them or bringing them in for service.

PERSONNEL AT THE SHERIFF'S OFFICE ARE **NOT** ALLOWED TO DISPENSE LEGAL ADVICE.

You must provide the following information:

YOUR NAME, MAILING ADDRESS AND TELEPHONE NUMBER WHERE YOU CAN BE REACHED.

THE NAME AND PHYSICAL ADDRESS OF THE PERSON(S) TO BE SERVED.

In addition to providing the physical address for the person(s) to be served, include any information you have about the person(s) (i.e. date of birth, phone number, place of employment, etc.)

Personal (in hand) service: the document is served only to the defendant(s) named. In hand service, by court order, is **\$64.84, plus mileage.**

Abode service: the document is served at the last and usual place of abode (residence) of the defendant(s) named. Abode service is **\$32.42, plus mileage.**

Mileage is charged at the rate of **67 cents per mile**, round trip, for each attempt and is in addition to the service fee.

\$1.00 is added to each document for postage and handling.

All service fees are charged the service fee, plus mileage.

Updated 01/01/2024